

## **MINUTES OF THE REGULAR MEETING OF MARCH 24, 2022**

On March 24, 2022, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

### **ITEM 1: CALL TO ORDER**

Chairman Wolfe called the meeting to order at 5:30 p.m.

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Olivia Logue, President Scholar, led the Board and those in attendance recited the Pledge of Allegiance.

### **ITEM 3: ROLL CALL**

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Terry Hill, John Spezia, Greg Wolfe, and Student Trustee Laura Duncan. Trustees absent: Dave Harby, and Dylan Haun.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Stacy Ehmen, Mark Barnes, Terri Cummings, Pete Powell, Doug Hunter, Kathy Hunter, Olivia Logue, Joe Sergent, Jakob Toms, and Sara McKenna.

Media present: Steve Brandy, WDAN-WDNL.

### **ITEM 4: ADOPTION OF AGENDA**

Mr. Wolfe asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and second by Ms. Cherry, the agenda was approved as presented. The motion passed by unanimous voice vote: 6 yeas, 0 nays.

### **ITEM 5: RECOGNITION OF VISITORS**

Dr. Nacco introduced the following: Dr. Carl Bridges, Vice President, Academic Affairs; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Mark Barnes, Director, Information Technology; Terri Cummings, Dean, Business & Technology; Pete Powell, Coordinator, Tractor Trailer Driver; Kathy Hunter, Associate Professor, Information Systems; Doug Hunter, Instructor, Mechatronics; Sara McKenna, Wipfli, LLP; Olivia Logue, Presidential Scholar and Information Systems Student; Joe Sergent, Information Systems Student; and Jakob Toms, Information Systems Graduate.

### **ITEM 6: INSIDE THE COLLEGE: INFORMATION SYSTEMS REPORT**

Associate Professor Kathy Hunter presented the Inside the College Report on her Information Systems program. She reported the number of graduates have steadily increased since 2012. During her tenure, a College Express program has been implemented, almost all of the classes were updated, and she received her master's degree in 2017. She also reported that her degree is now offered completely on-line as an additional option for students.

Ms. Hunter reported that her graduates have been successfully employed at such places as Watchfire Signs, Hub City Media, Nexlan, DACC, District 118, Progressive Insurance, Strata Decision Technology in Chicago, and Liberty University in Virginia.

Six of the ten most popular programming languages are currently being taught at DACC with an additional option coming in the near future. She noted with her students getting the experience in several different languages, they are able to adapt to easily in the workforce.

Ms. Hunter then introduced Ms. Olivia Logue, first-year student; Mr. Joe Sergent, second-year student; and Mr. Jakob Toms, 2019 graduate. The students shared their experience in the program, their current plans, as well as future plans.

The Board and Dr. Nacco thanked Ms. Hunter for her leadership. They also thanked the students for their reports and for being DACC students.

**ITEM 7: REPORT ON ACCT NATIONAL LEGISLATIVE SUMMIT,  
WASHINGTON, DC, FEBRUARY 6-9, 2022**

Mr. Wolfe provided an update on the sessions he attended at the ACCT National Legislative Summit in Washington, DC on February 6-9, 2022.

**ITEM 8: REPORT ON ICCTA SEMINAR AND BOARD OF REPRESENTATIVES  
MEETING, MARCH 11-12, 2022**

Mr. Wolfe provided an update on the sessions he attended at the ICCTA Seminar and Board of Representatives meeting on March 11-12, 2022.

**ITEM 9: FINANCIAL UPDATE**

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending February 28, 2022 was included in the Board agenda book.

**ITEM 10: PRESIDENT'S REPORT**

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

**ITEM 11: PUBLIC COMMENT**

There was no public comment.

**ITEM 12: CONSENT AGENDA**

**A. BOARD CONSIDERATION OF THE MINUTES OF THE PUBLIC  
HEARING OF FEBRUARY 24, 2022; MINUTES OF THE  
REGULAR BOARD MEETING OF FEBRUARY 24, 2022; AND  
MINUTES OF THE BOARD AUDIT COMMITTEE MEETING OF  
MARCH 14, 2022**

**B. FINANCIAL REPORT**

**C. CLERY SECURITY REPORT**

Upon motion by Mr. Hill, and a second by Ms. Finch, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 6 yeas, 0 nays.

**ITEM 13: UNFINISHED BUSINESS**

**ITEM 14: NEW BUSINESS**

**A. BOARD DISCUSSION OF DACC EQUITY PLAN**

The mission of the DACC equity plan is to pinpoint actions necessary to close equity gaps to allow underrepresented and minority students, faculty, and staff to succeed at the College. Three crucial questions guide this equity plan: How can we focus on systemic racism that is a part of our everyday practices and policies and transform them to be equitable? How can we cooperate with each other to eliminate barriers that have hindered us from helping students, faculty, and staff equitably? How can we prepare for a diverse and globally connected world? This plan emerges from a serious consideration of these questions.

DACC expects the results of increasing and encouraging workplace diversity, providing extra learning support to underrepresented students, seeing underrepresented students as high achievers, and work done to remove financial barriers as culminating in equitable outcomes and representation. Of course, students have their part in their success. But we see ourselves as taking a more proactive role in the success of students. The goal of this equity plan is to eliminate inequities and disparities in access, enrollment, and completions regarding students. Another goal of this equity plan is to eliminate racist practices and policies embedded in the institution that are barriers to equitable employment and opportunities.

Upon motion by Mr. Spezia, and a second by Ms. Finch, the Board approved the DACC Equity Plan. The motion passed by roll call vote: 6 yeas, 0 nays.

**B. BOARD RECOGNITION OF STUDENT TRUSTEE**

The Board recognized Ms. Laura Duncan, Student Trustee. The Board commended her for her work and dedication as Student Trustee over the past year. They wished her well in her future endeavors.

**C. BOARD CONSIDERATION OF DACC HONORARY DEGREES**

DACC's Graduation Committee requested nominations for an honorary Associate degree during the 2022 commencement ceremony. A degree will be bestowed to two individuals who have exhibited exemplary achievement to DACC.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved DACC Honorary Degrees for Mr. Clifford Dupree and Mr. W. John Shane. The motion passed by roll call vote: 6 yeas, 0 nays.

**D. BOARD CONSIDERATION HUMAN RESOURCES REPORT**

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

**E. BOARD CONSIDERATION APPROVAL OF TRAVEL  
EXPENDITURES FOR TRUSTEES**

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$1,133.59 was expended for travel expenditures for trustees over the last month. The expenses were for the ACCT Legislative Summit in Washington, DC in February 2022 for Mr. Greg Wolfe.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the travel expenditures for the Trustees. The motion passed by roll call vote: 6 yeas, 0 nays.

**F. BOARD CONSIDERATION OF ACCEPTANCE OF FY2021 COLLEGE  
ANNUAL COMPREHENSIVE FINANCIAL AUDIT REPORT  
(EXTERNAL EXHIBIT)**

The Board of Trustees Audit Committee (Mr. Harby, Mr. Hill, and Mr. Wolfe) met on March 14, 2022 with the Auditors, Sara McKenna and Heather Wroblewski, of Wipfli, LLP. The purpose of the meeting was to review and discuss the audited Comprehensive Annual Financial Report for the fiscal year ended June 30, 2021. Also in attendance from the DACC Staff were Dr. Nacco, Whitney Yoder, Tammy Betancourt, and Kerri Thurman.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board accepted the FY2021 College Annual Comprehensive Financial Audit Report. The motion passed by roll call vote: 6 yeas, 0 nays.

**G. BOARD CONSIDERATION OF COMMERCIAL DRIVER’S  
LICENSE PROGRAM TUITION CHANGES**

The College offers two Class A Commercial Driver’s License (CDL) programs. Level I is an 11 credit hour certificate program, while Level II is a 16 credit hour certificate program that is financial aid eligible and includes a ten-week externship. The tuition rate for programs are calculated using a base rate charge of \$350 per credit hour that hasn’t changed in over ten years, as well as the technology activity fee. The Level II program has an additional charge that is equal to the in-district tuition rate multiplied by the 5 additional credit hours between the two programs.

There is a new federal mandate (ELDT Entry Level Driver Training) issued by the Federal Motor Carrier Safety Administration that will require more driving time and additional on-line training in the classroom. The on-line training will allow the students the ability to perform more classroom training outside of the classroom. In turn, this will provide the needed time for the additional driving requirements for both the trainers and the students.

In addition, the skyrocketing price of fuel has drastically increased the cost of the program.

In order to meet the additional costs associated with the program, we would like to request the base rate of \$305 be increased \$30 to \$335. We would also like to request that the additional fee associated with the Level II program ( $\$150 * 5$ ) be removed. With this increase the new rates by program would be Level I: \$3,930 and Level II: \$5,760.

Even with this increase, it is believed that we will still maintain the lowest Level I rate in the area.

Upon motion by Mr. Hill, and a second by Ms. Duncan, the Board approved, effective with the summer 2022 term, a \$30 increase to both the Level I and Level II CDL programs, as well as the removal of the additional Level II CDL charge. The motion passed by roll call vote: 6 yeas, 0 nays.

#### **H. BOARD CONSIDERATION OF RETIREMENTS**

##### **1. WESLEY BROWN, STUDENT DEVELOPMENT/MIDDLE COLLEGE ADVISOR**

##### **2. ANA NASSER, DIRECTOR, CHILD DEVELOPMENT CENTER**

Mr. Wesley Brown, Student Development/Middle College Advisor, Adult Education, has submitted his letter of intent to retire effective May 31, 2022. The Board and Dr. Nacco wished him well in his upcoming retirement.

Upon motion by Ms. Finch, and a second by Mr. Hill, the Board approved the retirement of Wesley Brown effective May 31, 2022. The motion passed by roll call vote: 6 yeas, 0 nays.

Ms. Ana Nasser, Director, Child Development Center, has submitted her letter of intent to retire effective June 30, 2022. The Board and Dr. Nacco wished her well in her upcoming retirement.

Upon motion by Mr. Spezia, and a second by Ms. Cherry, the Board approved the retirement of Ana Nasser effective June 30, 2022. The motion passed by roll call vote: 6 yeas, 0 nays.

#### **ITEM 15: INFORMATION**

##### **A. STUDENT TRUSTEE ELECTION DATES—REVISED**

Due to the holiday on Friday, April 15, 2022 and the College being closed, the Student Trustee Election will open until 4:00 p.m. on Monday, April 18, 2022.

##### **B. TRUSTEE COMMENTS**

- Mr. Spezia would like a report regarding the NJCAA tournament at a future meeting. He also noted that he and Mr. Hill are being inducted into the Illiana Hall of Fame. He also noted that the County Basketball Tournament coming to DACC will be a great recruiting tool for the College.
- Mr. Hill thanked Stacy Ehmen for the dual enrollment information. He encouraged all Trustees to promote dual enrollment.

- Mr. Wolfe would like the Trustees to consider going paperless for the Board packets.

**C. COMMUNICATIONS**

**ITEM 16: ADJOURNMENT**

There being no further business to discuss, Mr. Wolfe adjourned the meeting at 6:53 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

Approved: \_\_\_\_\_