

MINUTES OF THE REGULAR MEETING OF SEPTEMBER 23, 2021

On September 23, 2021, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL

The roll was called. Trustees present: Tracy Cherry, Dave Harby, Terry Hill, Greg Wolfe, and Student Trustee Laura Duncan. Trustees absent: Sandra Finch, Dylan Haun (arrived at 6:01 p.m.), and John Spezia (arrived at 5:37 p.m.). Due to employment responsibilities, Ms. Finch was unable to attend the meeting and sent her apologies.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Stacy Ehmen, Lara Conklin, Mark Barnes, Terri Cummings, Dr. Penny McConnell, Earle Steiner, Dr. Dwight Lucas; and Dr. Carl Bridges.

Media present: None.

PUBLIC HEARING

Mr. Harby recessed the regular meeting at 5:38 p.m. for the purpose of conducting a Public Hearing on the FY2022 Budget.

RECONVENE

Mr. Wolfe, upon completion of the Public Hearing, moved that the Board reconvene in regular session. The motion was seconded by Ms. Cherry and passed by roll call vote: 7 yeas, 0 nays. Mr. Harby reconvened the Regular Board Meeting at 5:40 p.m.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Mr. Wolfe, the agenda was approved as presented. The motion passed by unanimous voice vote: 5 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

Dr. Nacco introduced the following: Tammy Betancourt, Vice President, Finance/Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; Terri Cummings, Dean, Business and Technology; Dr. Penny McConnell, Interim Vice President, Academic Affairs; Earle Steiner, Director, Small Business Development Center; Dr. Dwight Lucas, Chief Diversity Officer and Professor, Graphic Design; and Dr. Carl Bridges.

Media present: None.

ITEM 6: INSIDE THE COLLEGE: DACC FOUNDATION REPORT

Foundation Executive Director Tonya Hill provided an update on the DACC Foundation. For FY2021, the Foundation received \$1,997,644 in cash and in-kind gifts. \$15,745.80 of this amount is from employee payroll contributions. The 2020 annual appeal letter was successful in that over 1,800 letters were mailed which generated gifts valued at \$230,778.

Ms. Hill reported that this year, 316 applications were received for scholarships and over 550 scholarships valued at \$698,000 have been awarded. She announced that every student who submitted a complete application and will be attending DACC in the Fall 2021/Spring 2021 semester will receive a scholarship!

Ms. Hill reported that the Foundation Board reorganized for FY22 and Ms. Gina Davis is now the full-time Foundation Scholarship Coordinator. She also reported that the 2021 Honors Program is scheduled for Friday, September 17.

The Board and Dr. Nacco thanked Ms. Hill for her report.

ITEM 7: REPORT ON ICCTA SEMINAR, SEPTEMBER 10, 2021

Mr. Harby and Mr. Wolfe attended the ICCTA Seminar on September 10, 2021 in Springfield and provided a report on the session.

ITEM 8: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending August 31, 2021 was included in the Board agenda book.

ITEM 9: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 10: PUBLIC COMMENT

There was no public comment.

ITEM 11: CONSENT AGENDA

- A. BOARD CONSIDERATION OF THE MINUTES OF THE BOARD WORKSHOP ON AUGUST 10, 2021; AND MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 19, 2021**
- B. FINANCIAL REPORT**
- C. CLERY SECURITY REPORT**

Upon motion by Mr. Hill, and a second by Mr. Wolfe, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 12: UNFINISHED BUSINESS

ITEM 13: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Haun, and a second by Ms. Cherry, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

**B. BOARD CONSIDERATION OF RESOLUTION TO ADOPT
FY2022 BUDGET AND RESOLUTION TO APPROVE TAX LEVY**

At the August Board of Trustees meeting, the Board approved placing the tentative FY2022 Budget on display for the required 30 days. The September 23 Board of Trustees meeting was also established as the date for the required Public Hearing.

The budget presentation at the August meeting recommended an operational budget of \$17,560,171. This is approximately 2.3% higher than the FY20 Operating budget. With the adoption of a FY22 budget at the state level which resulted in a .9% decrease in our operating and equalization grants, as well as continued increases in local property taxes as a result of an increasing Equalized Assessed Valuation, the College will be able to move forward by investing in Human Resources to maintain quality student service, provide training needed to meet the employment demands of the community, provide training needed for assessment of student learning outcomes, cover software increases in Colleague and Blackboard, and provide the necessary funding to migrate our Colleague SIS/ERP system to the Ellucian Cloud (hosted on Amazon Web Services – AWS).

Depending on the fluctuation in the Equalized Assessed Valuation, the tax levy rate is anticipated to be approximately 61.95 cents. The current rate is 61.36 cents.

Expenditures in the Board Restricted Fund support contingencies for one-time expenditures that may occur.

Included in the Board packet is a Resolution to Adopt the Budget, a Resolution Approving the Tax Levy, and a Truth in Taxation Certificate of Compliance.

Upon motion by Mr. Wolfe, and a second by Mr. Hill, the Board approved to adopt the FY2022 Budget, the Resolution to approve the tax levy, and the Truth in Taxation Certificate of Compliance. The motion passed by signature vote: 7 yeas, 0 nays.

**C. BOARD CONSIDERATION OF APPROVING THE TIMING OF
RECOGNITION OF PROPERTY TAX REVENUE**

Governmental Accounting Standards Board (GASB) Statement #33 addresses accounting and financial reporting for nonexchange transactions. Revenue from property tax levies fall into this category. Since property tax levies are approved for a calendar year and the actual

receipt of funds occur in more than one fiscal year, the GASB Statement #33 requires certain recognition guidelines to be followed, unless a resolution is approved by the Board stating what fiscal year the revenue should be allocated.

The Resolution is asking the Board to recognize 100% of the 2021 levy revenue in Fiscal Year 2022. If approved, this action will formally allocate property tax revenue that is consistent with our past practice.

Upon motion by Mr. Spezia, and a second by Mr. Hill, the Board approved the timing of recognition of property tax revenue. The motion passed by signature vote: 7 yeas, 0 nays.

D. BOARD CONSIDERATION OF RESOLUTION PROVIDING FOR THE REDEMPTION AND PAYMENT OF THE OUTSTANDING GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2013A, PRIOR TO MATURITY

When Mr. Hegeler generously added a \$3 million donation to the College in his will to fund a 10,000 square foot addition to the Technology Center, all he asked was for the addition to be constructed prior to his death so he could see the end result. To that end, the College issued \$3 million in construction bonds with an eight year call option to fund the addition.

Mr. Hegeler also generously donated \$100,000 annually to help fund the approximate \$127,000 in interest expense. With Mr. Hegeler's passing in 2019, the DACC Foundation has donated the \$3,000,000 gift to the College, awaiting the call date of 1/1/2022. The resolution included in the Board packet will redeem the outstanding bonds and avoid any future interest charges.

Upon motion by Mr. Wolfe, and a second by Ms. Cherry, the Board approved the Resolution providing for the redemption and payment of the outstanding General Obligation Community College Bonds, Series 2013A, prior to maturity. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD CONSIDERATION OF APPROVAL OF COVID-19 TESTING SUPPORT AGREEMENT BETWEEN DANVILLE AREA COMMUNITY COLLEGE AND UNIVERSITY OF ILLINOIS

DACC has entered into an agreement with the University of Illinois to provide a COVID-19 testing site on DACC's campus. The University of Illinois and OSF Health Care have partnered as Shield CU (Champaign Urbana) to provide testing sites in Illinois. Their goal is to provide free testing sites to the community. The testing site will be at DACC every Friday. There is no cost to DACC for the testing or lab. Results are provided in less than 48 hours. OSF Health Care employees manage the testing site.

Upon motion by Mr. Haun, and a second by Mr. Hill, the Board approved the COVID-19 Testing Support Agreement between Danville Area Community College and University of Illinois. The motion passed by roll call vote: 7 yeas, 0 nays.

F. BOARD CONSIDERATION OF BIDS FOR NETWORK EQUIPMENT

Bids were advertised for network equipment approved on the FY22 Capital Equipment list. Funding will be through Technology/Equipment Bonds.

Upon motion by Mr. Hill, and a second by Mr. Wolfe, the Board approved the low bid of \$95,423.07 from Scansource, Inc. from Greenville, SC. The motion passed by roll call vote: 7 yeas, 0 nays.

G. BOARD CONSIDERATION OF BIDS FOR COMPUTER EQUIPMENT

Bids were advertised for computer equipment approved on the FY22 Capital Equipment list. Funding will be through Technology/Equipment Bonds.

Upon motion by Mr. Wolfe, and second by Mr. Hill, the Board approved the low bid of \$177,563.00 from Y&S Technologies of Lone Tree, CO. The motion passed by roll call vote: 7 yeas, 0 nays.

H. BOARD CONSIDERATION OF RETIREMENT

1. JANET INGARGIOLA, DIRECTOR, FINANCIAL AID

Ms. Janet Ingargiola, Director of Financial Aid, has submitted her letter of intent to retire effective December 31, 2021. The Board and Dr. Nacco wished Ms. Ingargiola well in her upcoming retirement.

Upon motion by Mr. Haun, and a second by Ms. Cherry, the Board approved the retirement of Janet Ingargiola, Director of Financial Aid, effective December 31, 2021. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 14: INFORMATION
A. COMMUNICATIONS

ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 7:03 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____