The following is a summary of the Board of Trustees meeting held on Thursday, April 25, 2019 as compiled by the Office of the President. It is not an official record of the meeting. If you have any questions, comments, or reactions to the items listed, please contact Kerri Thurman or Dr. Stephen Nacco.

The Board of Trustees of Danville Area Community College met in Regular Session on Thursday, April 25, 2019 in the Board Room, Vermilion Hall Room 302.

The following actions were taken:

1. Ms. Rachelle Tiu, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance.

2. The following members of the Administrative Council were present: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Mike Cunningham, Vice President, Administrative Services; Lara Conklin, Executive Director, College Relations; Brian Hensgen, Executive Director, Workforce Development; and Stacy Ehmen, Dean, Student Services. Also present: Jerry Davis, Davis & Delanois; Mark Barnes, Director, Computer Networking and End User Services; Laura Hensgen, Director, Community Education and Video Development; Ashley Hargrove, Instructor, Business Administrative Technology; Ronnie Johnson, Instructor, Art/PTK Advisor; Dr. Eric Simonson, Instructor, Music; Business Administrative Technology Students Kelsee Landers, (One Stop Operator Assistant, American Job Center), Audrey Baker and Lauren Proehl; PTK Students Collin Wright and Kathryn Taylor; Jim Acklin, Coach, Cross Country; Cross Country Team Members Christina Oakley and Diamond Holmes; Holley Hambleton, Student Trustee and Rachelle Tiu, Presidential Scholar.

Media present: None.

3. The Phi Theta Kappa 2019 All-Illinois Academic Team members were recognized by the Board. Art Instructor and PTK Advisor Mr. Ronnie Johnson introduced Ms. Kathryn Taylor and Mr. Collin Wright who shared their majors and future plans. Mr. Johnson reported Parker Burch was also named to the academic team, but was unable to attend the meeting.
Mr. Harby presented Mr. Johnson with a five-year pin from PTK for his dedicated years of service as the advisor for the DACC PTK Chapter.

The Board and Dr. Nacco congratulated Ms. Taylor, Mr. Wright, and Mr. Johnson on their outstanding achievements.

4. The DACC Academic All-American Cross Country Team members were recognized. Coach Jim Acklin introduced Ms. Christina Oakley and Ms. Diamond Holmes. Ms. Marissa Uplinger and Coach Travis Winkler were unable to attend the meeting. Ms. Oakley and Ms. Holmes introduced themselves and shared their majors and future plans.

The Board and Dr. Nacco congratulated Ms. Oakley and Ms. Holmes on their academic and athletic success.

5. Business Administrative Technology Instructor Ms. Ashley Hargrove introduced Ms. Kelsee Landers, Ms. Audrey Baker, and Ms. Lauren Proehl as students in the Business Administrative Technology program. The students are currently studying formal meetings, preparation of documents, and the keeping of good records of meetings. The students then shared information about themselves to the Board.

The Board and Dr. Nacco thanked the students for attending the meeting.

6. Mr. Brian Hensgen gave an update regarding NJCAA. He reported that he, Mike Hulvey, and Jeanne Cooke went to Richmond, Virginia to the NJCAA Annual Conference and were successful in receiving approval for DACC to host the NJCAA tournaments in 2021, 2022, and 2023.

Mr. Hensgen noted the tournament would not be possible without the 300+ community volunteers. He shared additional information regarding the tournament such as there were 46 tournament sponsors, 63 restaurant sponsors for the Hospitality Room, 488 attendees at the Banquet; and the overall attendance was approximately 13,750 which included 1,006 students.

A video prepared by Ms. Laura Hensgen was viewed by the group. The video was also shown at the NJCAA conference.

The Board and Dr. Nacco thanked Mr. and Mrs. Hensgen for their efforts in making the 2019 tournament a success.

7. Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statements of Revenue and Expenditures ending March 31, 2019 were included in the Board agenda book.

8. Dr. Nacco shared the DACC Flash with the Board and highlighted the events from the month since the last meeting.
9. The Board took action on the following Consent Agenda items:

A. Approved the Minutes of the Regular Board Meeting of March 28, 2019.

B. Accepted the Monthly Financial Report and approved payment of invoices. Total payroll was reported as $1,161,203.62 and total paid invoices were reported as $1,103,316.73.

C. Approved the Human Resources Report which included:

1. Student Workers

(Notice of Temporary Employment Contract)

Brown, Taylor – Student Employee, Land Lab, Business and Technology
Effective Date: March 26, 2019 through June 30, 2019

Campbell, Gracey – Student Employee, Child Development Center
Effective Date: April 8, 2019 through June 30, 2019

2. Position Change

Hensgen, Laura – Director, Community Education and Video Development
Effective Date: May 1, 2019 through June 30, 2019

3. Resignation

Cruppenink, Paula – Administrative Assistant, Math, Science and Health Professions
Effective Date: April 16, 2019

4. Recommendation of Health Insurance

Health Insurance will be offered to: Kathy Leary, Adult Education, Middle College Coordinator
Effective Date: May 1, 2019 through June 30, 2019

5. Part-time and Additional Instructor Salaries, Spring Semester 2019

10. The Board accepted the Student Trustee Election Report and Mr. Harby administered the Oath of Office to Ms. Holley Hambleton. The Board and Dr. Nacco welcomed Ms. Hambleton to the Board of Trustees.
11. The Board approved the documents of the April 2, 2019 Consolidated Election including the Resolution Declaring Results of the Election and the Abstract of Votes. Winners of the April 2, 2019 Election were Ms. Charlotte (Tracy) Cherry, Mr. Greg Wolfe, and Dr. Ronald Serfoss.

12. Mr. Dave Harby administered the Oath of Office to Mr. Wolfe.

13. Mr. Harby was elected Chair of the Board of Trustees.

14. Dr. Serfoss was elected Vice Chair of the Board of Trustees.

15. Ms. Thurman was elected Secretary of the Board of Trustees.

16. Mr. Wolfe was appointed ICCTA Representative.

17. Mr. Hill was appointed ICCTA Alternate Representative.

18. The law firm of Davis and Delanois was appointed to serve as legal counsel for the DACC Board of Trustees and the College.

19. Ms. Betancourt was appointed as the College Treasurer.

20. The Board approved the Calendar of Scheduled Board Meetings. Meetings will take place on the fourth Thursday of each month in Vermilion Hall Room 302 with the following exceptions which will be held on the third Thursday: July 18, 2019; November 21, 2019; December 19, 2019; July 16, 2020; August 20, 2020; November 19, 2020; and December 17, 2020. Additionally, the meetings of November 21, 2019 and November 19, 2020 will be held at the Hoopeston HLC. Meetings will begin at 5:30 p.m.

21. The Board adopted all existing policies.

22. The Board approved new Board Policy # 4062 – Leave Share Policy.

23. The Board approved the Sabbatical Leave for Dr. Eric Simonson, Music Instructor for August 1, 2019 to July 31, 2020.

24. The Board approved the Mobile App.

25. The Board approved the retirements of Ms. Viv Dudley, Marketing Instructor effective July 31, 2019 and Ms. Sharon Waggaman, Manufacturing/Technology Instructor, effective May 31, 2019. The Board and Dr. Nacco wished them well in their upcoming retirements.

26. Information:
   A. Communications
• Thank you letter from Mr. and Mrs. Jim Gieseke regarding their recent tour of the campus.
• Thank you letters from two 2019-2020 Presidential Scholars.

27. There being no further business to discuss, the meeting was adjourned at 6:49 p.m.