

MINUTES OF THE REGULAR MEETING OF JUNE 24, 2021

On June 24, 2021, the Board of Trustees of Community College District 507, in the Counties of Vermilion, Edgar, Iroquois, Champaign, and Ford in the State of Illinois, met in regular session in the Board Room, Vermilion Hall Room 302, at Danville Area Community College.

ITEM 1: CALL TO ORDER

Chairman Dave Harby called the meeting to order at 5:35 p.m.

ITEM 2: PLEDGE OF ALLEGIANCE

Mr. Tyler Cavanaugh and Ms. Vicki LaBreck, Students, led the Board and those in attendance in reciting the Pledge of Allegiance.

ITEM 3: ROLL CALL OF EXISTING BOARD

The roll was called. Trustees present: Sandra Finch, Dave Harby, Dylan Haun, Greg Wolfe, and Student Trustee Laura Duncan. Trustees absent: Tracy Cherry, Terry Hill, and John Spezia.

Others present: President Dr. Stephen Nacco, Board Secretary Kerri Thurman, Tammy Betancourt, Jill Cranmore, Stacy Ehmen, Dr. Natalie Page, Lara Conklin, Brian Hensgen, Tim Bunton, Mark Barnes, Jerry Davis, Tyler Cavanaugh, and Vicki LaBreck were physically present. Doug Adams was present via phone.

Media present: Bill Pickett, WDAN-WDNL.

ITEM 4: ADOPTION OF AGENDA

Mr. Harby asked if there were any changes requested to the agenda. With no changes requested, upon motion by Mr. Wolfe, and a second by Mrs. Finch, the agenda was approved as presented. The motion passed by unanimous voice vote: 5 yeas, 0 nays.

ITEM 5: RECOGNITION OF VISITORS

The following were physically present: Tammy Betancourt, Vice President, Finance and Chief Financial Officer; Jill Cranmore, Vice President, Human Resources and Labor Relations; Stacy Ehmen, Vice President, Student Services; Dr. Natalie Page, Vice President, Academic Affairs; Lara Conklin, Executive Director, College Relations; Brian Hensgen, Assistant Vice President, Student Services; Tim Bunton, Athletic Director; Mark Barnes, Director, Information Technology; Jerry Davis, Davis and Delanois; Tyler Cavanaugh, Student; and Vicki LaBreck, Student. The following were present via phone: Doug Adams, Executive Director, Maintenance and Facilities.

Media present: Bill Pickett, WDAN-WDNL.

ITEM 6: INSIDE THE COLLEGE: SECOND CHANGE PROGRAM

Ms. Tammy Betancourt provided a history of the Second Chance Program. The program was created in January of 2016. To date, there have been 13 completers with an average

GPA of 3.0. There are currently 9 participants in the program and 5 applications have been received for Fall of 2021.

The Second Chance Program is for those with past due balances of at least two years at DACC. Acceptance to the program allows registration for classes in order to complete a certificate or degree. If the ongoing criteria is met and a certificate or degree is completed while in the program, the original past-due balance will then be forgiven.

Mr. Tyler Cavanaugh and Ms. Vicki LaBreck have been participants of the program and shared their experiences. They each expressed their appreciation for the opportunity to continue their education journey.

The Board and Dr. Nacco thanked Mr. Cavanaugh and Ms. LaBreck for their reports and for being DACC students. Dr. Nacco and the Board also thanked Ms. Betancourt for her report.

ITEM 7: FINANCIAL UPDATE

Vice President Betancourt provided a financial update to the Board. The Financial Statement of Revenue and Expenditures ending May 31, 2021 was included in the Board agenda book.

ITEM 8: PRESIDENT'S REPORT

Dr. Nacco shared the *DACC Flash* with the Board and highlighted the events from the last month.

ITEM 9: PUBLIC COMMENT

ITEM 10: CONSENT AGENDA

**A. BOARD CONSIDERATION OF THE MINUTES OF THE
REGULAR BOARD MEETING OF MAY 27, 2021**

B. FINANCIAL REPORT

C. CLERY SECURITY REPORT

Upon motion by Mr. Wolfe, and a second by Mr. Haun, the Board approved the items on the Consent Agenda. The motion passed by roll call vote: 5 yeas, 0 nays.

ITEM 11: UNFINISHED BUSINESS

ITEM 12: NEW BUSINESS

A. BOARD CONSIDERATION OF HUMAN RESOURCES REPORT

Recommendations of Employment are conditional upon all Human Resources processes being met.

Upon motion by Mr. Wolfe, and a second by Mrs. Finch, the Board approved the Human Resources Report. The motion passed by roll call vote: 5 yeas, 0 nays.

B. BOARD CONSIDERATION OF RECOMMENDATION TO RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF TRUSTEES AND THE DANVILLE AREA COMMUNITY COLLEGE EDUCATION ASSOCIATION, IEA-NEA FOR JULY 1, 2021 THROUGH JUNE 30, 2022

Upon motion by Mr. Haun, and a second by Mrs. Finch, the Board ratified the Collective Bargaining Agreement between the Board of Trustees and the Danville Area Community College Education Association, IEA-NEA for July 1, 2021 through June 30, 2022. The motion passed by roll call vote: 5 yeas, 0 nays.

C. BOARD CONSIDERATION OF APPROVAL OF THE FY-2022 CAPITAL EQUIPMENT LIST

Included in the Board agenda book is a list of recommended Capital Equipment items as submitted by budget supervisors and reviewed, adjusted, and approved by the Capital Equipment Committee. The amounts are estimated by the person making the requests and may vary with a similar item. Bid items over \$25,000 will be presented to the Board for approval.

Approval of the list is being requested at this time so the items may be bid or quoted, approved by the Board if bid, ordered, and delivered as soon as possible after July 1 so items can be installed in time for the start of the fall semester.

The funding support of \$1,250,191 in equipment is possible as a result of \$529,304 in Tech/Equip bond proceeds, \$383,000 in 1994 referendum funds, \$172,873 in grant and special revenue funds, and \$165,014 from operating funds.

Upon motion by Mr. Wolfe, and a second by Mr. Haun, the Board approved the FY-2022 Capital Equipment List. The motion passed by roll call vote: 5 yeas, 0 nays.

D. BOARD CONSIDERATION OF FY-2023 ICCB RESOURCE ALLOCATION AND MANAGEMENT PLAN (RAMP)

The Illinois Community College Board (ICCB) requires the Board of Trustees to approve the RAMP report prior to the deadline submission of July 1, 2021. The Capital Development Board (CDB) has requested that all state funded project requests include “green” / LEED (Leadership in Energy and Environmental Design) costs in the estimated project.

Included in the Board agenda book is the DACC CAMPUS MASTER PLAN priority project list which provides an annual update of the estimated project costs, funding information, and revenues as of July 2021. The estimated cost of projects includes 6% LEED costs

FY2023 RAMP LIST SUMMARIZED

Julius W. Hegeler II Hall PHASE 2
Campus Storage Facility

Upon motion by Mr. Haun, and a second by Mrs. Finch, the Board approved the FY-2023 ICCB Resource Allocation and Management Plan (RAMP). The motion passed by roll call vote: 5 yeas, 0 nays.

E. BOARD DISCUSSION OF ORGANIZATIONAL REVIEW OF GOALS (ORG)

The annual year-end Organizational Review of Goals is a report on the College's performance during a fiscal year based on institutional strategies and departmental goals. Moreover, the ORG links each of the annual Strategic Matrix strategies to master-plan strategies and departmental goals.

While much of the information on the ORG is gleaned from the College's department assessments, the ORG uniquely integrates strategic planning into a continuous-improvement model with a cycle similar to the Matrix with a process of strategic development, implementation, assessment, and "closing the loop."

Foremost, the ORG serves as a College-wide tool for improving operations and institutional effectiveness.

The item was presented for discussion only.

F. BOARD DISCUSSION OF ATHLETICS

The 2020-2021 Athletic Report prepared by Athletic Director Tim Bunton was presented to the Board for discussion. The report included information on academic performance, athletic performance, fundraising, community service, NJCAA academic winners, Mid-West Athletic Conference award winners, where athletes are going, and current rosters.

G. BOARD CONSIDERATION OF RETIREMENT

1. DEBBIE KNIGHT, VICE PRESIDENT, FINANCE

Ms. Debbie Knight, Vice President of Finance, has submitted her letter of intent to retire effective August 31, 2021.

Upon motion by Mr. Wolfe, and a second by Mrs. Finch, the Board approved the retirement of Ms. Debbie Knight, Vice President of Finance effective August 31, 2021. The motion passed by roll call vote: 5 yeas, 0 nays.

The Board and Dr. Nacco expressed appreciation to Ms. Knight for her years of service and wished her well in her upcoming retirement.

ITEM 14: INFORMATION
A. COMMUNICATIONS

ITEM 15: ADJOURNMENT

There being no further business to discuss, Mr. Harby adjourned the meeting at 6:30 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

Approved: _____