

ATD Leadership Team

Wednesday August 13, 2014

2:00 pm

President's Conference Room

Present: Ashley Hargrove, Wendy Brown, Dr. Alice Jacobs, Phillip Langley, Cindy Peck, Patrick Bayard, Carla Boyd, Dave Kietzmann, Laura Williams, Dr. Penny McConnell

- I. ATD Presentation at Faculty and Staff In-Service
 - a. Cindy mentioned the ATD presentation at tomorrow's In-Service. Cindy will announce the refocusing of the Data Team, creation of the Progression and Completion sub team, and give an update on the Equity and Inclusion sub-team. This will address the new mandatory advising requirements and on-going Teaching Excellence Academy. Andrew will be presenting data team findings and action plans. Wendy will discuss October in-service. Dave mentioned Carla repeating her session at the October in service for faculty and staff who will not be attending tomorrow. Laura mentioned the importance of taking time to explain ATD to the new hires. Cindy is doing this at the New Employee Orientation this afternoon.

Action Items:

-There will be an ATD presentation at in-service on 08/14/14 to update faculty and staff on ATD efforts, data, and upcoming changes.

-ATD will be discussed at the New Employee Orientation.

- II. "Moving Data to Strategies" October Faculty In-Service
 - a. Cindy passed out a sample Course Success Rate handout for review. Data will be large project for Institutional Effectiveness. Jessica has been working on putting success rates data together for ATD. It is currently broken down by term and fiscal year. Cindy read an e-mail from Jessica concerning the handout. The success rates shown represent all sections of a course. Wendy mentioned this format is not useful to her, and would like to have a breakdown of individual course section performance in addition to current format. Philip likes current delivery method but can see how it will not work for every department. Wendy would like to know if her students are as successful as other students and thinks this information would be beneficial to other faculty as well. Wendy also mentioned the possibility of analysis of full and part time instructors' performance. Phillip added it may open a discussion of methodology to improve performance. Dr. Jacobs added faculty members who incorporate cooperative learning have better results. Cindy is concerned that the amount of data needed to complete this request is too much for Jessica to process before October due to the amount of courses and sections. Penny and Laura suggested using current division performance reports that deans receive each semester instead of formulating a new report. Cindy asked for input on whether break down chart is useful for ATD

purposes. Laura mentioned that overall success by delivery is important as a snapshot in the report, but needs to be shown by course instead of department or division.

- b. Wendy mentioned one of the initial goals of ATD is making sure instructors are sharing information and techniques with each other. Dave mentioned breaking faculty into sub groups to discuss reports at October in-service.

Action Items:

- Instead of overall success by delivery, report should reflect overall success of all sections of a course with a general trend for 3 year based on fiscal years.
- A key will be added to the report to define success as a “C” or better
- Dean’s reports will be used to evaluate the success of individual sections of a course.
- Cindy will give this information to Jessica and will ask for another example from Jessica for the next meeting
- Cindy will send out tables from the reflection to everyone for review.
- Phillip will be facilitating the ATD presentation at the October in-service.

III. ATD Coaches Visit

- a. Trying to get the visits scheduled. An e-mail has been sent to Linda and Luzelma discussing possible dates for the fall.

IV. Items from the Floor

- a. Cindy mentioned inviting Robert Mattson to attend the next meeting. Dr. Jacobs agreed.
- b. Dr. Jacobs signed 8 keys to veterans’ success, and will be tracking veterans’ success with other data on success rates.

Action Items:

- Dave will invite Robert Mattson to the next ATD Leadership Meeting.

V. Semester Meeting Schedule

- a. Next Meeting: Tuesday, September 9, 2014 at 2:00pm.
- b. Meeting for this semester will 9/9/14, 10/14/14, 12/9/14 at 2:00pm. November will be left open for now.

Meeting adjourned 2:45 pm CST.