

MINUTES OF THE REGULAR MEETING OF JULY 22, 2021

On July 22, 2021, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:30 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

The Board and those in attendance recited the Pledge of Allegiance.

ITEM 3: ROLL CALL OF EXISTING BOARD

The roll was called. Trustees present: Tracy Cherry, Sandra Finch, Dave Harby, Terry Hill, John Spezia, and Student Trustee Laura Duncan. Trustees absent: Dylan Haun (arrived at 5:31 p.m.) and Greg Wolfe.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Stacy Ehmen, Lara Conklin, Mark Barnes, Laura Hensgen, Kevin Heid were physically present. Dr. Natalie Page and Doug Adams were present via phone. (Jerry Davis arrived at 6:15 p.m.)

Media present: None.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Hill, and a second by Mrs. Finch, the agenda was approved as presented. The motion passed by unanimous voice vote: 7 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

The following were physically present: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Lara Conklin, Executive Director, College Relations; Mark Barnes, Director, Information Technology; Laura Hensgen, Director, Community Education and Video Development; and Kevin Heid, Stifel. Jerry Davis, Davis and Delanois arrived at 6:15 p.m. The following were present via phone: Dr. Natalie Page, Vice President, Academic Affairs; and Doug Adams, Executive Director, Maintenance and Facilities.

Media present: None.

ITEM 6: INSIDE THE COLLEGE: COLLEGE FOR KIDS

Ms. Laura Hensgen provided an update on the College for Kids program. Since the College for Kids camps did not occur last year due to COVID, it provided an opportunity for the program to be revamped and expanded. This year, a total of 290 children enrolled in 17

different camp options. Ms. Hensgen reported that additional sections had to be opened for five separate camps due to the popularity of the camps.

New this year was a partnership with District 118 to offer scholarships for students attending. Additionally, parents were particularly pleased with the offering of an Art Camp and as a result, Ms. Hensgen has plans of offering an art camp on a monthly basis during the school year.

Ms. Hensgen reported that parents are very appreciative of the opportunity for their children to attend camps, especially since COVID. A Spring Fling version of College for Kids was held during March and April of 2021 and she hopes to continue with the spring option in the future. She also reported that the camps are a great recruiting tool for future DACC students in that the students are exposed to the campus at an early age.

The Board and Dr. Nacco thanked Ms. Hensgen for her report.

ITEM 7: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending June 30, 2021 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

ITEM 10: CONSENT AGENDA

**A. BOARD CONSIDERATION OF THE MINUTES OF THE
REGULAR BOARD MEETING OF JUNE 24, 2021**

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

D. BOARD CONSIDERATION OF POLICY REVISIONS

1. BOARD POLICY #6034 – DATA GOVERNANCE POLICY

2. BOARD POLICY #6018.1 – FIXED ASSETS

**3. BOARD POLICY #6019 – SALE OF SURPLUS
EQUIPMENT**

4. BOARD POLICY #4027 - HOLIDAYS

Upon motion by Mr. Hill, and a second by Mr. Haun, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF RESOLUTION PROVIDING FOR THE ISSUE OF \$1,499,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2021, OF THE DISTRICT FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO PEOPLES NATIONAL BANK OF KEWANEE

The College currently has an outstanding debt of \$1,500,000 which will be used to pay the cost of purchasing real or personal property, or both, to alter, repair, improve and equip District buildings.

To meet the principal and interest obligations of this debt, the College must pursue issuing Funding Bonds in the amount of \$1,499,000. Bond premium will be used to pay the remaining \$1,000 of debt and the interest thereon.

A tax levy will be necessary to provide the funds to meet the principal and interest payment schedule of the Bonds. Based on a projected payment plan and estimated EAV trends, the FY21 levy rate for these Bonds will have no impact on the tax rate. The debt service will be replacing the debt service on a previous bond issue that has matured.

The Resolution included in the Board packet describes the procedures for issuance of the bonds, the details of the bonds, and the process related to levying the tax.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the Resolution providing for the issue of \$1,499,000 General Obligation Community College Bonds, Series 2021, of the District for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest of said bonds, and authorizing the sale of said bonds to Peoples National Bank of Kewanee. The motion passed by roll call vote: 7 yeas, 0 nays.

B. BOARD CONSIDERATION OF THE NAMING OF THE FORMER U.S. ARMY RESERVE BUILDING

At the August 24, 2017 Board of Trustees meeting, the DACC Board adopted a “Naming Opportunities” resolution that empowers the Board of Trustees with the sole authority to name, change, or alter the official name of a campus facility or activity.

The contest for this 2017 resolution was to respond to a request from the DACC Foundation Board for a policy governing naming opportunities. The Foundation posited that naming opportunities to offer donors a way to establish a legacy of recognition, while providing essential resources for Danville Area Community College.

The 2017 Board resolution listed more than a dozen categories for naming opportunities – the highest of these levels being “Campus Buildings” at \$1,000,000. Even so, the

resolution also reiterates that the Board is able to exercise discretion in naming facilities and programs, and may make exceptions to these guidelines, as appropriate.

In July 2021, the Julius W. Hegeler II Foundation pledged \$3 million to help fund the renovation of the former U.S. Army Reserve, which DACC officially acquired in January 2020. Given Mr. Hegeler's legacy of having already donated more than \$6 million to DACC for the construction of the Garden Gateway as well as the renovation of the Advanced Technology Center, the Ornamental Horticulture Center, and other projects, the Board is asked to consider naming the former Army Reserve after him. Once fully renovated, the facility will become the chief venue for classes in nursing, health-information technology, and medical imaging. The request is for the Board to approve the naming of this facility in honor of Mr. Hegeler, as Julius W. Hegeler II Hall.

Upon motion by Mrs. Finch, and a second by Mr. Hill, the Board approved naming the former U.S. Army Reserve Building the Julius W. Hegeler II Hall. The motion passed by roll call vote: 7 yeas, 0 nays.

C. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Ms. Cherry, and a second by Mr. Haun, the Board approved the Human Resources Report. The motion passed by roll call vote: 7 yeas, 0 nays.

D. BOARD CONSIDERATION OF APPROVAL OF TRUSTEE TRAVEL EXPENDITURES

Per Public law 99-0604, known as the "Local Government Travel Expense Control Act," travel expenses for members of the Board of Trustees must be approved at an open meeting of the Board.

A total of \$825.45 was expended for travel expenditures for trustees since the last Board meeting. The expenses were for the ICCTA Annual Convention on June 4-5, 2021 in Normal, Illinois for Mrs. Sandra Finch (\$332.37), Mr. Dylan Haun (\$75.00), and Mr. Greg Wolfe (\$418.08).

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board approved the travel expenses as listed above. The motion passed by roll call vote: 7 yeas, 0 nays.

E. BOARD CONSIDERATION OF ARCHITECTURAL SERVICES FOR PHASE 1 RENOVATION OF THE FORMER U.S. ARMY RESERVE BUILDING

A Request for Qualification (RFQ) for Architectural Services to renovate the former Army Reserve Building was advertised and sent to architectural firms. Eleven firms responded with submissions. A committee consisting of Doug Adams, Tammy Betancourt, Kerri Thurman, Carl Lewis, and Angel Fellers reviewed submissions and selected four firms to

request presentations for an interview process. The firms interviewed were Demonica Kemper, Reifsteck Reid, Bailey Edward Design, and Tilton Kelly Bell.

Based on professional qualifications, previous work with Illinois colleges, being a BEP vendor and being CDB pre-qualified for State financed projects, the committee recommends Bailey Edward Design to perform architectural services for the project.

DACC is currently using Bailey Edward Design for the Capital Development Board Clock Tower/Ornamental Horticulture project.

Upon motion by Mrs. Finch, and a second by Mr. Haun, the Board approved Bailey Edward Design to provide architectural services for phase one renovation of the former U.S. Army Reserve Building. The motion passed by roll call vote: 7 yeas, 0 nays.

F. BOARD CONSIDERATION OF AUTHORIZATION TO PERMIT INTERFUND LOANS AS NEEDED FOR THE PERIOD OF AUGUST 2021 THROUGH JULY 2022

Due to the timing of revenue and expenditure amounts which occur during the year, several of the College's funds experience a negative cash balance at various times during the year. In addition, most of our grants are on a reimbursable basis. We incur the cost and then periodically, based on the grant regulations, request reimbursement for these expenditures, which has a negative effect on cash flow.

Interfund loans do not change the College's total cash balance, but the transaction does provide for each individual fund to reflect a positive cash balance. This request will provide lending options through the FY21 fiscal year end and address the anticipated negative cash balance during the next year.

The current authorization for interfund loans ends on July 31, 2021.

Upon motion by Mr. Hill, and a second by Ms. Cherry, the Board authorized interfund loans as needed for the period of August 2021 through July 2022. The motion passed by roll call vote: 7 yeas, 0 nays.

G. BOARD CONSIDERATION OF CYBER LIABILITY INSURANCE CHANGE FOR FY22

As presented to the Board at the May meeting, the proposal for the College's property and liability insurance prepared by Epic Insurance Midwest included an option to move the College's cyber liability insurance from Travelers to ICRMT. Currently the coverage period is from November 1, 2020 through October 31, 2021. This change will also change the coverage period to July 1, 2021 through June 30, 2022.

Upon motion by Mr. Haun, and a second by Mrs. Finch, the Board approved the change of cyber liability insurance for FY22 from Travelers to ICRMT. The motion passed by roll call vote: 7 yeas, 0 nays.

ITEM 13: INFORMATION
A. COMMUNICATIONS

ITEM 14: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:32 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____