DACC NCA-HLC Self Study
Criterion 5: Engagement and Service
Committee Meeting Minutes
Date 2/8/07
Location Tech Center Conference Room

“Criterion Statement”—As called for by its mission, the organization identifies its constituencies and serves them in ways both value.

Present: Wendy Brown, Bruce Rape, Michelle Cornell, Sara Vandewalker

Absent: Diane Hall, Jim Barlet, Steve Downing, Connie Schroeder, Pattie Greer, Brian Hensgen, Greg Watson, Cindy Cloutier

Guests/Resource Persons: Randy Fletcher

Introductions—none

Agenda/Objectives—Review worksheet regarding Core Component 5a

Core Component:
- Discussion Summary—Core Component 5a worksheet addressing how the organization learns from the constituencies it serves and analyzes its capacity to serve their needs and expectation.
- Key Terms—N/A
- Key Questions/Statements—Team needs to look at a broader scope at how DACC serves constituents.
- Resources—N/A
- Data—N/A
- Participants—all in attendance
- Action Steps and Activities—Wendy Brown will send out worksheet for Core Component 5a and e-mail worksheet for Core Component 5b to have completed prior to next meeting.
- Timeline—Have worksheet 5b completed for discussion on next meeting.
Announcements—minutes will be mailed to all team members
Meeting Adjourned: 2:30 p.m.

Next Meeting: 3/6/2007, 1:30 p.m., Tech Center Conference Room

Note: Number pages and send to Lynn Brauninger at lbraunin@dacc.edu