

ATD Leadership Team  
Tuesday November 8, 2016  
2:00 pm  
President's Conference Room

Present: Dr. Stephen Nacco, Dave Kietzmann, Cindy Peck, Ashley Hargrove, Bob Mattson, Dr. Wendy Brown, Carla Boyd, Stacy Ehmen, Phillip Langley, Dr. Penny McConnell

I. Key Performance Indicators (KPI) Highlights

- a. Fall-to-fall and fall-to-spring retention data was reviewed. Data should be updated to reflect first time, full-time students. Fall-to-spring retention appears to be increasing while fall-to-fall appears to be decreasing, which may indicate that some students are leaving DACC after one year. There is a consistent gap between students that are Pell eligible and those that are not in ENGL 101 & 102, CBUS 150, and Developmental Education courses.
- b. Some KPIs have not been updated in 2-3 years and may need to be reviewed for possible edits.

**Action Items:**

-Bob will update KPI reports to include first time, full-time students and will provide data on colleges students transfer to when leaving DACC.

II. ATD DREAM Meeting Attendees

- a. DACC receives 2 free registrations for the DREAM conference. A list of past ATD conference attendees was reviewed. Dr. Nacco will attend as the first registration. The second attendee should be someone heavily involved with ATD and active with a sub-team. An invitation should be extended soon to meet the December 14 early bird registration deadline.
- b. Pre-institute workshops will be offered the day before DREAM begins. These workshops would be an additional cost. More information will be shared as it is made available.

**Action Items:**

-Cindy will email the Leadership team with more information on DREAM attendee possibilities and pre-institute workshops.

III. Student Success Agenda Visual Chart

- a. The student success agenda chart has been updated. Versions from 2011 and 2016 were compared for possible use with identifying collaboration opportunities and eliminating repetition across campus. The team noted the chart would be very useful in strategic planning. Headings of the strategic plan should be used as the headings for the student success agenda chart. Committees and initiatives that are no longer active should be deleted from the chart. Initiatives should be tied to teams so that a connection can be easily identified.

**Action Items:**

-Cindy will update the student success agenda chart and present to the Leadership team for review.

IV. Gathering Retention Initiatives

- a. Faculty and staff will soon receive a survey asking for information about they are doing in the classroom and/or departments to promote retention. The survey will be emailed and Cindy will also have paper copies available during January in-service.

**Action Items:**

-Cindy will send out a survey on current retention initiatives to faculty and staff. Paper copies will be provided during spring in-service.

V. Items from the Floor

- a. In past meetings, it has been discussed that Leadership team members should attend a Quality Council meeting to discuss possible collaboration between ATD & CQI teams. The next Quality Council meeting is scheduled for November 30 at 3:00 p.m. It was noted the process of exploring collaboration opportunities should be documented for future ATD and HLC reviews.

**Action Items:**

-Cindy will request permission from Ryan Wyckoff for ATD Leadership members to attend the Quality Council meeting on November 30 and email the team with a response.

VI. Next Meeting: Tuesday, December 13<sup>th</sup> at 2:00 p.m.

Meeting adjourned at 2:45 p.m. CST.