

**Vermilion County Workforce Innovation Board**  
**Minutes of the Meeting – Tuesday, August 28, 2018 at 8am**  
**Bremer Conference Center, 2000 E. Main St, Danville, IL 61832**

Members Present: Jeff Fauver, Chair                      Kim Kuchenbrod                      Larry Moss                      Laura Williams  
Lisa Fudge                      Lynn Mollica                      Chris Zionie                      Eric Jewsbury                      Kathie Porter  
Randy Johnson                      Becky Robinson                      John Vogt                      Jonathan Jett                      Kim Neal  
Teri Cassem

Others Present: Lindsay Light, Staff to the Board                      Willie Christian III, FITM  
Ariel Nieves, FITM                      Brian Hensgen, One-Stop Operator

The meeting was called to order at 8:06am. Introductions were made.

Motion to approve the agenda was made by Laura, seconded by Kim. No opposed, motion carried.

Motion to approve last meeting's minutes was made by Randy, seconded by JJ. No opposed, motion carried.

Brian presented the One-Stop Operator Annual Report, giving a snapshot of the last year. Brian reviewed the role of the One-Stop Operator. He presented last year's budget for review. He went line-by-line explaining the overages. He then presented the partners fair share from the past year, which showed how many partners still owe various amounts. The only partners who still owe are IDES, Community Action Agency and the VA. Lisa questioned the reason for not paying the amounts. IDES was a computer issue, Community Action hasn't responded to the bill that has been sent, and the VA had a prior lease in place with different numbers. DACC just approved a new lease and the CMS (VA) dollar amount works with the new MOU. The AJC traffic report was presented. There is a total of 9,845 people that have come through the door in the past year, averaging 820 visitors per month. Brian stated we almost doubled what the Kankakee area reported in the past year. He stated that IDES is going to install a direct linkage phone, as they've been talking about since they vacated the building. It should be up and running in the next week or so. He presented the BCI (Basic Customer Information) Dashboard, collecting information from 780 individuals. All of the partner agencies discuss this dashboard on a monthly basis and the agencies share all of the information to be able to help the customer. He then presented the referral system, stating he felt this is the most important. There are 266 individuals in the referral system currently. The leaders in referral are public assistance, Vermilion County Works with 50, and adult education initiated 39. He also pointed out the partners with no or a smaller number of referrals including Perkins, Dept of Veterans Affairs (not a required partner and population is a bit different), National Able, and Community Action. He reviewed the agencies that have received the most referrals. His goal is to make sure the customers in the referral report do not "fall through the cracks" and follow the road to self-sufficiency. The outcome of the report shows 30/266 had no update entered. 14/266 were referred to another partner. 57/266 were enrolled or went to work. 89 are in process or are potentially enrolled in services. 26 individuals no-showed and have been contacted. 10 were ineligible, and 1 was incarcerated. He presented the breakdown by agency. Discussion ensued. He presented the AJC Roundtable dates and attendance to show. He stated they also send out a weekly and a quarterly newsletter to the BCI database to update them on job opportunities, highlight community services, etc. to keep people informed of the opportunities at the job center. In conclusion, he would like to increase attendance at the roundtables, continue cross-training sessions,

increase services in the northern and southern parts of the county and at DACC, assist in educating our network of providers in preparation of the DHS SNAP changes and ensure providers are ready to serve the community, ensure that all partners understand that the AJC is a central location that should be utilized by staff and by clients (the conference room is available for all partners), and to ensure that all partners understand that Kelsee is an additional staff person that is available for use for any or all of their workforce development program needs.

Willie presented a video opening the presentation of FITMs 2017-2018 year. They were contracted to serve a total of 24 youth, but served 46 youth. Ariel gave more detailed information on those enrolled and those exited. They are excited about the 55 they get to serve this program year. Willie stated they're also in Hoopston on Tuesdays and Thursdays recruiting. Jeff commended the program.

Laura presented the manufacturing path. The Adult Education grant has to have a path that leads to somewhere. She partnered with KIK to give a job component to the program. Laura reviewed the path. Teri spoke about her part in the partnership. She has hired 3 permanent employees as a result of the program.

#### **Action Items:**

**Approval of the MOU Budget** – Motion to approve was made by John, seconded by Laura. No opposed, motion carried.

**Approval of PY17 Revised Allocations** – JJ stated VCW received a small amount of additional money, detailing which streams the funds to which the funds were being added. Motion to approve was made by Kim, seconded by Teri. No opposed, motion carried.

**Approval of VCW PY18 Budget w/Projections** – JJ presented the funds received for the current program year detailing the projections. Motion to approve was made by Laura, seconded by Kathie. No opposed, motion carried.

**Approval of 2018-2019 Youth Training Provider & Allocations** – JJ presented FITM as the youth provider to serve 55 youth at \$304,000 including 8 transferred from the YMCA. Motion to approve was made by John, seconded by Teri. No opposed, motion carried.

**Approval of Chair/Vice Chair** – John nominated the current slate of chair and vice chair. Motion to approve was made by John, seconded by Randy. No opposed, motion carried.

#### **Executive Committee:**

Lindsay stated she hasn't forgotten about orientations. She is hoping to have something after the next WIB meeting. She also stated that Mike Marron has resigned his post effective September 7<sup>th</sup>, and it is anticipated that Larry Baughn will be taking over as Chairman of the County Board and CEO of the VCWIB.

#### **Accountability Committee:**

JJ presented the Vermilion County Works budget. He stated the new grant has been added. They did close out the PY16 grant. There is youth carryover funding in the amount of \$43,949.30 and they have \$306,568 in new funds. In the adult stream, they have \$42,852.98 of carryover funding and \$43,794 of the \$306,973 new funds for the first quarter. In dislocated worker funding, there is \$86,074.85 of carryover funding and \$64,107 of the \$408,491 new funds for the first quarter. The combined training ratio is 12.1%. The admin pool had \$54,972.04 carryover and \$18,863 of new funds for the first quarter. The total admin from new funds is \$102,202. The Talent Pipeline Grant (ICP) still has an unspent balance of \$241,657.10. The WERC grant still reflects a full balance, but there have been expenses that just aren't recorded at this point. The 1E grant for

Cell One employees has a balance of \$17,065.42 and the grant has been extended to December 31. The TAA grant for Honeywell has an unspent balance of \$6,341.32. The end date for the grant is September 30<sup>th</sup>. The incentive grant of \$1,840 has been spent and closed out. The new incentive grant of \$4,503 is to be spent by June 30, 2019. The PY18 allocation is \$1,022,032 and with carryover we have \$1,273,961.30. JJ also stated they have hired a Business Service Rep who will be starting after Labor Day. JJ gave an update of the employers they're working with for incumbent worker training. He promoted the WERC grant. He also mentioned the award winner that will be recognized. October 1<sup>st</sup> there is a Governor's Summit about work-based learning in which Danville will be highlighted.

**Workforce Solutions:**

Kim did bring copies of the job projections, stating it is completed and on their website. There are 2347 jobs available in the county within the next 18 months, with the majority of them in manufacturing and logistics. She stated the VA Job Fair is November 8<sup>th</sup> and will be similar to what they did last year with the veterans going in for the first two hours then it will be open to the public. JJ stated that advertising will be coming out. Kim stated that on September 22<sup>nd</sup> the Land of Lincoln is hosting a Vermilion County Sealing & Expungement Summit. They had 295 that registered, and 82 have followed through to come to the 22<sup>nd</sup>. Kim clarified that there are certain criteria that had to qualify; these are small offenses.

**Board Development Committee:**

The committee will meet in the next couple of months to review attendance and to get the packet ready for the state.

**Youth Services Committee:**

No report.

Ariel informed the board that one of their students was killed in the past year. He wanted to remind the board that these are some of the challenges that our current youth face, and he thanked JJ for his support.

The next meeting is scheduled for November 27<sup>th</sup> at 8am.

Motion to adjourn was made by Randy, seconded by JJ. No opposed, motion carried. The meeting was adjourned at 9:30am.