

MINUTES OF THE REGULAR MEETING OF FEBRUARY 22, 2024

On February 22, 2024, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Vice Chairman Wolfe called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Sonography Student Heather Shilling led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Terry Hill, Maruti Seth, Greg Wolfe, and Student Trustee Decarlo Flagg. Trustees not present: Dave Harby and Dylan Haun.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Lara Conklin, Dr. Manny Rodriguez, Mark Barnes, Marcie Wright, Kathy Hunter, Doug Hunter, Collin Wright, Madison Harrison, Tammy Howard, Staci Wright, Burgundy Henderson, Rachael Arnholt, Dylan Miller, Jerry Davis, Heather Shilling, and several Rad Tech Students.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Ms. Cherry, and a second by Ms. Finch, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Dr. Carl Bridges, Provost/Vice President, Academic Affairs and Student Services; Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Lara Conklin, Executive Director, College Relations; Dr. Manny Rodriguez, Dean, Math, Science, & Health Professions; Mark Barnes, Director, Information Technology; Marcie Wright, Clinical Coordinator, Health Information Technology; Kathy Hunter, Professor, Information Systems; Doug Hunter, Associate Professor, Mechatronics; Collin Wright, Instructor, Graphic Design; Madison Harrison, Clinical Coordinator, Rad Tech; Tammy Howard, Director, Medical Imaging; Staci Wright, Instructor, Speech-Language Pathologist Assistant; Burgandy Henderson, Instructor, Speech-Language Pathologist Assistant; Rachael Arnholt, Associate Professor, Sonography; Dylan Miller, Campus Security; Jerry Davis, Jerry Davis Law; Heather Shilling, Sonography Student; and several Rad Tech Students.

ITEM 6: INSIDE THE COLLEGE: ECHOCARDIOGRAPHY/SONOGRAPHY PROGRAMS

For the Inside the College report, Medical Imaging Director Tammy Howard and Sonography Associate Professor Rachael Arnholt provided a report on the changes to the Echocardiography and Sonography programs which are now associate programs. The admission criteria has been updated in that a degree is not required so they have experienced an increased interest in the programs. Additionally the length of both programs has been amended to allow students more time to adjust and understand the coursework. These changes along with others will benefit not only the student, but the community as well.

The Board and Dr. Nacco thanked Ms. Howard and Ms. Arnholt for a great program and for their leadership.

ITEM 7: REPORT ON ACCT NATIONAL LEGISLATIVE SUMMIT, WASHINGTON DC, FEBRUARY 4-7, 2024

Mr. Wolfe and Dr. Nacco attended the ACCT National Legislative Summit and provided an update on the sessions they attended.

ITEM 8: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending January 31, 2024 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 25, 2024**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**
- D. BOARD CONSIDERATION OF BOARD POLICY REVISIONS**
 - 1. BOARD POLICY #4056 – VACATION – ADMINISTRATIVE AND PROFESSIONAL PERSONNEL**
 - 2. BOARD POLICY #4057 – VACATION – CLASSIFIED STAFF**
- E. BOARD CONSIDERATION OF AUTHORIZATION FOR DESTRUCTION OF VERBATIM RECORDING OF CLOSED SESSIONS**

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Seth, and second by Ms. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

B. BOARD CONSIDERATION OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$502.23 was expended for travel expenditures for Trustees over the last month. The expenses were for the ACCT Legislative Summit in Washington, DC in February 2024 for Mr. Greg Wolfe.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the travel expenditures for Trustees. The motion passed by roll call vote: 6 yeas, 0 nays.

**C. BOARD CONSIDERATION OF TENURE RECOMMENDATION
1. MADISON HARRISON, CLINICAL COORDINATOR,
RADIOLOGIC TECHNOLOGY**

Full-time faculty members completing their third academic year of probation must be granted tenure, extended another year of probation, or dismissed. Included in the Board packet is the recommendation for approval of tenure status for the individual listed above. Dr. Carl Bridges and the respective supervisor have evaluated her performance and personnel files to ensure that her credentials are in order. This outstanding faculty member is an asset to the instructional programs at Danville Area Community College. It is our honor and privilege to recommend this talented faculty member for tenure status. This individual is a superior classroom teacher who will serve DACC well into the future.

Upon motion by Mr. Hill, and a second by Mr. Seth, the Board approved the tenure status for Madison Harrison. The motion passed by roll call vote: 6 yeas, 0 nays.

D. BOARD CONSIDERATION OF NEW BOARD POLICY

1. BOARD POLICY #4063 – PAID LEAVE FOR ALL WORKERS

This is a new policy recommendation to comply with the new Illinois State law, Paid Leave for all Workers Act [820 ILCS 192]. As a new benefit, personal leave will be provided to most part time employees. Part time employees will receive one hour of leave time for every 40 hours worked, up to a maximum of 40 hours per year. Adjunct faculty will receive personal time based upon the number of credit hours teaching. Student workers and those working less than 2

quarters are excluded from the law. According to the law, the faculty union and the classified union are excluded until their next union contract date.

Upon motion by Ms. Finch, and a second by Mr. Seth, the Board approved new Board Policy #4063 – Paid Leave for All Workers. The motion passed by roll call vote: 6 yeas, 0 nays.

E. BOARD CONSIDERATION OF NEW ASSOCIATE DEGREE PROGRAM

1. SPEECH-LANGUAGE PATHOLOGIST ASSISTANCE ASSOCIATE DEGREE

The Math, Science & Health Professions Division, under the leadership of Dr. Manuel Rodriguez has done extensive research into the development of an Associate in Speech-Language Pathology Assistant Degree

ICCB requires that our local Board of Trustees approve any new programs before we can submit the proper paperwork to ICCB for their approval. We are excited about these new programs and the interest they are already generating with potential students.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the Speech-Language Pathology Assistant Associate Degree. The motion passed by roll call vote: 6 yeas, 0 nays.

F. BOARD CONSIDERATION OF BIDS FOR NEW MINIVAN

Bids were advertised for a minivan approved on the FY24 Capital Equipment list.

Bids were requested for (1) 2023/2024 7-PASSENGER VEHICLE with various minimum vehicle specifications.

Upon motion by Ms. Cherry, and a second by Ms. Finch, the Board approved the purchase of a minivan from Carmack Car Capital in the amount of \$39,621.03. The motion passed by roll call vote: 6 yeas, 0 nays.

G. BOARD DISCUSSION OF TUITION INCREASE

Historically during the spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year. Making early budget projections for the next fiscal year is always challenging; however, early projections indicate that a tuition and fee revenue increase is needed to provide additional revenue to help balance the budget.

During the Board Financial Retreat on February 8, 2024 financial projections that included a tuition increase of \$3 per credit hour and a mandatory technology/activity fee increase of \$2 per credit hour were discussed. A \$10 increase to the out-of-district, out-of-state and international tuition rates was also discussed.

Item was for discussion only.

H. BOARD DISCUSSION OF PRESIDENT’S CONTRACT

The Board discussed Dr. Nacco’s current contract which expires on June 30, 2024.

Item was for discussion only.

ITEM 14: INFORMATION

A. STUDENT TRUSTEE ELECTION CALENDAR

B. TRUSTEE COMMENTS

- Ms. Cherry is excited that the College is taking the initiative to add additional degrees based on the need of the community. She also congratulated Ms. Harrison on her tenure status.
- Mr. Flagg echoed Mr. Cherry.
- Mr. Hill applauded Dr. Bridges and Dr. Rodriguez for the new program. He reminded everyone of the upcoming NJCAA tournament and also congratulated Ms. Harrison.
- Mr. Wolfe wished Dr. Rodriguez the best on his new endeavor. He also appreciates the new programs.

C. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 6:25 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____