Computer Skills

- Computer Consulting Service
- Computer Skills Training

Language Skills

- Conversational German
- Conversational Spanish
- ESL
- Workplace Spanish for Healthcare

Other Training

- Online Offerings
- Workplace Harassment Prevention
- Workplace Diversity Training

Services/Development

- ACT WorkKeys Assessments
- **American Heart Association Training Center**
- Assessment Center
- **Human Resources Development**
- Training Grants When Available

Danville Area Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities.





DANVILLE AREA COMMUNITY COLLEGE

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customized training

It is a goal of Danville Area Community College's Customized Training Department to enhance the economic well-being of the community by providing customized training. To assist you in meeting your training goals:

- A DACC Training Coordinator can meet with you to evaluate your unique business challenges and suggest training solutions.
- · A training proposal will be presented.
- Using experienced faculty, trainers and customized materials, training can be delivered at the time and location of your choice.

The following are examples of only some of the customized training programs created for clients.

Safety Training

Safety training topics include but are not limited to:

- · Accident Investigation
- · Arc Flash Analysis and Training
- · Behavior Based Safety
- · Confined Space Entry and Rescue
- DOT Training
- Ergonomics
- · Fall Protection
- · First Aid, CPR, AED
- · Forklift Operator
- · Hazardous Materials
- Incident Reporting
- · Lock Out/Tag Out
- OSHA Compliance Policy Development
- OSHA 10 and 30 Hour General Industry
- OSHA 10 and 30 Hour Construction Industry
- · Personal Protective Equipment



- · Respiratory Protection
- · Safety Assessments
- Safety Committee Development
- · Security Assessments
- Workplace Violence Prevention

Leadership/Teambuilding

DACC offers a powerful leadership series that can be customized for your company based on your specific training needs. Leadership and teambuilding classes can be held at DACC or delivered right to your workplace.

- Communicating for Superior Teamwork (DiSC)
- The Principles and Qualities of Genuine Leadership
- Communication Excellence:
 Managing Performance with DiSC
- · Get Control! Of Email & Get Organized
- Coaching: Developing Others
- Providing Constructive Feedback
- Resolving Conflict Within Your Team
- Delegating for Shared Success
- Time Mastery: Maximize Your Time
- Giving Recognition
- · Controlling Emotions at Work
- · Lost Dutchman's Gold Mine
- Low Ropes

Industrial Applications/Technical

- AutoCAD
- Electrical
- CNC Operations
- GD&T
- Industrial Safety
- Statistical Process Control
- Machining
- Machine Graphics
- Maintenance and Reliability
- Measurements
- Mechatronics

- · Motor Controls (PLCs)
- Pneumatics
- Robotics
- Technical Math
- Visual Procedure Maps (Process Mapping)
- Welding

Continuous Improvement/Quality

- 5-S Audit & Training
- · Constraint Management
- Failure Mode & Effects Analysis
- Internal Quality Auditor
- Kaizen Blitz
- Lean Manufacturing, Office or Healthcare
- Measurement System Analysis
- Production Part Approval Process
- · Project Management
- Root Cause Analysis
- Six Sigma
- ISO/TS16949 Automotive Quality Management System
- Team Problem Solving
- TWI- Training Within Industry

Value Stream Mapping

