

Vermilion County Workforce Innovation Board
Minutes of the Meeting – Thursday, November 28, 2017 at 8am
DACC Bremer Conference Center, 2000 E Main St., Danville, IL 61832

Members Present: Larry Moss Jonathan Jett Kim Kuchenbrod Dr. Stephen Nacco
Randy Johnson Kathie Porter John Vogt Chris Zionc Jeff Fauver
Melissa Hill Teri Cassem Lisa Fudge Laura Williams Dr. Angele Burns

Others Present: Lindsay Light, Admin Asst Brian Hensgen, OSO Chris Hightower, FITM
Sarah Jones, YMCA Peggie Bott, DRS/SNAP Willie Christian III, FITM Becky Robinson, DRS/ORS
Ariel Nievas, FITM

The meeting was called to order at 8:01am. Introductions were made.

Motion to approve the agenda was made by John, seconded by Chris. No opposed, motion carried.

Motion to approve last meeting's minutes was made by Kim, seconded by Chris. No opposed, motion carried.

Audience Comments:

None.

Partners Updates:

Laura Williams/GED/HSE – There are GED/HiSET classes offered at DACC. They also have a site at Westville Junior High, and they're expanding to other locations. When you become a program, you have to align your program with k-12 curriculum with career training integrated in as well, so the teachers are going through a lot of training currently. All teachers have to do professional development as well to understand how to work with adults as well as youth. Laura stated it is way more difficult than it used to be to obtain your GED. Their hope is after they receive their GED, they can add training to it, they will keep going and will build a resume. They work with them on career testing to help guide them down the right path. They're also offering the readers route program, which is an adult literacy program that helps adults with math and reading skills. She gave summaries of some of the additional programs offered through adult education. She is working closely with the American Job Center to help strengthen their short-term training opportunities that are offered.

Other Partners – JJ stated that DCEO was in the office last month to do an EO compliance monitoring, and there were some findings among the office and in some of the providers' buildings. There are plans of action to correct the findings, and the providers have until December 15th to submit their plan of action to Vermilion County Works. JJ gave a few examples of some of the findings. They were just minor ADA non-compliances that he expects to be addressed for submission to DCEO by December 30th. He stated he will keep the board informed.

One-Stop Operator Update(s):

Referral Process Update – Brian stated they have implemented a referral process, with currently 57 clients on the books. There is a roundtable this morning at 10am for the partners to touch base.

BCI Update – Brian passed around a copy of the BCI Dashboard stating there are 631 names in the dashboard currently. He stated if anyone had any questions or wanted the results filtered, they could contact him to see a specific group. They are starting to implement an American Job Center on the DACC campus. They are also

hoping to have an affiliate site in Hoopston, and eventually in the south part of the county. He also stated the Department of Corrections will be at DACC for testing again in December as well as more dates in 2018. He also added that there was a job fair in partnership with the VA in the beginning of November, and there were over 221 people who attended the job fair with 31 employers. They will be surveying the employers to see how successful the job fair was for them. KIK hired seven individuals, McDonald's hired a FITM student, and Danville Metal hired a FITM student (all unsubsidized employment).

Action Items:

Approval of Budget Amendment – JJ stated they haven't been spending as much in their dislocated worker funding, which is a good thing, but they want to utilize their money. It is allowable to move money from dislocated worker into incumbent worker funding. \$62,002 is the total amount being requested to move. Motion to approve was made by Melissa, seconded by Kathie. No opposed, motion carried.

Approval of Eric Jewsbury to the Accountability Committee – Motion to approve was made by John, seconded by Melissa. No opposed, motion carried.

Approval of Revisions to the MOU – Lindsay presented the findings sent by DCEO with the revisions to address those findings. Motion to approve was made by Randy, Kathie. No opposed, motion carried.

Approval of VCW Apprenticeship Policy – JJ stated they've been working with programs for the past year and a half, and have been waiting on the state to implement their policy, and since they haven't, he did research to develop our own policy for our own area. This will ensure when they come to monitor, there will be a policy in place. Motion to approve was made by Kim, seconded by Kathie. No opposed, motion carried.

Approval of WIB Recertification – This is our annual recertification due to DCEO. The list was presented in the packet showing term dates, etc. Motion to approve was made by Kim, seconded by JJ. No opposed, motion carried.

Board Development Committee:

No meeting.

Accountability Committee:

Vermilion County Works Budget Review – JJ stated as of the end of October, the PY16 had \$834.75 of admin funds left, and that has been spent. All ratios and training obligated funds were met. This year's grant youth funding has over \$246k left for the year, and the current rate of spending has been low, but enrollments and work experience has picked up. Both providers have assured they will meet 80%. JJ stated if they don't meet the 80% requirement, their contracts can be reduced. There is \$230,738.38 of adult funding remaining for the year with a current training ratio at 60.09%. In the adult stream, VCW is looking at a carryover of 24% and target is 25%. There is \$385,169.52 of dislocated worker funding remaining for the year. At the current rate of spending, VCW will have 55% carryover, with a goal of 25%. The budget modification approved above will help alleviate this issue. The combined ratio is currently 48.2%, and 50% is the goal. There is currently \$108,536.95 remaining in admin money. Admin money not used for salaries can be put back into the program. There is also 1E money still active for CellOne at a balance of \$42,194.70 and the TAA grant in the amount of \$26,309.61 with 3 Honeywell participants enrolled. There is an incentive grant active with a balance of \$1,840.00

Partner(s) Budget Updates – Nothing additional.

Youth Services Committee:

Youth Provider Presentations/Updates – Both providers gave updates to the committee, Kathie relayed the information to the board. The committee had conversation about increasing membership in our committee.

Kathie turned the floor over to the youth providers. Willie introduced himself. He brought two students with him to talk about what the program does for them. Each student told their story. Both students are making referrals back into the program, and both students have unsubsidized employment. Sarah gave an update on where the YMCA is in their program, stating that they have been in transition, but she is working towards getting everything in order and feels confident from here on. She inherited ten students from the previous Director and tracked them down. She has built relationships with those students. She has been working with DACC GED students – if they can't get to her, she will go to them. Both providers have partnered with employers in the area to help get the students work experience. Liberty Village partnered with the YMCA and actually offers to pay for CNA training during employment.

RFP/Bidders List – JJ stated we are going to put out the RFP in January and presented the RFP to the WIB to entertain any additional changes that might need to be made to the RFP.

Executive Committee:

Nothing additional.

Workforce Solutions Committee:

TOI Update – Kim stated there were several companies who participated in the Tour of Industries. The 3 most popular places were Automation International, Fiberteq, and WatchFire. She shared some of the comments they received including how impressed people were with the technology being used on the floor, people were amazed at the career opportunities, there is a positive impression of manufacturing, and people are impressed with the global footprint some of these local companies have.

Subcommittee Update – The committee has been working on looking at soft skills training to see how they can develop some kind of curriculum to introduce at the high school level, and to offer the training to employers.

Career Advisor Pilot Update – This is not funded by the WIB, but funded by grants and financial support. This mimics what Kim does at Danville High School. Ann Marie Cross is working in Hoopeston and Georgetown/Ridge Farm, and her calendar is already packed. She is helping them with career interests, mock interviews, resumes, etc. She is talking to them about career opportunities available. Their goal is to have a career advisor in every school within the next year. The guidance counselors have so many other duties, the students are not getting career advice in the school or classroom, so this is intended to help the guidance counselors with that.

World of Opportunity – This is a new program currently being developed that will replace the Career Lab that has been in place for 15 years. There are two weeks left in the career lab. The board felt that the career lab had run its course, so Kim would like to get this program up and going. She wants to set it up at the Civic Center, and possibly be a 2-3-day event for 8th graders, sophomores, and adults. She envisions worlds of clusters. To use trades as an example: we would have a trade world and the kids and adults can go in and see it, touch it, feel it. They could build a brick wall or sit in an excavator. The intention is for the 8th graders to think about it as they're picking electives for high school, sophomores to select college express, dual-credit classes, etc., and for adults who are out looking for employment. All of the guidance counselors could help with registration as the kids are looking at the clusters. She envisions it like a job fair on steroids.

Land of Lincoln Update – JJ stated the partnership with Land of Lincoln is still going strong. Maruti Seth had approached JJ because he had an employee who got into a bad contract to buy a house, so he asked about them helping them review contracts prior to signing anything. They will do that. LOL wants to do a summit for sealing and expungement in our county sometime in the next year.

Member Comments:

Dr. Nacco stated he was impressed with Viscofan during the TOI. Kim added that she has some adult volunteers looking for opportunities, and she has recommended them contact Laura for those opportunities.

The next meeting is scheduled for Tuesday, February 27th at 8am.

Motion to adjourn was made by Kathie, seconded by Melissa. No opposed, motion carried. The meeting was adjourned at 8:52am.