

Medical Assistant Advisory Board
April 6, 2022
Via Zoom @ 12PM

Medical Assistant Mission Statement

The mission of the Danville Area Community College Medical Assistant is “to prepare competent entry level medical assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.”

ATTENDANCE

Dr. Carl Bridges, DACC; Katherine Cook, CMA/RMA Supervisor at Carle on Windsor; Terri Cummings, DACC; Ashley Hargrove, DACC; Candice Milam, DACC; Nyiana Morris, DACC Graduate; Amie Musk, DACC.

REPORTS

Candice reported on the status of our accreditation. As of March 18, 2022 DACC has received initial accreditation through the Commission on Accreditation of Allied Health Education Programs (CAAHEP). This allows for graduates to sit for the CMA (AAMA) test.

Our program will continue to work with the Medical Assistant Education Review Board (MAERB) to continue accreditation requirements. The next evaluation will be no later than spring of 2027.

OLD BUSINESS

Follow-up from the March 3, 2021 advisory meeting included information about the new degree which has been in place since Fall 2021. We currently have 11 students that are continuing with the degree program. The degree is aligned to use the Medical Assistant Certificate and the Medical Office Personnel Certificate to build the Medical Office Assistant Degree. Students will receive stacked certificates when they complete each portion.

NEW BUSINESS

Candice outlined the student learning outcomes and the learning objectives of the Medical Assistant program. She is keeping up with the annual report by monitoring the needs and expectations of both the students and local employers through surveys.

The Medical Assistant program is designed to be responsive to change. Some possible program changes include: course sequencing recommended by the accreditation survey, practicum changes, core class pass rate of 70% or better to continue.

Substantive changes include having testing with the National Certifying Bodies that include: Registered Medical Assistant, Clinical Medical Assistant Certified, National Certified Medical Assistant, and Certified Medical Assistant.

Candice identified strengths and weaknesses of the program for the advisory members. Strengths include RMA pass rates in 2020 of 75% or higher and job placement of graduates. Most times there is a higher need for employees than we have graduating. Weaknesses include equipment up to MAERB standards, cost of testing, and cost of accreditation by CAAHEP/MAERB.

ACTION PLAN FOR IMPROVEMENT: Update program goals, curriculum, and required documents to align with CAAHEP. Increase enrollment of students in the program through advertising and social media presence. Purchase new equipment. Explore the avenue of hybrid courses to appeal to the working class and parents and retain students.

ITEMS FROM THE FLOOR

Formal meetings will be held annually in March/April to comply with MAERB standards. Other meetings on an as needed basis.

Katherine Cook indicated there are currently two open positions at Carle on Windsor. One in 4 employees left healthcare during COVID, so a shortage in healthcare continues.

DATE of NEXT MEETING

March/April 2023

MINUTES SUBMITTED by:

Respectfully submitted,

Lisa J. Osborne

Lisa J. Osborne
Administrative Assistant
Business and Technology