

MINUTES OF THE REGULAR MEETING OF DECEMBER 15, 2022

On December 15, 2022, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

The Board and those in attendance held a moment of silence in honor of Senator Scott Bennett who had passed away.

ITEM 2: PLEDGE OF ALLEGIANCE

Ms. Emma Myers, Presidential Scholar, led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Sandra Finch, Dave Harby, Dylan Haun, Terry Hill, John Spezia, and Greg Wolfe. Trustees absent: Tracy Cherry and Student Trustee Olivia Logue.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Jill Cranmore, Dr. Carl Bridges, Stacy Ehmen, Lara Conklin, Mark Barnes, Whitney Yoder, Dylan Miller, Kathy Hunter, Doug Hunter, Gage Hopkins, Lorenz Tiu, Lexa VanVickle, Rowan Clawson, and Jim Reed.

Media present: Steve Brandy WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Mr. Hill, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Jill Cranmore, Vice President, Human Resources and Labor Relations; Dr. Carl Bridges, Vice President, Academic Affairs; Stacy Ehmen, Vice President, Student Services; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; Whitney Yoder, Controller, Business Office; Dylan Miller, Campus Safety Officer; Kathy Hunter, Professor, Information Systems; Doug Hunter, Associate Professor, Mechatronics; Gage Hopkins, Lorenz Tiu, Lexa VanVickle, and Rowan Clawson, Robotics Students; and Jim Reed, ICCTA.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 6: INSIDE THE COLLEGE: ROBOTICS UPDATE

Associate Professor Doug Hunter and Professor Kathy Hunter along with some Robotics students gave a presentation to the Board. The students introduced themselves and shared their

educational journey. They also introduced their new robot and gave a demonstration on how the robot works.

Mr. and Mrs. Hunter shared that students are learning real world skills in both coding and electronics. Dr. Ben Jun has also been involved in the collaborative project.

The Board and Dr. Nacco thanked Mr. and Mrs. Hunter as well as the Robotics students for their presentation.

ITEM 7: REPORT ON ACCT LEADERSHIP CONGRESS, OCTOBER 26-29, 2022

Mr. Harby and Mr. Wolfe attended the ACCT Leadership Congress. Mr. Wolfe provided a report last month. Mr. Harby provided a written report highlighting information he received from the conference.

ITEM 8: REPORT ON ICCTA MEETING, NOVEMBER 11-12, 2022

Mr. Harby attended the ICCTA meetings in November and provided an update.

ITEM 9: PRESENTATION OF ICCTA AWARDS

ICCTA President Jim Reed presented ICCTA awards to Mr. Harby and Mr. Wolfe for their participation in professional development seminars through ICCTA.

ITEM 10: FINANCIAL UPDATE

The Financial Statement of Revenue and Expenditures ending November 30, 2022 was included in the Board agenda book.

ITEM 11: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 12: PUBLIC COMMENT

There was no public comment.

ITEM 13: CONSENT AGENDA

**A. BOARD CONSIDERATION OF THE MINUTES OF THE
REGULAR BOARD MEETING OF NOVEMBER 17, 2022**

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Hill, and a second by Mr. Wolfe, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 14: UNFINISHED BUSINESS

ITEM 15: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and second by Mr. Haun, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

B. BOARD CONSIDERATION OF RETIREMENTS

- 1. CHRISTINE CORNELL, MARKETING SPECIALIST**
- 2. GARRY MORRIS, MAINTENANCE MECHANIC**
- 3. SONDRA SPIERING, BUILDING SERVICES ATTENDANT**
- 4. NAOMI YONKE, COMPUTER AND NETWORK SPECIALIST**

Ms. Christine Cornell, Marketing Specialist, has submitted her letter of intent to retire effective June 30, 2023. The Board and Dr. Nacco wished her well in her upcoming retirement.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the retirement of Christine Cornell effective June 30, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

Mr. Garry Morris, Maintenance Mechanic, has submitted his letter of intent to retire effective August 31, 2023. The Board and Dr. Nacco wished him well on his upcoming retirement.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the retirement of Garry Morris effective August 31, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

Ms. Sondra Spiering, Building Services Attendant, has submitted her letter of intent to retire effective January 31, 2023. The Board and Dr. Nacco wished her well in her upcoming retirement.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the retirement of Sondra Spiering effective January 31, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

Ms. Naomi Yonke, Computer and Network Specialist, has submitted her letter of intent to retire effective March 31, 2023. The Board and Dr. Nacco wished her well in her upcoming retirement.

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the retirement of Naomi Yonke effective March 31, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

C. BOARD CONSIDERATION OF VOLUNTARY SEPARATION PROGRAM AGREEMENT

- 1. CHRISTINE CORNELL, MARKETING SPECIALIST**
- 2. GARRY MORRIS, MAINTENANCE MECHANIC**
- 3. JEFF PRIMMER, COUNSELOR, STUDENT SERVICES**
- 4. NAOMI YONKE, COMPUTER AND NETWORK SPECIALIST**

Ms. Christine Cornell, has submitted her request for the Voluntary Separation Program Agreement effective June 30, 2023.

Upon motion by Mr. Spezia, and a second by Mr. Wolfe, the Board approved the Voluntary Separation Program Agreement for Christine Cornell effective June 30, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

Mr. Garry Morris, has submitted his request for the Voluntary Separation Program Agreement effective August 31, 2023.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the Voluntary Separation Program Agreement for Garry Morris effective August 31, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

Mr. Jeff Primmer has submitted his request for the Voluntary Separation Program Agreement effective April 30, 2023.

Upon motion by Mr. Hill, and a second by Mr. Spezia, the Board approved the Voluntary Separation Program Agreement for Jeff Primmer effective April 30, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

Ms. Naomi Yonke, has submitted her request for the Voluntary Separation Program Agreement effective March 31, 2023.

Upon motion by Mr. Spezia, and a second by Ms. Finch, the Board approved the Voluntary Separation Program Agreement for Naomi Yonke effective March 31, 2023. The motion passed by roll call vote: 6 yeas, 0 nays.

D. BOARD CONSIDERATION TO AMEND THE PRESIDENT'S CONTRACT

During ICCB's recent recognition report, it was noted that the President's current contract includes a one-year severance pay. Per 5 ILCS 415/10(a)(1), the maximum severance is limited to 20 weeks. The proposed Addendum will be attached to the President's current contract once approved.

Upon motion by Mr. Wolfe, and a second by Ms. Finch, the Board approved to amend the President's Contract. The motion passed by roll call vote: 6 yeas, 0 nays.

E. BOARD CONSIDERATION OF CANCER REGISTRY MANAGEMENT CERTIFICATE PROGRAM

The Cancer Registry Management Certificate supports the local community by providing technical education that meets the area healthcare industry's workforce needs. The cancer registry field is in high demand and this certificate provides a pathway for both the local community and even the national population to fill these available jobs as it is completely online.

The Cancer Registry Management Certificate Program trains graduates to work in the cancer registry field and prepares them to sit for the Certified Tumor Registrar (CTR) exam administered by the National Center Registrars Association. The CTR credential is vital to those wishing to work in the cancer registry field similar to a nurse or x-ray technician needing a credential to gain employment.

Upon motion by Mr. Wolfe, and a second by Ms. Finch, the Board approved the Cancer Registry Management Certificate Program. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 16: INFORMATION

A. TRUSTEE COMMENTS

- Mr. Spezia congratulated Mr. Harby and Mr. Wolfe for their ICCTA awards. He also wished Dr. Nacco a happy birthday.
- Mr. Haun expressed appreciation to Becky Doss for her involvement with the Labor Management Council. He also congratulated Mr. Harby and Mr. Wolfe as well as the retirees approved this evening.
- Mr. Hill wished everyone happy holidays. He congratulated Dr. Bridges for the Cancer Registry program and for everything he does.
- Mr. Harby expressed his amazement at how strong DACC is. One of the testaments is the contributions to the DACC Foundation. Thanks to generous donors and the Foundation, money is not typically a barrier to attend DACC as people believe in education and the College.

B. COMMUNICATIONS

ITEM 17: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:37 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____