

Vermilion County Workforce Innovation Board
Minutes of the Meeting
Tuesday, May 30, 2017 at 8am
Bremer Conference Center, DACC Campus
2000 E Main St., Danville, IL 61832

Board Members Present: Randy Johnson Dr. Stephen Nacco Kim Kuchenbrod Charlie Jeffers
Chris Zionie Jeff Fauver Laura Williams Brian Hensgen Kathie Porter
John Vogt

Board Members Absent: Shelly Cumbow Aletha Alexander Drew Edwards Lisa Fudge
Melissa Hill Amy Hoose Lynn Mollica Johanna Willemse Mike Marron

Others Present: Lindsay Light, Admin Asst JJ Jett, Vermilion County Works
Willie Christian, First Institute Chris Hightower, First Institute Dr. Burns, ECICAA

The meeting was called to order at 8:06am. Introductions were made.

It was decided that the board would hear committee reports first as we were waiting for a quorum to proceed with the action items.

Executive Committee:

The Executive Committee's report will be included in the action items.

Accountability Committee:

The latest budget was presented. In the past, Vermilion County Works spoke of the possibility of overspending the grant for this year, but as projections continue, VCW feels that they're not going to overspend. The goal is always to try to carry over as much as possible for the next fiscal year. The federal law requires they spend 80% of their dollars and in this case, they will carry over some money, but not as much as they would like. At this point, possibly 10% of their funds. They still haven't received their allocations for the upcoming year, which is complicating their projections. Brian reviewed the current percentages. We are in compliance with all training ratios. They did receive word that they will receive an extra \$1840 in incentive funds to be available for allowable WIOA expenses and they were given an extension on the \$71,000 in 1E funds.

Workforce Solutions Committee:

The job projection numbers are all in and Kim updated the board on what those numbers currently show. Because of the job projections, there is a group of people that met with Dr. Nacco to try to address to see what they can do with some of the high school programs to increase the recruitment and increase enrollment with youth and with adults. The committee spoke of a summer employment fair at one point, but they decided to place that on hold and help with DACC's job fair instead. The youth job board is up and running and a lot of local employers are starting to use it. Vermilion Advantage is going to go out and meet with the employers to promote the youth job board. No membership is required at this time. They're promoting internships, etc. The ages for this category are 16-24.

Board Development Committee:

No report.

Youth Services Committee:

Youth Services have not met because they don't have allocations from DCEO yet. JJ stated that the last time they met, they discussed program monitoring and the employers were willing to work with them to help the youth. Certificates will be given to the employers to show our appreciation and there is going to be a press release sent expressing appreciation.

One more person showed at this time producing a quorum.

Motion to approve the meeting agenda swapping the order of items was made by John, seconded by Kim. No opposed, motion carried.

Motion to approve last meeting's minutes was made by Kathie, seconded by Kim. No opposed, motion carried.

Action Items:

Action items for approval include: One-Stop Operator Contract, Memorandum of Understanding (MOU) & MOU Budget, 2017-2018 Regional & Local Plan, Change in ITA Policy, List of Eligible Training Providers, and Re-Branding Project.

One-Stop Operator Contract - Jeff stated we only received one bid for the One-Stop Operator RFP, and it was DACC. It will be \$83,000 for the cost of a One-Stop Operator including a staff member to sit in the resource room full-time. Jeff entertained any questions or comments. None were heard. Motion to approve DACC as the One-Stop Operator was made by Randy, seconded by John. No opposed, motion carried. Brian, Laura, and Dr. Nacco abstained. Brian stated a lot of areas are going with a consortium operator, including three or four entities that have put themselves together to run the One-Stop. In his opinion, a consortium model brings its own issues when it comes to accountability. Our area will be unique in our One-Stop Operator design. DACC will be putting together a new department to work with all partners to braid funding and strengthen workforce development services. This will maximize resources.

Memorandum of Understanding (MOU) & MOU Budget – Jeff stated that they are under a requirement to get the MOU to the state and it spells out what the partners do, and what their obligations and services are to the one-stop. The budget is no longer done on a square footage basis, but now on FTEs. VCW will incur most of the cost as they are most of the FTEs along with IDES. Jeff gave an overview on how negotiations went. The MOU did include new signage. Brian stated that the MOU is the opportunity to display to the State what is happening in Vermilion County, showing what we are doing in workforce development related activities. Brian briefed the board on the process of the construction of the MOU up to this point. Brian stated VCW is going to deny the one bid that came in for the signage as it was extremely high. Chris stated IDES' legal department is reviewing the MOU currently and will have some minor language changes. Motion to approve the MOU and MOU Budget was made by John, seconded by Laura. No opposed, motion carried.

2017-2018 Regional and Local Plan – Brian stated we have been working with Workforce Area 17 on the regional plan. Regionally and locally minor changes were made from last year and will be submitted. The local portion is

mostly policies and they have been integrated into the local plan. We hope the state finds this is adequate on what we are going to do regionally and locally. Motion to approve the regional and local plan as presented was made by Randy, seconded by Kim. No opposed, motion carried.

ITA Policy – JJ stated that this includes the dollars we can spend on an individual to go towards training. As the State of IL has not been paying colleges, and as tuition is raised VCW needs to make sure they can cover those costs. The amounts have raised as a result of raise in tuition. Motion to approve the change was made by Kim, seconded by Chris. No opposed, motion carried.

List of Eligible Training Providers – Every year we're required to bring a list of training programs that the clients can choose from. We are only responsible for those located in our area which include DACC and Lakeview. Anyone in the state can attend if they care to. Motion to approve was made by Randy, seconded by Kim. No opposed, motion carried.

Rebranding – Motion to approve declining the bid presented for signage for the One-Stop was made by Kim, seconded by Dr. Nacco. No opposed, motion carried.

Comments:

Vermilion Advantage has started their education cluster. Vicki and Kim have gone out and met with the schools, and they've learned there is an education shortage in the area. The majority of the shortages are in elementary education, bus drivers and special education. The superintendents are getting creative, looking at bringing retired teachers back, etc. Lack of qualified higher education instructors also was discussed.

JJ stated the Land of Lincoln Legal Services partnership was still running strong. They met last week with a group out at the VA and got a few referrals from that. LOL is still coming in monthly to talk to individuals.

Dr. Nacco stated he wanted to go back to the survey Kim presented. You hear there aren't jobs here, yet these projections show different. There are 1700 jobs that need filled, and if we can't fill them, there is a problem. They will start looking elsewhere to fill these positions. These are nice places to work and we need to produce people to fill these positions.

JJ stated we've had two individuals who have completed the GOALS program completely. They're helping one find full-time work and there is one working at Meijer. They're just looking to recruit more people.

One-Stop Certification – Brian stated that process couldn't start until we've procured the Operator and finished the MOU. This will include people from other areas to come in and evaluate what we've got going in our area. The packet will be submitted to DCEO before the end of June.

Dr. Burns wanted to mention that she knows the bid was too high for the One-Stop so she will provide Brian with another company out of Hoopeston.

The next meeting will be August 29th at 8am.

Motion to adjourn was made by Kim, seconded by Chris. No opposed, motion carried. The meeting was adjourned at 8:48am.