July 18, 2019

Office of the President

The following is a summary of the Board of Trustees meeting held on Thursday, July 18, 2019 as compiled by the Office of the President. It is not an official record of the meeting. If you have any questions, comments, or reactions to the items listed, please contact Kerri Thurman or Dr. Stephen Nacco.

The Board of Trustees of Danville Area Community College met in Regular Session on Thursday, July 18, 2019 in the Board Room, Vermilion Hall Room 302.

The following actions were taken:

1. The Board and those in attendance recited the Pledge of Allegiance.

2. The following members of the Administrative Council were present: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Mike Cunningham, Vice President, Administrative Services; and Lara Conklin, Executive Director, College Relations. Also present: Jerry Davis, Davis & Delanois; and Terri Cummings, Dean, Business and Technology.

   Media present: None.

3. Ms. Terri Cummings gave a report on Business and Technology. Ms. Cummings shared and highlighted an Activity Report for 2018-2019 with the Trustees. She reported a tutoring center for the division was added as a result of a student survey. Agriculture was transitioned to the division and a Sustainability program has been added. The Business and Administrative Technology curriculum has been updated and Computer Programming has been changed to Applied Computer Science.

   In the Business Division, the Marketing curriculum is being brought to an on-campus, web hybrid format and research is being completed for revamping the program. In the Technology Division, two new instructors were hired and they are currently working on a plan to partner with Courtesy Ford to become NATEF (National Institute for Auto Service Excellent) certified. A tremendous amount of work has been completed at the Land Lab.
Ms. Cummings reported the contract with the Department of Corrections has been reinstated. The program has been reorganized to include Automotive Technology, Construction, Custodial and Career vocational programs. Enrollment in the Tractor/Trailer program is flourishing and enrollment in College Express/PLTW is steady. Ms. Cummings also shared a few student testimonials with the Trustees.

The Board and Dr. Nacco thanked Ms. Cummings for her report and for her dedication to the College.

4. Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statements of Revenue and Expenditures ending June 30, 2019 were included in the Board agenda book.

5. Dr. Nacco shared the DACC Flash with the Board and highlighted the events from the month since the last meeting.

6. The Board took action on the following Consent Agenda items:

   A. Approved the Minutes of the Regular Board Meeting of June 27, 2019.

   B. Accepted the Monthly Financial Report and approved payment of invoices. Total payroll was reported as $768,357.24 and total paid invoices were reported as $576,888.30.

   C. Approved the Human Resources Report which included:

      1. New Employees

         (Notice of Full-Time Specially Funded Staff Contract)

         Allison, McKenna – Director, Education Programs Department of Corrections
         Effective Date: Approximately August 1, 2019 through June 30, 2020

         (Notice of Full-Time Probationary Faculty Contracts)

         High, Casie – Health Information Technology Clinical Coordinator/Faculty, Math, Science and Health Professions
         Effective Date: August 14, 2019 through June 30, 2020

         (Name to Be Determined) – Sonography Instructor, Math, Science and Health Professions
         Effective Date: August 14, 2019 through June 30, 2020

         (Notice of Full-Time Classified Employment Contracts)
Krage, Brian – Building Services Attendant, Facilities
Effective Date: July 15, 2019 through June 30, 2020

Pacheco, Victoria – Career Planner, Vermilion County Works
Effective Date: July 15, 2019 through June 30, 2020

(Notice of Temporary Employment Contracts)

Cornell, Christine – CQI Secretary
Effective Date: July 1, 2019 through June 30, 2020

Dreher, Sandra – Foundation Board Secretary, Foundation
Effective Date: July 1, 2019 through June 30, 2020

Hargrove, Ashley – Perkins Co-Coordinator, Perkins
Effective Date: July 1, 2019 through June 30, 2020

Hunt, Alyssa – Substitute Teacher, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020

Ingargiola, Janet – Lakeview College of Nursing, Student Financial Aid Director
Effective Date: July 1, 2019 through June 30, 2020

Nasser, Dawn – International Student Liaison, Advisement & Counseling
Effective Date: July 1, 2019 through June 30, 2020

Osborn, Thomas – Teacher Assistant, Community Education
Effective Date: July 1, 2019 through July 31, 2019

Richardson, Alane – Substitute Teacher, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020

Scruggs, Jimmy – Middle College Monitor, Adult Education
Effective Date: July 1, 2019 through June 30, 2020

2. Student Workers

(Notice of Temporary Employment Contracts)

Aquino, Jessica – Student Employee, Child Development Center
Effective Date: July 1, 2019 through August 14, 2019

Ballentine, Jessica – Student Employee, TRIO/Student Success Center
Effective Date: July 1, 2019 through June 30, 2020
Beckett, Robin – Student Employee, Child Development Center
Effective Date: July 1, 2019 through July 19, 2019

Brady, Morgan – Student Employee, Library
Effective Date: July 1, 2019 through June 30, 2020

Brown, Taylor – Student Employee, Horticulture
Effective Date: July 1, 2019 through June 30, 2020

Butzow, Anna – Student Employee, Hoopeston Higher Learning Center
Effective Date: July 1, 2019 through June 30, 2020

Campbell, Gracey – Student Employee, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020

Chipeta, Joseph – Student Employee, Business & Technology
Effective Date: July 1, 2019 through June 30, 2020

Crisp, Edward – Student Employee, Horticulture
Effective Date: July 1, 2019 through June 30, 2020

Dickison, William – Student Employee, Business & Technology
Effective Date: July 1, 2019 through June 30, 2020

Doss, Alyssa – Student Employee, Math, Science and Health Professions
Effective Date: August 5, 2019 through June 30, 2020

Drew, Kahler – Student Employee, Child Development Center
Effective Date: July 1, 2019 through August 14, 2019

Elliott, Santasia – Student Employee, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020

Harding, Morgan – Student Employee, Business & Technology
Effective Date: July 1, 2019 through June 30, 2020

Hensgen, Jake – Student Employee, Campus Services
Effective Date: July 1, 2019 through August 2, 2019

Hernandez, Brycen – Student Employee, Campus Services
Effective Date: July 1, 2019 through June 30, 2020

Hicks, Devante – Student Employee, Campus Services
Effective Date: July 1, 2019 through August 2, 2019

Hoskins, Ta’Kavion – Student Employee, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020
Humblet, Patience – Student Employee, Liberal Arts
Effective Date: July 1, 2019 through June 30, 2020

Innes, Ellia – Student Employee, Child Development Center
Effective Date: July 1, 2019 through August 14, 2019

Krabbe, Jacob – Student Employee, Business & Technology
Effective Date: July 1, 2019 through June 30, 2020

Limon, Alejandra – Student Employee, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020

Limon, Angelina – Student Employee, Child Development Center
Effective Date: July 1, 2019 through August 14, 2019

List, Elizabeth – Student Employee, Child Development Center
Effective Date: July 8, 2019 through June 30, 2020

Nuckolls, Joshua – Student Employee, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020

Potter, Kayla – Student Employee, Liberal Arts
Effective Date: July 1, 2019 through June 30, 2020

Robinson, Luther – Student Employee, Business & Technology
Effective Date: July 1, 2019 through June 30, 2020

Santillana, Victoria – Student Employee, Hoopeston Higher Learning Center
Effective Date: July 1, 2019 through June 30, 2020

Snider, Hannah – Student Employee, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020

Stalcup, Chloe – Student Employee, Records and Admissions
Effective Date: July 1, 2019 through June 30, 2020

Talbott, John – Student Employee, Maintenance
Effective Date: July 1, 2019 through June 30, 2020

Wallace, Stephen – Student Employee, Child Development Center
Effective Date: July 1, 2019 through August 14, 2019

Wilson, Jasmine – Student Employee, Child Development Center
Effective Date: July 1, 2019 through June 30, 2020
Yeazel, Faith – Student Employee, Child Development Center
Effective Date: July 1, 2019 through August 14, 2019

Youhas, Andrew – Student Employee, Business & Technology
Effective Date: July 1, 2019 through December 31, 2019

3. Request for Personal Leave

Saylor, Diana – Building Services Attendant, Facilities
Effective Date: July 1, 2019 through September 12, 2019

4. Salary Adjustment

Cranmore, Jill – Vice President, Human Resources/Title IX
Coordinator/Affirmative Action Officer
Effective Date: August 1, 2019 through June 30, 2020

5. Title Changes and Salary Adjustments

Boyd, Carla – Assistant Vice President, Student Services
Effective Date: August 1, 2019 through June 30, 2020

Ehmen, Stacy – Vice President, Student Services
Effective Date: August 1, 2019 through June 30, 2020

Hensgen, Brian – Assistant Vice President, Student Services
Effective Date: August 1, 2019 through June 30, 2020

6. Part-time and Additional Instructor Salaries, Summer Semester 2019

7. The Board approved New Board Policy # 6034 – Data Governance.

8. The Board approved the authorization to permit interfold loans as needed for the period of August 2019 through July 2020.

9. The Board approved the travel expenditures for Trustees.

10. Information:
    A. Communications
        • Letter from the ACEN granting continued accreditation to the Nursing Program.
        • Letter from JRCERT granting continued accreditation to the Radiography Program.

11. There being no further business to discuss, the meeting was adjourned at 6:25 p.m.