

**VERMILION COUNTY WORKFORCE INNOVATION BOARD
MINUTES OF THE MEETING JANUARY 21, 2016 AT 8AM
DANVILLE AREA COMMUNITY COLLEGE
BREMER CONFERENCE CENTER
2000 E MAIN ST
DANVILLE, IL 61832**

MEMBERS PRESENT: Jeff Fauver Lisa Fudge Brian Hensgen Dr. Alice Jacobs
Charlie Jeffers Kim Kuchenbrod Todd Lee Kathie Porter Laura Williams
Chris Zionie

MEMBERS ABSENT: Aletha Alexander Amy Hoose Randy Johnson Lynn Mollica
Patty Standwich John Vogt Johanna Willemse

GUESTS: Jonathan Jett, Vermilion County Works Lindsay Light, Staff to Board

Meeting was called to order at 8:05 by Lindsay Light on behalf of the Vermilion County Board.

Motion to approve the agenda as presented was made by Todd Lee, seconded by Kim Kuchenbrod. No opposed, motion carried.

ACTION ITEMS:

ELECTION OF CHAIRMAN & VICE CHAIRMAN: The floor was opened up for nominations for Chairman of the board. Jeff Fauver was nominated by several members, and Dr. Jacobs made the motion to approve Jeff Fauver as the new Vermilion County Workforce Innovation Board Chairman. Kim Kuchenbrod seconded the motion. No opposed, motion carried. Lindsay turned the meeting over to Jeff at this time. The floor was opened up for nominations of Vice Chair, and Lisa Fudge was nominated by several members. Motion to approve Lisa Fudge as the Vice Chair of the board was made by Brian Hensgen, seconded by Todd Lee. No opposed, motion carried.

APPROVAL OF BYLAWS – There were several small issues with the bylaws heard from the members. Lindsay will implement language from the Open Meetings Act into the bylaws. The quorum will also be adjusted from one-third to majority of members to constitute a quorum. There will no longer be phone conferencing and proxies. Motion to approve the current bylaws with the understanding these changes will be implemented as soon as possible was made by Lisa, seconded by Todd. No opposed, motion carried.

RENAMING THE BOARD AS THE “WORKFORCE INNOVATION BOARD” – Due to the changes with WIOA, our board will now be known as the Workforce Innovation Board or WIB. Motion to approve was made by Laura, seconded by Kathie. No opposed, motion carried.

COMMITTEE STRUCTURE – After discussion, the committees will be the Youth Committee, which will handle all services that pertain to youth, obviously, the Board Membership Committee, which will obviously handle membership, the Workforce Solutions Committee, who will partner with the clusters to help eliminate barriers to employment, the Executive Committee, and the Accountability Committee, which will essentially provide fiscal oversight. Kathie Porter will be the chair of the Youth Committee. Lisa Fudge will chair the Board Membership Committee. The Workforce Solutions Committee will be chaired by Kim Kuchenbrod, and the Accountability Committee will be chaired by John Vogt. By default, Jeff Fauver will chair the Executive Committee.

BUDGET MODIFICATION – There is paperwork available that was attached to the meeting agenda, showing a minor budget modification. It was published in the newspaper, and didn't receive comments. We need to incorporate more funds in the incumbent worker pool. We will be increasing it by \$70,000. We are working with four employers: Watchfire, Trigard, Danville Metal Stamping, and Fiberteq. We are assisting in training 56 new employees that were in need of updating skills to obtain their positions. The other item is going to affect youth services. Within the youth

stream, as we transition from WIA to WIOA, the rules have changed. Under WIA, Vermilion County Works expected to spend 30% on out of school and 70% on in-school. Under WIOA, 25% can be spent on in-school and 75% on out of school youth. The current contract with the YMCA is and will be compliant due to a statewide waiver that has been granted for this transition year. This modification will give Vermilion County Works \$10,000 to move around as they see fit to meet these ratios. Motion to approve these modifications was made by Kathie, seconded by Kim. Dr. Jacobs abstained. No opposed, motion carried.

DISCUSSION ITEMS:

ORIENTATION – We will make sure to include training into future meetings so all members have a complete understanding as to what is going on in each meeting.

LOCAL PLAN – The state has hired a consulting company to put together the plan, and there is a regional team working on a regional plan, which will constitute our local plan to come in the future.

ONE STOP OPERATOR RFP – We will be putting out an RFP to see who would be interested in becoming the One-Stop Operator for the Center.

SCHEDULE FOR COMMITTEES AND FULL BOARD – We are currently working on a permanent schedule for meetings to be held monthly, and Lindsay will send out a Doodle to see what works with everyone's schedules.

MEMBER OPPORTUNITY – DCEO will be onsite for monitoring beginning February 8th. Brian gave a Youth update. He stated that Bill Miller, who ran the youth program for Aunt Martha's has resigned. There are currently 21 enrolled. Three youth proposals have been turned in for the new youth program to run through June 2017.

The floor was opened for audience comments, and there were none.

The next meeting will be set for February.

Motion to adjourn was made by Kim, seconded by Laura. No opposed, motion carried. The meeting was adjourned at 8:55am.