March 28, 2019

The following is a summary of the Board of Trustees meeting held on Thursday, March 28, 2019 as compiled by the Office of the President. It is not an official record of the meeting. If you have any questions, comments, or reactions to the items listed, please contact Kerri Thurman or Dr. Stephen Nacco.

The Board of Trustees of Danville Area Community College met in Regular Session on Thursday, March 28, 2019 in the Board Room, Vermilion Hall Room 302.

The following actions were taken:

1. Ms. Ashlyn Logue, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance.

2. The following members of the Administrative Council were present: Dave Kietzmann, Executive Vice President, Instruction and Student Services; Jill Cranmore, Vice President, Human Resources; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; and Lara Conklin, Executive Director, College Relations. Also present: Jerry Davis, Davis & Delanois; Amber Anderson, Instructor, Math; and Ashlyn Logue, Presidential Scholar.

Media present: None.

3. Ms. Amber Anderson, Math Instructor gave a report on Transitional Math. Transitional Math is an optional fourth year math course for high school seniors who are not college ready. Since it has been documented that skipping a math course their senior year is detrimental to students, this course is a proposed solution. The benefit of the course is that students who take a Transitional Math course get automatic placement into a specific college level math course. Most students need to take MATH 115 Survey of Statistics, and so most of our schools have chosen to offer the Quantitative Literacy Transitional Math course.

Ms. Anderson reported that DACC hosted a summit in November with representatives from the local high schools and Kathy Almy, Illinois Director for Transitional Math. The Summit was held to get input and suggestions for requirements for the Memorandum of Understandings between the high schools and DACC. A team of
DACC math instructors then wrote the MOU using the input. Currently, seven local high schools have returned the MOU.

The next step includes setting up a local advisory panel to work through high school documentation and then submit a sample from the district to the state panel for portability acceptance. Future steps for the local advisory panel include reviewing the data on how students are doing in the college course after completing Transitional Math.

The Board and Dr. Nacco thanked Ms. Anderson for her report.

4. Mr. Dave Harby gave a report on the sessions he attended at the ICCTA Seminar and Board of Representatives Meetings on March 8 and 9, 2019.

5. Ms. Tammy Betancourt gave a financial update to the Board. The Financial Statements of Revenue and Expenditures ending February 28, 2019 were included in the Board agenda book.

6. Dr. Nacco shared the DACC Flash with the Board and highlighted the events from the month since the last meeting.

7. The Board took action on the following Consent Agenda items:

   A. Approved the Minutes of the Regular Board Meeting of February 28, 2019.

   B. Accepted the Monthly Financial Report and approved payment of invoices. Total payroll was reported as $1,161,907.24 and total paid invoices were reported as $1,107,904.57.

   C. Approved the Human Resources Report which included:

      1. New Employees

         (Notice of Full-Time Specially Funded Staff Contracts)

         Puckett, Kristin – TRIO Academic Advisor, TRIO
         Effective Date: April 1, 2019 through June 30, 2019

         (Notice of Temporary Employment Contract)

         Beckett, Robin – Substitute Teacher, Child Development Center
         Effective Date: February 21, 2019 through June 30, 2019

      2. Student Workers

         (Notice of Temporary Employment Contract)
Chipeta, Joseph – Student Employee, Business & Technology  
Effective Date: February 28, 2019 through June 30, 2019

Hicks, DeVante – Student Employee, Campus Services  
Effective Date: March 11, 2019 through June 30, 2019

Humblet, Patience – Student Employee, Liberal Arts  
Effective Date: February 13, 2019 through June 30, 2019

Hutson, Emma – Student Employee, Child Development Center  
Effective Date: February 19, 2019 through June 30, 2019

Laski, Autumn – Student Employee, Counseling  
Effective Date: February 1, 2019 through June 30, 2019

Nuckolls, Joshua – Student Employee, Child Development Center  
Effective Date: March 1, 2019 through June 30, 2019

Nunn, Jacob – Student Employee, Business & Technology  
Effective Date: March 11, 2019 through June 30, 2019

Potter, Kayla – Student Employee, Liberal Arts  
Effective Date: February 11, 2019 through June 30, 2019

Waterman, Kellie – Student Employee, Small Business Development Center  
Effective Date: March 11, 2019 through June 30, 2019

Westfahl, Hannah – Student Employee, Library  
Effective Date: March 4, 2019 through June 30, 2019

3. Part-time and Additional Instructor Salaries, Spring Semester 2019

D. The Board approved the revision to Board Policy #1026 – Auditor; and the elimination of Board Policy #6007 – Annual Audit.

8. The Board approved the travel expenditures for Trustees.

9. The Board approved, effective with the summer term, a $5 per credit hour technology/activity fee increase.

10. The Board approved the 2019 DACC Honorary Degrees recipients of Dr. Alice Marie Jacobs and Dr. George Richards.

11. The Board and Dr. Nacco recognized Ms. Addison Wise, Student Trustee. Ms. Wise’s term is finished on April 14, 2019. The Board commended her for her hard work and dedication as Student Trustee over the past year. They wished her well in the future.
12. Information:
   A. Communications

13. The Board went into Closed Session at 6:20 p.m.

14. The Board returned to Open Session at 6:46 p.m.

15. There being no further business to discuss, the meeting was adjourned at 6:47 p.m.