



Student Information and Responsibility

Tutoring Services

Math and Science Solutions offers peer and professional tutoring

Center hours vary each semester; please check the posted schedules outside of Mary Miller Complex Rooms 112 and 113 or visit www.dacc.edu/depts/MASS

Come to tutoring prepared. _____

1. Be prepared by completing all reading assignments and attempting as much of the written assignment as you can on your own before meeting with the tutor.
2. Mark the parts of your textbook or class notes that need clarification, try to determine what you do not understand, and write down specific questions to ask the tutor.
3. Bring your course syllabus, textbooks, lecture notes, handouts, your completed or attempted assignment, and any other necessary materials/supplies such as paper, pencils, or calculator.

Expect to do your own work. _____

1. The tutors will work with you in a collaborative, interactive fashion.
2. They will try their best to guide you, encourage your participation and efforts, offer suggestions, and explain or demonstrate what is confusing to you to enable you to do your own work.
3. The tutors will **assist** you with your homework, but **will not do** your homework for you.
4. Remember you are the one who will be expected to take the test, not the tutor.

It's not just homework help. _____

1. The tutors can help you with study skills both on how to study and what to study.
2. They can help you organize your notes and study materials.
3. It's not just how long you study, but how you study.

Instructor notification. _____

1. Your instructor will be notified of your attendance to MASS tutoring.
2. Information provided to your instructor may include: date and time spent in tutoring, purpose of session and who tutored you.

Be respectful. _____

1. The tutors will be doing their best to answer your questions.
2. They may not know or remember information but will work with you to help you to answer questions.

Expect good service. _____

1. If you encounter a problem, try to resolve it calmly with your tutor.
2. If the problem cannot be resolved, please contact Tracy Thompson, Director of MASS Tutoring, personally or by email. tthompson@dacc.edu

Name (Print Clearly)

Date

Signature

Please initial and sign.