

Vermilion County Workforce Innovation Board Minutes of the Meeting
Tuesday, February 27, 2018 at 8am, Bremer Conference Center
2000 E. Main St., Danville, IL 61832

Members Present: Larry Moss Randy Johnson John Vogt Kim Kuchenbrod
Jeff Fauver Jonathan Jett Melissa Hill Eric Jewsbury Chris Zionie
Dr. Stephen Nacco Kathie Porter Laura Williams Dr. Angele Burns Becky Robinson

Others Present: Sybil Mervis Brian Hensgen Lindsay Light Willie Christian III

The meeting was called to order at 8:00am. Introductions were made.

Motion to approve the agenda as presented was made by John, seconded by Kathie. No opposed, motion carried.

Motion to approve last meeting’s minutes was made by Randy, seconded by Kim. No opposed, motion carried.

One Stop Operator Updates:

Brian passed around a traffic report for the AJC. There are approximately 800 people a month that come in and out of the center. He also presented the referral database so that agencies could communicate within the system. The client is referred to the correct agency to help the client, and this tracks it to ensure they don’t fall through the cracks. 146 clients have been entered into the system. VCW has referred 36, Dept of Rehab has referred 10, ECICAA has referred 2, IDES has referred 16, Public Aid 35, Adult Ed 26, HACD 1, IDVA 0, National Able 0, FITM 7, Carl Perkins 0, Goodwill Industries 7, Other (Worksource) 6 to the Dept of Human Services/Voc Rehab. The OSO follows up with the agencies to ensure no one is left behind. If they decide not to show up to appointments, they’re followed through and found out why they decided not to show up.

Next Brian presented the BCI dashboard with a number of 680 total names. They ask the clients to complete a basic questionnaire and compile the information to utilize as needed. If a partner puts together a workshop on something the clients need, they will send it to the specific clients who might need that. He encouraged employers to utilize the dashboard services.

Lastly, he presented an Invoice Report showing how much each partner is paying. There is a month by month detail of how each partner is paying. Dr. Burns requested that Brian add more order to the invoice report and add “East Central Illinois” in front of Community Action Agency.

Laura noted this has been a great addition to the system as it’s been tremendously helpful in Adult Ed. She encourages all partners and members to take a look at the list and utilize the database.

AJC Services @ DACC – There is a location near Subway in Lincoln Hall at DACC for the AJC. This will help make services more convenient for students, etc. Brian encouraged partner agencies to use it.

ICP Grant – Brian stated they received word on Friday afternoon that they did receive the \$358,000 manufacturing grant.

Action Items:

Approval of Revisions to the MOU – The VA needed to be removed from the MOU to reflect the needed change in the budget, which isn't their full fair share. Motion to approve was made by JJ, seconded by John. No opposed motion carried.

Approval of Year-Round Youth RFP/Bidders List – JJ presented the RFP to the board stating that every year VCW puts out an RFP for youth ages 16-24. This year there were a few changes but nothing major other than adding a new dollar amount and some date changes. Motion to approve was made by Kim, seconded by Melissa. No opposed, motion carried.

Approval of OSO RFP 2018-2019 with Finding Revisions – Jeff stated that in our previous RFPs, there was never a dollar amount given in an RFP. We added a dollar amount to the RFP after the DOL requested it. Motion to approve was made by John, seconded by Melissa. No opposed motion carried.

Board Development Committee:

There are a couple of new members interested in joining the WIB, Sybil Mervis & Deanna Witzel.

Accountability Committee:

Budget Review – JJ stated the PY16 grant is still open to cover any outstanding bills from that time period. The PY17 Grant still has over \$200,000 youth funds remaining in which they have contractual agreements with FITM and the YMCA. At the current rate of spending, they would have 18% carryover, but it could end up more depending on the actual funds spent by the two providers. In adult funding, they currently have \$102,658.01 of funding left for the year with only a 9% carryover for next year. In dislocated worker funding, there is currently \$255,641.58 left of funding with a carryover of 28% next year. The training ratio is 54.25%. JJ stated they will have to do a transfer of dislocated worker funds to adult funds in the near future to hit their target of 25% carryover for each program. The combined training ratio is 60.9%. The admin pool has \$85,410 available. The 1E grant for CellOne employees has a balance of \$28,143.21 which they will fully utilize by June 30th. The TAA grant for Honeywell has an unspent balance of \$24,596.35. The end date for this grant is September 30th. There is still a small incentive grant of \$1,840 left to spend by June 30th. JJ noted that the bi-partisan two-year spending plan passed by Congress and signed by the President would increase funding, but the recently released Presidential budget plan cuts funding for our program.

Fiscal Monitoring – DCEO came in for monitoring during the end of January, and JJ hasn't heard anything yet. The board will need to adjust and update some policies in the near future. Once they get the final letter, he will report back to the board.

Youth Update on 80% Enrollment – Part of the policy is that providers have to have 80% enrollment by the end of December. Both providers made it.

Youth Services Committee:

Recruitment Letter – They did not meet this month, but they did create a letter for recruitment to their committee.

Executive Committee:

Recert Approval – The board was recently issued a letter of recertification approval from DCEO. We are recertified for another two years.

Update on Carson's Closing – Carson's employees have been reached out to by IDES and Vermilion County Works. It is estimated that approximately 50 people are affected by the store closing. Kim stated that District

118, Blue Cross, and CCMSI all have clerical positions available that might allow for an easy transition for someone from Carson's.

Workforce Solutions Committee:

Land of Lincoln Update – Sealing & Expungement Summit – There will be a summit for those interested in sealing and expungement at DACC's Bremer Conference Center on September 22nd. The process to attend the summit starts in April and will include a background check given by the Illinois State Police. Not everyone will qualify for the summit, and it will only pertain to offenses held in Vermilion County. Kathie asked if we could gather agencies to help eliminate other barriers? Brian stated that is something that could happen.

Business After Hours @ AJC – there was an after hours held at the AJC, and it was a success and well-attended. Brian thanked KIK for contributing a donation to the center to help with food, etc.

SNAP Benefit Changes – There is a new requirement coming to SNAP benefits that will include the client obtaining work or training in order to receive benefits or to continue to receive benefits. It is currently on a trial period with DuPage County. It will roll out to the rest of the state eventually, so JJ wanted the employers to be aware of a sudden flood of people looking for work.

Committee Goals/Ad Hoc Committees – The goals for the committee include career readiness, developing a program to replace the career lab (in partnership with the clusters), develop a specialized studies diploma endorsement, and to set up a data tracker to show success in our area. Kim has asked for volunteers from the committee to develop ad hoc committees to obtain these goals. She is also going after the 60x25 network grant in the amount of \$13000 to help with the goal of diploma endorsement.

Goodwill Grant – There is a new training provided by Goodwill through a grant they received to help with job-readiness training. It is a 42 hour highly interactive video program showing real-life scenarios and letting the client choose what they would do in these situations. They're then graded on their response. Willie spoke highly of the program, stating they were going to try to incorporate it into their youth programming. It is only available to 15-24 year olds.

Member Comments:

Kim stated that the annual job projections survey will be sent this week, so employers are reminded to keep an eye on their emails for that. They are also doing an education survey as well. Kathie stated an electrician apprentice class will be starting in April/May. Dr. Burns stated the East Central Illinois Community Action Agency is hosting a dinner on March 9th honoring Deanna Witzel and Dana Howard will be the speaker. She invited everyone to attend.

The next meeting is scheduled for May 29th at 8am, but Lindsay acknowledged it is the day after Memorial Day, so the tentative rescheduled date will be May 31st at 8am as long as that works for everyone's schedules.

Motion to adjourn was made by Randy, seconded by Kim. No opposed, motion carried. The meeting was adjourned at 8:57am.