

**Vermilion County Workforce Innovation Board**  
**Minutes of the Meeting – Thursday, May 31, 2018 at 8am**  
**DACC, Bremer Conference Center, 2000 E Main St., Danville, IL 61832**

**Members Present:** Jeff Fauver, Chairman      John Vogt      Jonathan Jett      Randy Johnson  
Melissa Hill      Chris Zion      Dr. Nacco      Larry Moss      Kim Kuchenbrod      Becky Robinson  
Lisa Fudge      Kim Neal      Maruti Seth

**Others Present:** Brian Hensgen, OSO      Lindsay Light, Staff to the Board      Ariel Nieves, FITM  
Willie Christian, FITM

The meeting was called to order at 8:01am. Introductions were made.

Motion to approve the meeting’s agenda was made by John, seconded by Kim. No opposed, motion carried.

Motion to approve last meeting’s minutes was made by Randy, seconded by Chris. No opposed, motion carried.

There were no audience comments.

No additional Partner updates.

**OSO Update** - Brian presented a packet with the top page showing the dashboard. Basic Customer Information has approximately 700 clients in the database and it breaks down what different categories they may be interested in. They use this information to send out targeted information about training opportunities with various partners, etc. At any point if anyone has any suggestions, please let Brian’s team know. Brian highlighted the 214 individuals that they’re hoping to get into the ICP training for manufacturing. The second thing in the packet Brian presented was the AJC Referral Database breakdown. It gives an idea of who is sending and receiving referrals. There are 248 clients in this database. Adult Ed has 39, DORS has 12, SNAP has 66, ECICAA 2, FITM 12, etc. You can see which agencies the clients were referred to. There are 21 individuals who have not received or do not have meetings set up. They’re still waiting for updates on these individuals. Brian continued to go over the referral information showing where the other 92% have been referred, etc. Brian stated there will be a more in-depth report in the August meeting once the full year is completed in July. Brian then presented the traffic report. Over the last 11 months, they’ve had 8,892 visitors (808/month) in the AJC. Maruti asked about the AutoZone numbers. Lastly, he presented information about the status of monthly payments. DACC (all departments) and ECICAA have all paid through the year. DHS-SNAP has fallen behind, but Peggie is working with the state to get caught up. Brian isn’t concerned about any of the other outstanding balances. He will continue to keep the board updated.

**Action Items:**

**Approval of Eligible Training Providers** – JJ presented a list to the board. The green shows that the name has just been changed, the red indicates the program will be removed, and there are new programs added. The new programs are in-demand and are offered as part of the program. Motion to approve was made by Kim, seconded by John. No opposed, motion carried.

**Incumbent Worker Policy/Policy Changes** – JJ presented the policy changes and the Incumbent Worker Policy stating that the special grants will work in accordance with the Regional Plan, but the core funding will stay within Vermilion County. He briefed the board on the rest of the policy changes, stating they just needed to include something that says they will follow the proper guidelines. Motion to approve the Incumbent Worker Policy and the policy changes was made by Kim, seconded by Melissa. No opposed, motion carried.

**Youth Provider** – JJ stated the RFP went out for youth providers with one agency that responded, FITM. The Eval Team met and scored everything high enough for a presentation and everything seems to be going great. The Youth Committee/Accountability/Exec Committee recommended FITM as the 2018-2019 youth provider. Ariel spoke about some of their efforts this year. Dollar amounts are still undetermined. Motion to approve FITM as the 18-19 youth provider was made by Randy, seconded by Chris. No opposed, motion carried.

Approval of Budget Modification - \$35000 was transferred from 1D to 1A in April to help cover costs. Motion to approve this modification was made by John, seconded by Randy. No opposed, motion carried.

**Adult Ed Support Letter** – The WIB wrote a letter of support for Adult Ed's ICAPS program. JJ stated as a result of this, a good meeting was held with KIK. Motion to approve was made by Lisa, seconded by Maruti. No opposed, motion carried.

**OSO Approval** – Motion to approve DACC as the 2018-2019 One-Stop Operator was made by Randy, seconded by Melissa. No opposed, motion carried. Dr. Nacco and JJ abstained.

Accountability:

**VCW Budget Review** – The PY '16 Grant will be closed by June 30<sup>th</sup>. In PY '17 youth funding they will have \$115,773 remaining in contractual agreements with FITM and the YMCA. With current rates of spending, they are projecting around 24% carryover. The current work-based learning ratio is 24.74% (must be at least 20%). In Adult Funding, they currently have \$80,505.01 of funding left for the year. Including summer tuition and current rate of spending carrying over is projected at 17% for next year. The training ratio is 62.77%. In dislocated worker funding, there is \$136,889.62 left with a carry-over of 26% for next year. The training ratio is 53.97%. The combined training ratio is 58.1%. The admin pool has \$75,982.17 available. The Talent Pipeline Grant has a \$356,030.92 unspent balance. The 1E grant for Cellular One employees has a balance of \$23,744.47 after shifting some funds to dislocated worker, and VCW will have some funds left over and the grant will be extended to 12/31/18. The TAA grant for Honeywell has an unspent balance of \$7,332.10. The end date for this grant is 9/30/18. There is still also a small incentive grant of approximately \$1800 left to spend by June 30<sup>th</sup>. VCW has also received a new incentive grant of \$4503 to be spent by June 30<sup>th</sup>, 2019. Brian expressed concern about the youth in the current YMCA program, and JJ stated they will maintain follow-up.

**Partner Reports** – No other partners reported.

**DCEO Monitoring of VCW**– JJ stated they were monitored back in January and there were no fiscal findings and four program findings, but they were minimal. They have all since been corrected. He reviewed the findings for the board. Chuck Dooley sent a letter dated April 9<sup>th</sup> saying all corrections were acceptable.

**YMCA Letter of Intent** – JJ stated the YMCA submitted a letter of intent, thinking that the dates for the youth RFP were the OSO RFP. They submitted, but it was too late.

**Youth Services:**

Nothing additional.

**Executive Committee:**

**MOU** - Jeff stated we did receive a letter on some of our MOU findings and Lindsay will get those corrected, if applicable.

**ICP Update** – JJ stated there is movement with the grant. The company has come in to train the individuals at DACC. There was a summit with approximately 20 employers to see what it can do. He invited any manufacturer to come take a look.

**Incentive Award** – VCW received an incentive award in the amount of \$4500 and he stated there will be new incentives in the future.

#### **Workforce Solutions Committee:**

**Land of Lincoln Summit** – It will happen September 22 to help individuals with offenses from Vermilion County that may be sealed or expunged. They'll start with a survey monkey to check eligibility and will go into background checks, etc.

**Ad Hoc Committees** – Kim stated there are a few ad hoc committees. The Career Fest is going to be something that replaces the 8<sup>th</sup> grade Career Lab. They're modeling from a couple of programs, one from Peoria and one from Alabama. The idea is to be able to feel it, touch it, see it. She wants this to be interactive. It will include trades, healthcare, etc. The feedback received from Peoria was that it was a huge success. It will be a one-day event. She stated they were looking at the Civic Center or maybe the Georgetown Fairgrounds. JJ and Kim are meeting after this meeting to start discussions, including funding. Brian is chairing the Data Collection Committee. They're trying to collect all data and put it into one comprehensive database. Kim is waiting on three employers to respond to the job projection report, with about 1900 positions that will be available. If they use the data from the job projection survey plus Brian's data, she states it will print a clear picture of the trends/needs in Vermilion County. Kim went over some of the questions from the job projection report.

**Career Service Advisement** – Lisa, in partnership with Vermilion Advantage, has been providing career advisement for students throughout the county. They've already blanketed 52% of the high school students in Vermilion County. Kim stated we need to look at the possibility of funding and bringing another person on-board to finish the county/continue the project. Lisa stated the Guidance Counselors are focused on getting them into college or passing exams, so she finds things like this helpful for those going directly into the workforce. She found Career Cruising very helpful. She stated it surprised her, but they don't have life skills. Kim stated there are some barriers to this process. Nick Chatterton covers the cost of Career Cruising, so they're getting the teachers on-board with using it. She stated another barrier is to get the Guidance Counselors to understand they're not trying to take their job away. She stated sometimes home life is the barrier and gave an example of a student that had to quit after working two days. She wants to highlight those students' success.

**Youth Job Postings** – Kim stated there are currently 17-18 jobs on the youth job board currently.

**Tricoci University** – They're the new cosmetology school, and they're wanting to get more involved in the area.

**60x25 Grant** – This is for an endorsement on a high school diploma to go into a certain field of employment.

#### **Comments:**

JJ and Larry presented an article highlighting Automation International, Inc. They partnered using incumbent worker training dollars. JJ also presented another national publication talking about another partnership with Vermilion County Works. He stated "hot off the press" it's looking like a re-allocation for this year's grant and we're looking at a small decrease in funding for next year's grant. Dr. Nacco stated there is a disturbing trend that needs addressed. He wants to see better coordination between all services. He is disturbed by the lack of referrals from some agencies. He states this is something we have to fix, otherwise the money is worthless. Jeff stated there was no disagreement. We're hoping to strengthen our referral process now that we have almost a year's worth of experience under our belt. Brian stated now there is a design to show who is participating and who is not. He is doing what he can with what he has, and this is just the start of the process.

Discussion ensued. Ariel stated he doesn't disagree either, and he recognizes that FITM needs to share with the partners what they can do for the community. They need to create the ability to say this is what we do, this is what we can do for you. When he sees we have almost 25% carryover that will go into the next year, he thinks, 'who did we miss that we could've served?' He thinks FITM could do better. He hopes to see bigger numbers next year. Brian stated it's just a matter of partner engagement and participation from the partners.

The next meeting is scheduled for August 28<sup>th</sup> at 8am.

Motion to adjourn was made by Randy, seconded by John. No opposed, motion carried. The meeting was adjourned at 9:24am.