

MINUTES OF THE REGULAR MEETING OF JANUARY 27, 2022

On January 27, 2022, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Ms. Autumn Lange, Presidential Scholar and DACC All-Star, led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Dave Harby, Dylan Haun, Terry Hill, Greg Wolfe, and Student Trustee Laura Duncan. Trustees absent: Tracy Cherry, Sandra Finch, John Spezia (arrived at 5:37 p.m. via phone).

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Dr. Carl Bridges, Tammy Betancourt, Jill Cranmore, Stacy Ehmen, Lara Conklin, Mark Barnes, Greg Hansbraugh, Jerry Davis, Travis Goodner, Jacob Maskell, and Autumn Lange.

Media present: Steve Brandy, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Mr. Haun, the agenda was approved as presented. The motion passed by unanimous voice vote: 5 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Dr. Carl Bridges, Vice President, Academic Affairs; Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; Greg Hansbraugh, Instructor, Alternative Energy; Jerry Davis, Davis and Delanois; Travis Goodner and Jacob Maskell, Wind Technology Students; and Autumn Lange, Presidential Scholar and DACC All-Star.

ITEM 6: INSIDE THE COLLEGE: WIND TECHNOLOGY REPORT

Alternative Energy Instructor Greg Hansbraugh provided an update on the Wind Technology program. He noted his current students are beginning the second semester of the two-year program and are doing phenomenal. He also reported his students are highly recruited and are ready for work when they complete the program.

Mr. Travis Goodner and Mr. Jacob Maskell shared their experiences in the Wind Technology program.

The Board and Dr. Nacco thanked Mr. Hansbraugh, Mr. Goodner, and Mr. Maskell for their reports.

ITEM 7: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending December 31, 2021 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

There was no public comment.

ITEM 10: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE SPECIAL BOARD MEETING OF DECEMBER 13, 2021; AND MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 16, 2021**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**
- D. BOARD CONSIDERATION OF AUTHORIZATION FOR DESTRUCTION OF VERBATIM RECORDINGS OF CLOSED SESSIONS**

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF AMATROL TRAINING SYSTEM

The College has the opportunity to purchase an Amatrol Wind Energy Training Unit, which was used at a community college in Iowa for training green energy students. The program was short-lived and the like-new equipment has gone unused since.

The system consists of three separate units, which connect together to simulate an entire Wind Turbine Generator System. The unit has a functional Siemens operating system in it which makes it think it is a live wind turbine.

The curriculum is digitally based and allows the instructor to place faults and other issues into the operating system. Students would also have access to actual contactors, sensor, PLC controllers, SCADA controls, and rectifiers used in live wind turbines. This is an invaluable training aid for electronic troubleshooting. There can also be mechanical faults or issues introduced to the unit by the instructor where the students would gain hands-on training on components like yaw and pitch motors, hydraulic pumps, hydraulic braking systems, and gear boxes.

Student would experience as close to live wind turbine troubleshooting and repair as possible without having an actual wind turbine on site to access. In speaking with local industry partners recently, they all agreed that this type of training aid would be a great advantage for DACC students to be able to learn these critical skills.

The Amatrol 900 series training system would cost a little over \$181,000 (plus delivery) if purchased new by the College, including the academic discount. The College was able to negotiate a price for the pre-owned equipment for \$65,000 including delivery to DACC, if approved.

The purchase of this equipment would allow DACC to not only remain relevant, but stand out as leaders in green energy technology training making students incredibly valuable to employers.

Upon motion by Mr. Haun, and a second by Mr. Wolfe, the Board approved the Amatrol Training System. The motion passed by roll call vote: 6 yeas, 0 nays.

B. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Hill, and a second by Mr. Haun, the Board approved the Human Resources Report. The motion passed by roll call vote: 6 yeas, 0 nays.

C. BOARD CONSIDERATION OF APPROVAL OF TRAVEL EXPENDITURES FOR TRUSTEES

Per Public Law 99-0604, known as the “Local Government Travel Expense Control Act,” travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$550.00 was expended for travel expenditures for trustees over the last month. The expenses were for the ACCT Legislative Summit in Washington, DC in February 2022 for Mr. Greg Wolfe.

Upon motion by Mr. Haun, and a second by Mr. Hill, the Board approved the travel expenditures for the Trustees. The motion passed by roll call vote: 6 yeas, 0 nays.

D. BOARD CONSIDERATION OF TRANSFER OF MONIES FROM THE WORKING CASH FUND TO THE EDUCATION FUND AND THE OPERATIONS AND MAINTENANCE FUND

The College is required to have a resolution adopted by the Board to allow the transfer of monies from the Working Cash Fund to the Educational Fund and Operations and Maintenance Fund. This resolution authorizes funds to be transferred as needed to meet the payment due dates for expenditures incurred in these funds when the revenue is not received in time to meet the cash outflow requirements. This transfer also avoids the issuance of tax anticipation warrants.

The transaction is considered an internal loan and must be repaid to the Working Cash Fund within one calendar year since the intent is not to abolish the balance in this fund. The majority of the funds utilized to pay the loan will be from the collection of tax revenue and student tuition with no reliance on state funding.

The timing of this resolution avoids having a negative cash balance at the end of the fiscal year (June 30). This resolution is requested annually and meets the requirements of ICCB and the College Auditors.

Upon motion by Mr. Wolfe, and a second by Mr. Haun, the Board approved the transfer of monies from the Working Cash Fund to the Education Fund and the Operations and Maintenance Fund. The motion passed by signature vote: 5 yeas, 0 nays.

E. BOARD CONSIDERATION OF RESOLUTION SETTING FORTH AND DESCRIBING IN DETAIL CLAIMS HERETOFORE AUTHORIZED AND ALLOWED FOR PROPER COMMUNITY COLLEGE PURPOSES WHICH ARE PRESENTLY OUTSTANDING AND UNPAID, DECLARING THE INTENTION TO AVAIL OF THE PROVISIONS OF ARTICLE 3A OF THE PUBLIC COMMUNITY COLLEGE ACT OF THE STATE OF ILLINOIS, AND TO ISSUE BONDS IN THE AMOUNT OF \$1,500,000 FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT, AND DIRECTING THAT NOTICE OF SUCH INTENTION BE PUBLISHED AS PROVIDED BY LAW.

The College currently has an outstanding debt of \$1,500,000 which will be used to upgrade technology and purchase equipment to provide state-of-the-art capital resources in our classrooms and supporting services, as well as a new phone system. To meet the principal and interest obligations of this debt, the College must pursue issuing Technology and Equipment Funding Bonds in the amount of \$1,500,000.

The Resolution documents the College's intent to issue these bonds to provide sufficient funds to meet the debt obligation.

Upon motion by Mr. Hill, and a second by Mr. Wolfe, the Board approved the Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds in the amount of \$1,500,000 for the purpose of paying claims against the district, and directing that notice of such intention be published as provided by law. The motion passed by roll call vote: 6 yeas, 0 nays.

F. BOARD CONSIDERATION OF A RESOLUTION CALLING A PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES TO SELL \$1,500,000 FUNDING BONDS FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT

Upon closing of the issuance of the General Obligation Debt Certificates (Limited Tax), Series 2022, the College has an additional outstanding debt of \$1,500,000. The proceeds of said Certificates will be used to upgrade technology and purchase equipment to provide state-of-the-art capital resources in our classrooms and supporting services, as well as a new phone system. The Funding Bonds will be used to pay said Certificates, which upon issuance constituted claims against the District.

The Resolution documents the College's intent to call a public hearing to be held on February 24, 2022, in accordance with the Bond Issue Notification Act of the State of Illinois, as amended. Included with the resolution is the public notice of the hearing which will be published in a local newspaper with general circulation within the district.

Upon motion by Mr. Wolfe and a second by Mr. Haun, the Board approved the Resolution calling a Public Hearing concerning the intent of the Board of Trustees to sell \$1,500,000 Funding Bonds for the purpose of paying claims against the District. The motion passed by roll call vote: 6 yeas, 0 nays.

G. BOARD DISCUSSION OF TUITION INCREASE

Historically during the spring semester, Danville Area Community College considers the rate of tuition and universal fees in making projections for the budget for the upcoming fiscal year. Making early budget projections for the next fiscal year are always challenging; however, amid a global pandemic and the uncertainty of how the State of Illinois' fiscal situation may impact the College's funding, projecting FY2022 revenue is an even greater challenge.

During the Board Financial Retreat on January 22, 2022 several in-district tuition increase scenarios were discussed, \$0, \$5 and \$10 per credit hour. The out-of-district, out-of-state and international rates are dependent upon the in-district rate, therefore, the recommended change to those rates will be presented at the February Board meeting.

This agenda item was for discussion only.

H. BOARD CONSIDERATION OF RATIFICATION OF PURCHASE OF COMPUTERS FOR TECHNOLOGY EQUIPMENT LOAN PROGRAM (TELP)

The Technology Equipment Loan Program was created using funds from the Governor's Emergency Education Relief Grant (GEER). This program allows students to borrow laptops, hotspots and webcams, as well as covering the hot spot monthly cost. The program has been very successful and is in need of additional computers for the upcoming spring semester. Having this equipment timely will allow our students access to the technology they need to be successful in their classes, especially those that are on-line or hybrid. Due to current supply chain issues, as well as the need to have these computers on campus as quickly as possible, the computers have already been ordered through CDW-G. Three written quotes were obtained and CDW-G provided the lowest price.

Due to the need to have this equipment as quickly as possible and the existing supply chain issues, the equipment was ordered without a public bid under exceptions provided for in 110 ILCS 805/3-27.1.

The equipment will be funded by the Governor's Emergency Relief Grant.

Upon motion by Mr. Wolfe and a second by Mr. Haun, the Board approved the ratification of the purchase of computers for the Technology Equipment Loan Program (TELP). The motion passed by roll call vote: 6 yeas, 0 nays.

I. BOARD CONSIDERATION OF RETIREMENT
1. SUSIE CATLETT, ASSESSMENT RETENTION COUNSELOR,
ADULT EDUCATION

Ms. Susie Catlett, Assessment Retention Counselor, Adult Education, has submitted her letter of intent to retire effective May 31, 2022.

Upon motion by Mr. Haun, and a second by Mr. Hill, the Board approved the retirement of Susie Catlett effective May 31, 2022. Dr. Nacco and the Board wished her well in her upcoming retirement. The motion passed by roll call vote: 6 yeas, 0 nays.

ITEM 13: INFORMATION
A. STUDENT TRUSTEE ELECTION CALENDAR
B. TRUSTEE COMMENTS

Mr. Hill and Mr. Wolfe talked about dual credit and the importance of making sure parents are aware of the opportunities available to high school students.

Mr. Haun expressed appreciation to Ms. Alexis Simmons and Ms. Becky Doss for their efforts in organizing the Discover DACC Days on campus and at Hoopston.

Mr. Wolfe also noted that he is attending the National Legislative Summit in Washington DC next week and will meet with Senators Durbin and Duckworth in a group meeting with others from ICCTA.

C. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:54 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____