

ATD Leadership Team

Wednesday February 10, 2015

2:00 pm

President's Conference Room

Present: Dr. Alice Jacobs, Dave Kietzmann, Ashley Hargrove, Phillip Langley, Cindy Peck, Dr. Penny McConnell, Bob Mattson, Stacy Ehmen, Laura Williams, Patrick Bayard, Dr. Wendy Brown

- I. Student Success Agenda Summary Sheet
  - a. Cindy passed out the Student Success Agenda handout for review. Dr. Jacobs mentioned the possibility of changing the title of program "*Investigations into Economic Class* seminar". Discussion ensued. Cindy also mentioned the need to put an asterisk with the gatekeeper graph in order to connect the graph to the comment at the bottom of the page.
  - b. Laura asked about the time period (amount of data) used in MATH105 by instructional method graph on the handout. Bob mentioned using 2-3 years in the data. Laura noted this information would be good to give the reader.
  - c. Wendy mentioned including Closing the Gap data on the back of the agenda. Dr. Jacobs mentioned putting this information on the Achieving the Dream website and into the PBR. Laura stated a small insert on DACC being an Achieving the Dream Leader College could also be added to the handout.
  - d. Wendy mentioned using all gatekeeper courses in the review of gatekeeper course data. Phillip added it would be difficult to include all gatekeeper courses in this format, but an overall success of all gatekeeper courses could be used. Phillip also mentioned the need to promote more gatekeeper courses so that people know what is available.

**Action Items:**

- Cindy will update the Student Success Agenda handout and insert a "revision date" as well.
- Cindy will pull closing the gap data from the AACC presentation and include the graph on the back of the Student Success Agenda.
- Cindy will look at all gatekeeper courses and achievement gap information.

- II. Logic Models and Evaluation Plans
  - a. Cindy passed out samples of logic models and evaluations from another school for review. This is something to focus on for the continuous improvement model. The AtD coaches suggested the Data Team work with the sub-teams on their interventions. Dr. Jacobs added help from the Data Team is vital to this process. The sub-teams will need to come up with drafts of their own logic models. Long term outcomes can be used for KPIs. Wendy mentioned sub teams needing to list objectives, output, and desired outcomes and then receive help from the Data Team.

- b. Dr. Jacobs mentioned the need to inform sub-teams of the goals that have been identified by the Leadership Team for the year. There will also need to be a deadline for sub-teams to submit logic models. Mappings will be due in April and this information will go to Data Team in May. Sub-teams will need to identify the intervention that is the highest priority.

**Action Items:**

- Cindy will send logic model and information describing logic models to sub-team facilitators to add to next agenda.
- Cindy will research general overviews of logic model information to find reference materials and will send examples to the sub-teams as well.

III. Items from the Floor

- a. Laura mentioned communication with campus to keep people in the loop. Dr. Jacobs stated she would send out an e-mail highlighting AtD data and updates.
- b. Dr. Jacobs mentioned preparing for the D.R.E.A.M. conference. Dr. Jacobs received an invitation to a round table on competency based education. Dr. Jacobs also received an invitation to attend a second round of IPASS grant questions and answers. This will include discussion on integrated planning and advising services using technology. Dr. Jacobs has invited Kathy Sturgeon and Stephane Potts to attend this session as well.
- c. Cindy is to send information from leadership team to AtD attendees in preparation for the conference and invite attendees to next meeting. The next meeting will move to Laura Lee.
- d. Patrick mentioned the Title III grant information has not been released yet. Discussion ensued about the focus of the grant. Patrick will send previous application to the team for review. This will be discussed by the Leadership Team at the next meeting.

**Action Items:**

- Dr. Jacobs will send out an e-mail giving an overview and update of Achieving the Dream data.
- Dr. Jacobs will attend the round table discussion on competency based education and the IPASS question and answer session at the AtD D.R.E.A.M. conference this month.
- Cindy will send all AtD D.R.E.A.M. attendees information from the leadership team in preparation for the conference. The attendees will also be invited to the March leadership team meeting. This meeting will be moved to the Laura Lee room to accommodate a larger group.
- Patrick will send a copy of the previous Title III grant to the Leadership Team members.

IV. Next Meeting: Tuesday, March 10, 2015 at 2:00 p.m.

Meeting adjourned at 2:54 p.m. CST.