

# Community Education

July—December 2017



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**Register Online**

**[www.dacc.edu/cce](http://www.dacc.edu/cce)**

217-554-1667 or 217-554-1668

# Computer Classes

## Keyboarding

This class walks you through the process of learning each key and proper hand/finger placement to help you in becoming a successful typist. This class is for all levels and is delivered in a self-paced atmosphere. Students are welcome to come in and work around their schedule. You can work on this class at home through the Internet or come in to use the computer lab in the mall.

Start: anytime

Location: Village Mall

Fee: \$55

## For Beginners Only

If you have little or no computers experience this is the course for you. Topics include: terminology, (Learning the lingo) and components of a computer system. Hands-on lessons gives students experience with basic windows system operations such as creating and saving files. Basic word processing, email and surfing the web are included. Hands-on demo include digital photos, burning CD's, and flash drives.

W, July 5-26 from 9-12:00pm

M, September 4-25 from 5:30-8:30pm

S, November 4-25 from 9-12pm

Location: Village Mall

Fee: \$96

## Word—Level I

The course will give students a thorough understanding of the features of Microsoft Word. Students will be able to create, edit, format, and print Word documents that include outlines, tables, styles, and sections. Other essential topics including printing, saving, and retrieving files. Students will create a newsletter that uses columns, drawings, and object linking and embedding.

M-F, June 5-9 from 9-11:30am

T, October 3-24 from 5:30-8:30pm

M-F, December 4-8 from 9-11:30am

Location: Village Mall

Fee: \$96

## Word—Level II

In this more advanced course students will practice working with graphics, using advanced formatting options, using headers and footers, working with columns, using styles, creating and formatting tables, using basic collaboration features, and working with charts, diagrams, and organizational charts.

T, September 5-26 from 5:30-8:30pm

M-F, December 11-15 from 9-11:30am

Location: Village Mall

Fee: \$96

## Excel—Level I

This course will give students a working knowledge of electronic spreadsheets, what they are and how to use them. Students will be able to create and format Excel spreadsheets that include charts and multiple worksheets. Students will be able to create and execute formulas and do calculations with ease and use the Excel functions. Data sorting and manipulation are also covered. Students will learn to work with the Workgroup features of Excel. Students will learn to import data into an Excel spreadsheet and will work with the data using the data management functions of Excel.

M-F, June 5-9 from 1-3:30pm

TH, September 7-28 from 5:30-8:30pm

M-F, Nov. 27-Dec. 1 from 1-3:30pm

Location: Village Mall

Fee: \$96

## Excel—Level II

Students will practice using multiple worksheets, manipulating screen display, working with advanced functions, using advanced formatting features, using advanced print options, filtering lists using AutoFilter, working with names, protecting data, using basic integration and web features, using comments, and working with charts.

M-F, July 10-14 from 1-4pm

M, November 6-27 from 5:30-8:30pm

Location: Village Mall

Fee: \$96

## Access

This course will give students a working knowledge of databases, what they are and how to use them. Students will learn to view data in a database and change the view by sorting and filtering the data. Create a database and learn to define forms for inputs and reports for summarizing the data, learning how to create queries to view a subset of data in that database. Students will create charts to display data and a switchboard to manage their database application and create relational databases. Students will learn to create forms, queries, importing and exporting data, and reports that use rational databases and they will learn to build macros in Access.

TH, September 7-28 from 5:30-8:30pm  
M-F, November 6-10 from 9-11:30am  
Location: Village Mall  
Fee: \$96

## PowerPoint

Discover the enhanced features of PowerPoint 2007 and use these to quickly create eye-catching presentations. Explore the possibilities you have available with the new layouts, themes, galleries, and background styles. Use the new Smart Art feature to dramatically present your information.

M-F, August 7-11 from 9-11:30am

W, October 4-25 from 5:30-8:00pm

Location: Village Mall

Fee: \$96

## Windows 10

Windows 10 looks and feels similar to older versions. It includes a lot of new features and improvements. It's also faster and more secure, and it will continue to be supported for Microsoft for several years to come. If you upgrade your operating system to Windows 10 bring your laptop to this class and learn all about the new features.

TH, July 13-20 from 9-Noon

T, September 5-12 from 5:30-8:30pm

TH, November 2-9 from 5:30-8:30pm

Location: Village Mall

Fee: \$48

## College Preparation

### FREE! Understanding College Testing

This workshop has been developed for parents of high school students who are looking for answers about college entrance exams. The State of Illinois recently changed to the SAT requiring high schools to administer the SAT rather than the ACT. What does this mean for your student? Will colleges and universities still accept the ACT? Not sure about understanding scores and what the difference is between the two tests? What are the advantages of taking an ACT/SAT preparation class? Get the answers to all these questions and more.

T, August 29 from 6:00-8:00pm

TH, September 14 from 6:00-8:00pm

Presenter: Judy Turner

Location: DACC Village Mall

Fee: FREE

### ACT and SAT College Testing Preparation Class

Get a jump start on your preparation for the ACT and/or SAT or work at improving your score. A strong performance on the college entrance exams can make a difference in gaining admittance to, or receiving financial aid for your top college choices.

**ACT: six weeks** – two English, one math, one science, two days of pre and post-tests

S, September 9-October 14 from 9-Noon

ACT test day at DACC is October 28. To

register for the test visit: [www.act.org](http://www.act.org)

ACT Fee: \$140 includes book

**SAT: six weeks** – two English, two math, two days of pre and post-tests (no science on SAT)

S, October 21-November 25 from 9-Noon

SAT test day at DACC is December 2. To

register for the test visit:

[www.collegeboard.org](http://www.collegeboard.org)

Location: DACC Village Mall

SAT Fee: \$140 includes book

### College Readiness

Do you think you're fully prepared to enter college? Are you ready for the demands and the freedom of college life, do you have the study skills and work ethic?

This class will help you understand what it takes to be successful in college. Learn what you have to do in high school to prepare for success in college. You also learn about the college admission process, the ACT and SAT tests, and financial aid including information on filling out the FAFSA and applying for scholarships.

TH, September 7-14 from 5:30-7:30pm

M, November 6-13 from 5:30-7:30pm

Location: DACC Village Mall

Fee: \$40 includes book

## Middle and High School Students

### Study Skills

Learn how to develop better study habits, and boost your grades for academic success. Learn how to get the most out of class time, use the best strategies for note-taking and memorizing, improve writing skills, prepare completely for tests, safely and effectively conduct online research, use Skype, iChat, or social media to form study groups. Be able to balance school and activities, avoid pre-test panic, and achieve consistently better results.

T, September 5-12 from 5:30-7:30pm

Location: DACC Village Mall

Fee: \$40 includes book

### Test Taking

Has this ever happened to you...it's test day and despite the fact that you've prepared for the test you freeze up and seem to forget everything. This class will help you learn the techniques and strategies for becoming a good test taker, save time by learning how to study effectively as opposed to just putting time in, learn how to manage test taking anxiety so that you can perform at your best, and

learn how to defeat procrastination so that you can get on with what's important.

TH, September 21-28 from 5:30-7:30pm

Location: DACC Village Mall

Fee: \$40 includes book

### Tutoring

If you have a middle or high schooler in need of tutoring call the Community Education Departments. We offering tutoring in the areas of math, science, English, reading, and writing. Call for more information: 217-554-1667.

## Let's Cook

Enjoy hands on cooking classes taught by Dr. Lily Siu. Classes are held in Mary Miller Room 300.

### Chinese Basics

The menu for the evening: pork stir fry, fried rice, chicken salad, sweet dessert soups sampler, you'll also see how fresh soy milk is easily made.

M, August 28 from 5:30-8:30pm

Fee: \$30

### Asian Vegetarian

Learn Chinese vegetable stir fry techniques and healthy ingredient options, cabbage sesame wontons, braised tofu, and miso soup with yam noodles.

M, October 2 from 5:30-8:30pm

Fee: \$30

### Teas for Comfort and Therapy

Sample a variety of teas, from green to white to red and black. Discover their heart healthy and cancer fighting benefits. Learn about proper brewing methods for the best flavor. Sample Asian snacks and dessert with the teas.

M, November 13 from 5:30-8:30pm

Fee: \$30

## Internet

### eBay

eBay is one of the most trusted and top ways to buy and sell items in the world. eBay allows you to reach virtually anywhere from your own home. Using eBay to buy and sell is easy. Learn some of the easy tricks to making your buying and selling successful. You will learn how to bid, buy and pay for items that you purchase. Learn how to sell items for everyone else to bid on.

Instructor: Timothy Morgan

M, July 17-24 from 6-9pm

TH, September 7-14 from

6-9pm

T, November 1-8 from 6:00-9:00pm

Location: Village Mall

Fee: \$45

## Art/ Hobbies

### Pottery

Beginner, intermediate and advanced students are all WELCOME! Throw functional pots; throw bowl, plates and cups. Clay and some glaze provided.

5 weeks

TH, July 6-August 3 from 6:00-9:00pm

Instructor: Lily Siu

Fee: \$75

8 weeks

TH, August 17-October 5 from 6:00-9:00pm

TH, October 19-December 14 from 6:00-9:00pm

(no class November 23)

Location: Clock Tower Room 117

Fee: \$115

### Crocheting for Beginners

Stop thinking this was an art done by our grandmothers. Let's bring this dying art back into our lives by starting a new hobby. Learn all the different stitches, concepts, hooks, and terms. Supplies included.

Instructor: Zaiba Ahmed

T, September 5-26 from 5:30-7:30pm

Location: Village Mall

Fee: \$65

### Intermediate Crocheting

Do you know the very basics or have you already taken the beginner crocheting class? Then this class is the next step. Learn more advanced stitches and concepts. Supplies included.

Instructor: Zaiba Ahmed

T, October 3-24 from 5:30-7:00pm

Location: Village Mall

Fee: \$65

### Knitting for Beginners

Learn to knit and begin your very first project. Learn different patterns, concepts, needles, and terms. Leave class with a finished project and the ability to start many more. Supplies included.

Instructor: Zaiba Ahmed

M, November 6-27 from 5:30-7:30pm

Location: Village Mall

Fee: \$65

## Genealogy

These classes are offered through a partnership with the help of the Illiana Genealogical & Historical Society. Let their wisdom and expertise help you discover your family history. You just never know what you might uncover. The series of classes are taught by Ronald Sbertoli and will be held at the Village Mall.

### "Brick Wall"

Guiding you to different ways to attack this problem. Showing "How to" go around, over, scale or dig beneath the "Wall" to get to the other side. Answering your "Questions", so bring one of your "Brick Walls" and we will try to solve it.

S, October 7 from 9-Noon

Fee: \$25

### Paper Trail

"How to and Why" we utilize Schedules, Research Calendars, Correspondence Records, History Checklists and Source Summaries. Armed with these list you will be more able to check the "Accuracy" of your findings.

S, October 14 from 9-Noon

Fee: \$25

### Family Tree

Showing how to startup and add to your FTM. Also aiding with inserting information [Pictures, Certificates, and Antidotes etc.]. The techniques of scanning pictures into FTM. Answering any questions.

S, October 21 from 9-Noon

Fee: \$25

## Job Skills

### Job Skills Computer Training

Jobs are becoming more scarce and without computer experience it's next to impossible to get your foot in the door. This mini course will help you gain some hands-on experience and knowledge that you can use while building your resume'. You will learn basic Window functions, and the basics of Word, Excel and PowerPoint.

TH & F, July 20-21 from 9-Noon

M & T, September 4-5 from 5:30-8:30pm

M & T, November 6-7 from 5:30-8:30pm

Location: Village Mall

Fee: \$45 *Lab books will be available for class use only.*

## Health Safety

### Stop the Bleed

The "**Stop the Bleed**" campaign was launched to provide bystanders of emergency situations with the tools and knowledge to stop life threatening bleeding. Working with the private sector and nonprofit organizations, the "Stop the Bleed" campaign will put knowledge gained by first responders and our military, into the hands of the public to help save lives.

For more information on these efforts and how you can get involved in the "Stop the Bleed" campaign, please visit [dhs.gov/stopthebleed](http://dhs.gov/stopthebleed).

Contact Community Education to set up a training for your organization.

Instructor: Randy Vollmer

## Photography

### Photography the Basics

This course of study introduces the student to the use and handling of a camera; a working knowledge of film and digital imaging; the basic elements of a photograph; an understanding of lighting, both natural and artificial (Flash); basic portrait lighting and posing; and the care, storage, and display of printed photographs as well as digital images. A camera either digital or film is required.

Instructor: Les Woodrum

T, September 5-October 24 from 6:00-8:00pm

Location: Village Mall

Fee: \$128

### Adobe Photoshop Elements 8.0

PhotoShop Elements is a program that comes with many new digital cameras and scanners. It can perform many of the functions that the more expensive Photoshop CS4 can do, but is more user friendly to amateur artists and photographers. The class will teach how to view and organize, fix, edit, and enhance photos, and produce photo creations and composites.

Instructor: Les Woodrum

T, November 7-28 from 6:00-8:00pm

Location: Village Mall

Fee: \$64

## Dancing

### Ballroom Basics

Shall we dance? Don't sit on the sidelines when you can be enjoying all of the fun on the dance floor. This course will cover the basics of ballroom dancing. You will learn the fundamentals of the Foxtrot, Swing, Cha-Cha, Waltz, Rumba and Two Step. Remember, if you can walk - you can dance. This class is suitable for all ages and all skill levels. Partner required.

Instructor: Nancy Brain

M, September 11-October 23 from 6:00-7:00pm

Location: Mary Miller Dance Studio

Fee: \$40 per person

## Food Service

### Food Service License

This course is designed to prepare food service employees to meet the Illinois certification requirement. Topics include: food-borne disease, facilities, equipment, personal hygiene, & inspection techniques. The exam will be given at the last class meeting. Attendance is a must! Supplies needed: Code book, ServeSafe Book by the National Restaurant Association and a highlighter.

Instructor: Carolyn Daniel

5 weeks

T, September 5-October 3 from 6:00-9:30pm

M, November 13-December 11 from 6:00-9:30pm

Location: Village Mall

Fee: \$96

## SBDC

The Illinois Small Business Development Center at DACC provides free one-on-one consultations to assist potential and existing small businesses in the area. Contact us for an appointment to discuss:

- Business Planning
- Loan Application Development
- Financial Analysis
- Marketing Plan Analysis
- Expansion
- Legal Structure
- Business Registration

These bi-monthly information/networking sessions centered around a topic presented for discussion and may include specialists in that field. But the main focus is interacting with other business people and sharing ideas on what works and what doesn't. Lunch is included.

Strategic Planning

TH, July 20 from Noon-1

Business Etiquette

TH, September 21 from Noon-1

Impossible Customers

TH, November 16 from Noon-1

### Starting Your Business in Illinois

Considering a business start up? This informative 2 hour session helps future entrepreneurs understand many of the steps and requirements of starting a small business.

T, June 13 from 8-10am

T, July 11 from 11-1pm

T, August 8 from 6-8pm

T, September 12 from 8-10am

T, October 10 from 11-1pm

T, November 14 from 6-8pm

T, December 12 from 8-10am

Location: Bremer Conference Center

Fee: \$20

### Understanding the Business

#### Taxes

One of the most confusion aspects of small business ownership is the various taxes and forms required. Learn about payroll taxes and regulations, sales and use taxes and self-employment tax, what rates to use and where to find them, when to file and how to complete the forms.

TH, November 2 from 7:30-9pm

Location: Lincoln Hall 206

Fee: \$50

The SBDC is located on the campus of Danville Area Community College. Contact them at 217-448-7232.

Carol Nichols

Director, Small Business Development Center





## Fitness

### Tai Chi & Qigong for Health

Tai Chi & Qigong for Health (Tie chee – chee gung) program is an introductory class to both Tai Chi and Qigong. It is for beginners and incorporates gentle movements, breathing techniques and focused intention to improve flexibility, balance, and overall fitness. And for individuals who may want to begin a program for stress reduction, increased immunity. Sun style tai chi, taught in this program, uses very low-impact, fully upright postures. Students should wear loose fitting clothing and flat rubber soled shoes. For more information: [www.taichidanvilleil.com](http://www.taichidanvilleil.com)

Instructor: Vic Vanesse  
12 weeks

TH, September 7-November 23 from 9:00-10:00am

TH, September 7-November 23 from 6:00-7:00pm

Location: Mary Miller Dance Studio  
Cost: \$75

### Pilates

This class offers knowledge and skills to keep fit for life. Non-impact, whole body conditioning mat exercises are designed to develop body awareness, improve posture, enhance muscle recruitment and further the art of muscle relaxation. The mat work increases core strength and stabilization, builds muscle tone & a long, lean physique, and improves coordination, balance & flexibility. It can be modified to various fitness levels; each student will work at her/his appropriate level. Please bring a mat to class.

Instructor: Hannah Ohl

M, October 16-December 18 from Noon-1:15pm

Location: Mary Miller Dance Studio  
Fee: \$99

### Walk/Jog for Overall Fitness

This class offers knowledge and skills to keep fit for life. Whether you're new to fitness and would like to start a program to better health or you've been at for years this class will keep you motivated to obtain your goals. Call for more information.

### Boot Camp

This course will help students get into shape, reduce stress, increase energy, and build confidence. In Boot Camp Fitness students will learn how to properly warm up and cool down, exercise at high intensity using calisthenics, plyometrics, strength workouts, dumbbells, medicine balls, agility ladders, obstacle courses and much more.

Instructor: Hananh Ohl

M, August 21-October 13 from Noon-1:15pm

Location: Mary Miller Dance Studio  
Fee: \$99

## Dog Obedience

*Dogs MUST be current on all shots including bordetella for kennel cough. Dogs should have 6 foot leash and a collar.*

### Beginners/Initial Class

The beginner's class is for dogs that have not attended a prior class with DACC. Handlers should wear comfortable shoes. Types of training collars will be discussed the first night of class. The focus will be on commands for correct heeling, sit, down, stand, come, and stay.

Instructor: Carolyn Daniel

M, September 11-October 30 from 6-7pm

Location: David S. Palmer Arena  
Fee: \$70

## Business

### Turning Your Hobby into a Business

Is your hobby growing into a full-fledged business? In this 2-hours session, you will learn the basic steps to making that transition. How to track your revenue, expenses and profit. How to market your business and build sales.

TH, September 28 from 10-Noon

T, October 3 from 6-8pm

Fee: \$20

## Grant Writing

### Grant Writing 101

This is an introductory course to Basic Grant Writing. Participants will learn to speak the language, identify potential funding sources, understand the different type of proposals, understand the proposal process, identify the basic elements of a proposal, develop a budget, and avoid common mistakes. Proposal critiques will be provided upon request. S, September 16 from 9-5pm  
S, November 4 from 9-5pm  
Instructor: Amber Floyd  
Location: Bremer Conference Center  
Fee: \$55

### Grant Writing 102

This is the advanced course that builds upon the foundation laid by Grant Writing 101. Participants will learn more grant terminology, find grant opportunities, review program announcements, develop a problem statement/needs assessment, write goals and objectives, and develop complex budgets. Participants will review a sample proposal, Memorandum of Understanding, etc. Proposal critiques will be provided upon request. Prerequisite: Grant Writing 101  
S, September 23 from 9-5pm  
S, November 18 from 9-5pm  
Instructor: Amber Floyd  
Location: Bremer Conference Center  
Fee: \$55

### Department Information

DACC

Community Education

2917 N. Vermilion Street

Danville, IL 61832

Email: [commed@dacc.edu](mailto:commed@dacc.edu)

217-554-1667

217-554-1668



## Firearms Training

Information and registration for all of the firearms classes can be found online at, [www.crosslinedefense.com/dacc](http://www.crosslinedefense.com/dacc) If you have questions about any of the classes please send e-mails to, [information.dacc@gmail.com](mailto:information.dacc@gmail.com)  
Instructor: Jim Sandquist with Crossline Defense

**Classes are held at Camp Drake (near Oakwood) unless otherwise noted**

### Illinois Concealed Carry Permit Class

This two day, sixteen hour training course fulfills all of the requirements for the student to apply for the Illinois Concealed Carry Permit. As part of your participation in this class you receive the paperwork for the Florida non-resident Concealed Carry Permit. This course includes the following as required by Illinois State Law. Firearms Safety, Basic Principles of Marksmanship, Care, Cleaning, Loading and Unloading of a concealable firearm, All Applicable State and Federal Laws Relating To Ownership, Storage, Carry and Transportation of a Firearm, Weapons Handling and the State Shooting Qualifier. Participants in the class must provide their own carry gun, 100 rounds of ammunition and eye and ear protection. As part of the class we will be teaching proper usage of a strong side holster. You will be provided training guns and holsters as part of the class curriculum. Live fire exercises do not require you to have a holster and you do not need to have a holster to participate. We will be discussing the advantages and disadvantages of different types of holsters as part of the class to help you best determine the correct holster for you. You should also bring paper and a pen to take notes during the class. Prerequisite: There is no specific prerequisite to take the course but the student should have a basic understanding of their firearm and have performed some range practice with it.  
July 22-23 from 8:30-4:30pm  
November 11-12 from 8:30-4:30pm  
Location: Camp Drake in Oakwood  
Cost: \$200

### NRA Personal Protection and Self Defense in the Home

This one day, 8 hour NRA certified course is designed for you to understand defensive firearms and their use in the home defense situation. The course is split between classroom and live fire on the range, focusing on understanding the difference between generic "shooting skills" and truly understanding the most important aspects of using a firearm for self defense. This class will include sessions on types of handguns and their value in the role of self defense, ammunition selection, storage options, home defense tactics, interacting with law enforcement and developing fundamental defensive shooting skills. Attendees will also learn important drills to run in order to help develop your skills efficiently. Students will need a handgun, two magazines (three would be preferable) 200 rounds of ammunition and eye and ear protection. All ammunition must be factory ammo (no re-loads). Prerequisite: NRA Basic Pistol Course or discussing their firearms background with the instructor prior to registration to pass the pre-course evaluation.  
S, July 29 from 8:30 - 4:30pm  
Cost: \$125

### Concealed Carry Skill Builder Course

This one day, 8 hour course is designed to help you prepare yourself and your family should you need to use your firearm for defense. Defense of yourself or your loved ones, learning the proper concealed carry skills are critical. You will learn many essential skills that are not taught in the standard 16 hr. Illinois Concealed Carry Class. Gain the confidence and skills that are needed to handle a firearm. Topics covered include: Safe and effective holster skills, Marksmanship, Avoiding conflict, Shooting from retention, Shooting while moving, One handed shooting techniques, Maximizing cover and concealment, Responding to threats from the front, side and rear. If you have a concealed carry permit or are planning to get one then this is a class you should take.  
S, August 5 from 8:30- 4:30pm  
S, October 14 from 8:30-4:30pm  
Location:  
Cost: \$125

### Advanced Pistol Course

This course is a great follow-up for those who have their Concealed Carry Permits. This one day course will be fast paced and demanding, shooting 600 - 800 rounds. All shooting will be done from a holster This course will focus on drills to build your speed and accuracy. We will cover tactical matters and concerns that accompany defensive shooting, recoil management, close quarters issues, shooting while moving prioritizing targets and more. If you have not had much experience drawing and shooting from a holster it is not uncommon for a student to double their speed along with shooting more accurately by the time they complete this course. Prerequisite: If you have basic firearms skills & can operate you firearm with reasonable proficiency you are welcome in this course.  
S, July 8th from 8:30-4:30pm  
S, September 16th from 8:30-4:30pm  
Location: Camp Drake in Oakwood  
Cost: \$150

### Low Light Strategies and Tactics

This will be a four hour evening course with limited number of students. During this class we will focus on the differences encountered while shooting in a low light environment. Topics covered will be the impact of shooting in diminished lighting, one handed shooting techniques, handling a firearm and flashlight manipulation, various flashlight holds, hand held flashlights vs. weapons mounted lights, moving, using cover and proper light manipulation while moving, use of the flashlight to disorient an adversary, the flashlight as a weapon, firearm manipulation and magazine reloads in low light and discussion of lasers and night sights and their role in low light shooting. **Prerequisite:** *In order to participate in this class you must have completed one of our Advanced Pistol Courses or comparable. Please contact us to discuss your qualifications. Due to the nature of this class all participants must follow all of the instructors instructions or they will be removed from the class and no refunds will be given.*  
S, September 30th from 6:00-10:00pm  
Location: Camp Drake in Oakwood  
Cost: \$100

## Coupons!

### Save \$Money\$ with Extreme Couponing!

Learn how to save \$\$\$ every day with extreme couponing. Coupons are NOT just for groceries. The savings can add up to HUNDREDS or even THOUSANDS of dollars every year. This comprehensive workshop will teach you:

- \* where to find all different types of coupons, even for high ticket items
- \* how to find the best coupon apps and websites
- \* how to match coupons with sales for maximum savings
- \* the best way to sort and store coupons
- \* how to find other people to trade coupons and merchandise with

Feel free to bring your coupons to class for a trading session. This workshop is taught by someone who has used many couponing secrets to save thousands. A mandatory \$10 materials fee is payable to instructor at the door.

Instructor: LeeAnne Krusemark

T, July 11 from 4-5pm

Cost: \$15

## Publishing

### Meet the Agent/Publisher Q&A – Get Your Manuscript Critiqued

Have you ever wanted to talk to a real agent or publisher? Are you tired of having your manuscripts critiqued by non-professionals or paying an editor too much money to change your writing to their voice? Bring your in-progress manuscript for an in-class critique of one page of your poetry, article, short story, screenplay, novel, non-fiction book, or children's book. You can then leave a COPY of your manuscript for a professional critique of your entire manuscript (for an optional materials fee of \$50 for up to 25 double-spaced pages + \$1/page thereafter) and a list of publishers/agents who are interested in your type of work. A mandatory \$10 materials fee

is payable to the instructor for the in-class critique. SPECIAL NOTE: The instructor is a journalist, author, screenwriter, agent, publisher, and adjunct online Professor of Publishing for Harvard. Due to the high demand for this guest instructor nationwide, this workshop may only be offered once a year.

Instructor: LeeAnne Krusemark

T, July 11 from 5-6pm

Cost: \$15

### Beginner's Guide to Getting Published

Did you know Stephen King was rejected 75 times before he sold his first novel? If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel to a traditional publisher, this comprehensive workshop will guide you to, then past the editor's desk. You will discover how to:

- \* become a "published" writer overnight
- \* submit manuscripts the correct way
- \* find the right publisher for your work
- \* write irresistible query letters
- \* 100 ways to make money as a freelance writer
- \* obtain FREE future Q&A opportunities

If you really want to succeed, this step-by-step workshop is a must! A mandatory \$20 materials fee is payable to the instructor at the door. SPECIAL NOTE:

The instructor is a journalist, author, agent, publisher, and adjunct online Professor of Publishing for Harvard. Due to the high demand for this guest instructor nationwide, this workshop may only be offered once a year.

Instructor: LeeAnne Krusemark

Cost: \$25

T, July 11 from 6-8pm

### Explore 50 Different Self Publishing Options (prerequisite: Beginner's Guide to Getting Published)

Self Publishing is all the rage, but is it the best option for YOU? (participants must attend "Beginner's Guide to Getting Published") And, can you do both? You will discover the pros and cons of all the self publishing options, including print-on-demand and e-book publishing, as well as the Amazon option

of Create Space. You will leave with a rated description of 50 self publishing companies. A mandatory \$10 materials fee is payable to instructor at the door. SPECIAL NOTE: The instructor is a journalist, author, agent, publisher, and adjunct online Professor of Publishing for Harvard.

Instructor: LeeAnne Krusemark

T, July 11 from 8-9pm

Cost: \$15

## Floral Design

All the floral design classes are taught by U of I Master Gardner, Chris Fitzsimmons. Classes are held at the Julius W. Hegeler II Greenhouse. All classes include the material for the class. All classes are make and take home with you.

### Butterfly Bouquet

Create a beautiful fall floral arrangement complete with hidden butterflies. S, September 23 from 9-Noon  
Fee: \$35

### Tropical Vase

As the weather turns cooler you can bring home a fragrant colorful centerpiece for your table. S, October 14 from 9-Noon  
Fee: \$35

### Feather Bouquet in Fall Colors

Create a one-of-a-kind centerpiece for your Thanksgiving table. S, November 18 from 9-Noon  
Fee: \$35

### Dramatic Vase Arrangement

Impress your family with a gorgeous centerpiece during the Christmas season. S, December 16 from 9-Noon  
Fee: \$35





*classes geared specifically for boomers and seniors*

### **Computer Understanding**

If you have little or no computer experience, but want to learn, then this is the class for you. Topics include: components and terminology of a computer system, keyboard and mouse usage, and an overview of software applications.

M, July 10-14 from 9-Noon

M-F, September 11-15 from 9-11:30am

M-F, November 13-17 from 9-11:30am

Location: Village Mall

Fee: \$80

### **Social Networking**

Ever wonder what Facebook and Twitter is all about? This class will help you set up an account so you can stay in touch with your family and friends. Learn how much fun these social networking sites can be.

TH, July 20 from 6-9pm

T, September 12 from 6-9pm

M, December 4 from 6-9pm

Location: Village Mall

Cost: \$20

### **Digital Photo Storage**

So, you have a digital camera and have taken many pictures...now what? Learn how to get those pictures off your camera and onto your computer. Then we'll create folders so you can organize your pictures into categories, events, or dates. You'll learn how to rename your pictures and resize them and print.

Learn how you can save money by uploading your photos to various online websites where you can order prints at a fraction of the cost.

F, July 7 from 9-Noon

TH, September 7 from 9-Noon

T, November 14 from 9-Noon

Location: Village Mall

Fee: \$20

### **Intro to the Smart Phone iPhone and Android**

Do you know how to use a Smart Phone? Want to get caught up to the age of Technology? Then this is the class for you. A Smart Phone is a mobile phone that offers more advanced computing ability and connectivity than a contemporary cell phone. In this class, we will discuss how to use a Smart Phone and its capabilities such as browsing the web, using Facebook, using the calendar features, note pad, taking clear videos and picture quality, and more.

#### **iPhone**

T, August 1 from 6-9pm

M, October 16 from 6-9pm

#### **Android**

T, September 5 from 6-9pm

M, November 6 from 6-9pm

Location: Village Mall

Fee: \$20

### **Ins and Outs of the Internet**

Do you know how to use browse the Internet? Do you want to stay connected with your loved ones? Then this is the class for you. This class will show you how to browse the internet on popular web search engines, such as Google, Yahoo and Bing. This class will show you the Ins and Out of the world wide web. You will be introduced on How to use Free Tools, including: Email, Games, Websites and Skype. Other topics include, Netflix, Amazon, Ebay, Paypal and other Shopping Websites.

TH, July 13-20 from 6-9pm

M & T, October 2-3 from 6-9pm

W, Dec 6-13 from 6-9pm

Location: Village Mall

Fee: \$40

### **NEW! Online Travel Planning**

Do you enjoy travel but frustrated that everything is done online now? Turn your computer into your personal travel agent. Learn about scheduling air travel, train travel or mapping your road trip. Find your perfect place to stay: cheap and easy? luxurious? bed and breakfast? private home? resort? Learn about using online general travel resources such as Tripadvisor and Expedia or booking direct. Using online resources to find the top things to do and places to eat and what other travelers think of them. Make travel planning part of the fun of your vacation. Call if you're interested.

### **Tablets for Beginners**

#### **iPad and Kindle Fire**

This class is designed for anyone who has an iPad or Kindle Fire and would like to learn more about their device. Topics include: managing and downloading apps, customizing the personal settings, battery usage, setting the Wi-Fi, taking pictures and video and managing them, setting up email and using the calendar, and more. You'll also have time to have all your questions answered.

#### **Kindle Fire**

W, August 16 from 9-Noon

W, October 4 from 9-Noon

#### **iPad**

W, September 13 from 9-Noon

W, November 8 from 9-Noon

Location: Village Mall

Fee: \$20

### **Tablet, What?**

Are you curious what all the hype is about a tablet? This class will give you hand-ons experience with two different types of tablets—the iPad and Kindle Fire. You'll be shown all aspects of a tablet including what are apps, how to download them, and all the different types of apps available. Also, discover how easy it is to read books, watch a television program or movie, or listen to music. Come see if a tablet is something you would like to purchase.

W, July 12 from 9-Noon

TH, August 17 from 9-Noon

T, September 5 from 9-Noon

TH, November 14 from 9-Noon

Location: Village Mall

Fee: \$20

## Day Trips

### **Million Dollar Quartet Myers Dinner Theater Wednesday, August 9**

Imagine the musical genius of Elvis Presley, Jerry Lee Lewis, Carl Perkins, and Johnny Cash on one recording. You don't actually have to imagine because it actually happened in 1956 and can be relived through the Broadway jukebox musical Million Dollar Quartet! Includes transportation and ticket. Please tip your server.  
Cost: \$45

### **Capitols of Springfield Tuesday, August 15**

In Springfield two beautiful domes can be seen as you look up into the sky. The first capitol building built in 1818 is referred to as the "old" one. It was at this old one that Abraham Lincoln tried cases before the Supreme Court, gave his famous "House Divided" speech, and served in the state legislature. Ground was broken on the current state capitol in 1868. It was built on the highest elevation in Springfield and to this day no structure is allowed to be taller than the zinc-covered dome. Walk through the halls of both capitols on a guided tour. Visit both branches of government and walk by the governor's office. Includes transportation and tour.  
Cost: \$40

### **Fair Oaks Dairy Farm and More Thursday, August 31**

Fair Oaks Farms is a family owned, heartland dairy located in Northwest Indiana - one of the largest dairies in the country. The Fair Oaks Farms Dairy Tour is a remarkable, up-close, fun-filled experience. Watch a calf being born, enjoy the 4D/3D movie, and take an interactive quiz with Mrs. Cowhoun. Stop by the shop and bring home some dairy products and enjoy lunch in their restaurant. Price includes transportation and admission. NEW! You'll also get to experience the new attractions of the Pig Adventure and the Crop Adventure. Includes transportation and admission to all the attractions.  
Cost: \$40

### **Sister Act: A Divine Musical Comedy Myers Dinner Theater Wednesday, September 6**

Based on the 1992 popular comedy of the same name, Sister Act follows the story of Deloris Van Cartier. Deloris' desire to become a famous performer is sidetracked when she is forced into the witness protection program after witnessing a crime. Deloris finds herself as far away from stardom as imaginable, in the religious sisterhood, The Holy Order of the Little Sisters. Hilarity is sure to follow. Includes transportation and ticket. Please tip your server.  
Cost: \$45

### **Wright in Kankakee Thursday, September 14**

Visit the Frank Lloyd Wright designed home that changed the face of American Architecture in 1900. This is the first house Wright designed in the Prairie Style. For the next decade, his commissions were often derived from this plan and included elements first seen all in one location at the B. Harley Bradley House. Following an extensive restoration (2005-08), the B. Harley Bradley House is now appreciated by architecture fans from around the world. The home is sited on one-acre on the banks of the scenic Kankakee River. Next door is another Wright design, the Hickox House, a private residence. Includes transportation and admission into the home.  
Cost: \$35

### **Connor Prairie Tuesday, September 19**

Step back into time and discover a world of adventure at the nation's most innovative outdoor history museum in Fishers, Indiana. Come and experience American as it was in the 19th century. Walk around 1836 Prairietown at your leisure, included in your walking tour will be the William Connor House and the Lenape Indian Camp. We'll also listen to a talk given by a staff member on the Civil War. Bring your lunch or eat on location. Cost includes admission, talk, and transportation. Walking involved.  
Cost: \$30

### **Witness for the Prosecution Myers Dinner Theater Wednesday, October 4**

Though both the stage and screen performances of Witness for the Prosecution were produced in the 1950's, Agatha Christie's self-adapted short story has withstood the test of time. The performance is a classic courtroom drama pitting Leonard Vole against the prosecution on the grounds that he murdered the wealthy Emily French. Includes transportation and ticket. Please tip your server.  
Cost: \$45

### **Covered Bridge Festival Tuesday, October 17**

We're heading to Bridgeton, Indiana where we will spend the majority of the day. We make a short stop in Rockville to explore the square. Includes transportation.  
Cost: \$10

### **Indianapolis Museum of Art Wednesday, October 25**

Founded in 1883, the Indianapolis Museum of Art is among the 10 largest and 10 oldest general art museums in the nation. With an encyclopedic collection of more than 54,000 works spanning 5,000 years, the IMA offers significant holdings of African, American, Asian, European and contemporary art, textiles and fashion art, as well as a growing collection of design arts. Includes transportation and admission into the museum.  
Cost: \$35

### **Christmas Gift and Hobby Show Thursday, November 9**

Let's get ready for Christmas! We're heading to the Indianapolis Fair Grounds where everything you can imagine is under one roof. The show features isles and isles of vendors that includes everything from food, crafts, décor, clothing, accessories, kitchen products, books and so much more. Come along and start checking off items on your Christmas list. Cost includes transportation and admission to the event.  
Cost: \$25

**Myers Dinner Theater****The Joy of Christmas****Wednesday, November 15**

Sit back and relax as you get into the Holiday spirit. Includes transportation and ticket. Please tip your server.

Cost: \$45

**Inspired Fire****Tuesday, November 28**

Get ready for class! You'll make your very own customized glass ornaments for your Christmas tree, or maybe you'll decide to give yours away for Christmas presents. Inspired Fire is a fully operational studio that offers classes and sports an unusually diverse gallery of art from the truly local to the internationally inspired. Inspired Fire is located in the Lafayette, Indiana. Includes transportation and class fee.

Cost: \$35

**84th Annual Purdue Christmas****Saturday, December 2**

Elaborate sets, intricate and specially-tailored musical arrangements of sacred and secular holiday favorites, the introduction of new and soon-to-be Christmas classics, and dramatic and comedic skits and dialogues continued to enthrall nearly 30,000 audience members annually. The Purdue Christmas Show has remained a stalwart of quality music, inspirational messages, and wholesome family entertainment. Cost includes transportation and admission. Lunch is on your own.

Cost: \$55

**Rialto Christmas****Tuesday, December 12**

This one-of-a-kind tour includes a delicious lunch buffet served in the Rotunda. Start off by enjoying a marvelous tour of the historic Rialto Square Theatre, then return to the Rotunda for a fabulous hot meal. Complete your experience with a private organ mini-concert on the world renowned Barton Grande Theatre Pipe Organ. The magnificent Rialto Square Theatre often referred to as the Jewel of Joliet! One of the ten most beautiful theaters in the nation. The building reflects Greek, Roman and Byzantine architecture. Above the main entrance on Chicago Street rises the grand niche. This is truly a remarkable one-of-a-kind building and well worth a visit. Plus, the Rialto will be all decked out for the Christmas holiday. You don't want to miss this unique trip. Includes transportation, lunch, and organ concert.

Cost: \$55

*Lunch & Learn Series*

*Join us for this popular Lunch and Learn series of travel adventures around the world.*

*The Lunch and Learn series is presented by retired U of I professor, Dr. Walter Splittstoesser, chronicling his travels around the world. Programs are held on the campus of DACC in the Bremer Conference Center Theater Room 141. Cost for lunch and the presentation is \$12.*

**France****Tuesday, September 5**

See Avignon – Palace of Popes 1309 - 1377. Napoleon's tomb is located in 7 vaults. Eiffel Tower. Joan of Arc. Venice de Milo and the Louvre. Fairy Castles as Hunting Lodges in the Loire Valley – Chambroid, Chaunont, Amboise (Leonardo de Vinci is buried here). See Fontuerault Abbey where Richard the Lion Hearted is buried. Quick glance at Utah Beach, Cemetery at Omaha and exit on the USS France to the US.

**Japan****Tuesday, October 10**

Japan has many castles, temples, pagodas and shrines. We cover these from north to south. Explore the many parts of a shrine – water to wash as you enter, lanterns, Buddha statues or Shinto symbols, and meticulously landscaped gardens. Hiroshima Peace Park and "ground zero". Cormorant fishing in which the birds do the work. The Shinkansen "Bullet train". See how Japan has harnessed volcanoes to produce power. We leave from Nagoya Castle and see Mt. Fuji above the clouds.

**London – Immersion****Monday, November 13**

London. Trafalgar square. 10 Downing Street. Buckingham Palace. Westminster Abbey. Big Ben. Palace of Westminster which we call Parliament. House of Lords and House of Commons. Sopwith

Camel (Snoopy's airplane) in Victoria and Albert Museum. Tower of London – beheading block for Ann Boleyn – king's armor. Windsor Castle. St. Mary's Doll House. Greenwich – the Prime Meridian. St. Paul's Cathedral. Hampton Court. London Eye. We leave on a London Bus.

**Rome – a City Both Ancient and New****Tuesday, December 5**

St. Peter's – inside to see tomb of St. Peter. Victor Immanuel Monument. Pantheon. Trevi Fountain. Spanish Steps. Imperial and Roman Forum. Senate where Julius Caesar was stabbed. Arch of Titus. Arch of Constantine. Colosseum. Circus Maximus for chariot racing. Baths of Caracalla where operas are held. Church of the Holy Stairs. Capuchin Church – home of 1,000 bones. St. Paul's Outside the Walls. St. Peter in Chains. Tomb of Cecelia Matella 60 B.C. on The Appian Way built by 2,000 slaves in 170 days.

*Lunch is catered by the DACC Culinary Arts Department. Lunches typically consist of salad, sandwich, soup, and desert. Lunch is served at 11:15 and the program begins at Noon. Payments are not taken the day of the program.*

