DANVILLE AREA COMMUNITY COLLEGE
PANDEMIC SAFETY PLAN FOR STUDENTS

SPRING 2021

Updated: January 2021
Danville Area Community College is committed to providing a safe and healthy learning environment. Following guidelines set forth by the “Restore Illinois” plan and recommendations from the Illinois Community College Board (ICCB) and Illinois Department of Public Health (IDPH), we have made many changes around campus to help make your safety a reality.

This plan is subject to change based upon the College’s environmental needs and guidelines set forth by ICCB and the State of Illinois.

This plan is subject to change at any time. The College will comply with mitigation measures and health guidelines enacted by the Governor and the local health department. At a minimum, the following guidelines apply:

**HEALTH & SAFETY CHECKPOINTS**

Building access is limited to designated doors only. You must have a face covering and pass through a health checkpoint to enter. Daily health assessments will include:

- Temperature Check (must be below 100.4 degrees)
- Health/Exposure Questions
- Face Mask

You will only have to do one assessment daily. All who pass will receive a sticker to wear that shows you’ve been assessed that day. Anyone who registers a temperature of 100.4 degrees or above, or who answers “yes” to any of the health questions, may be asked to leave the campus.
Checkpoints are located at the following doors:

- Vermilion Hall – Main Entrance
- Cannon Hall/Prairie Hall – Access through Vermilion Hall or Lincoln Hall only
- Technology Center - North Entrance (parking lot)
- Clock Tower – North Entrance (ramp)
- Mary Miller – East Gym Entrance (main - off parking lot)
- Bremer – Main Door
- Hoopeston Higher Learning Center -- Main Door

All other doors will be locked to control traffic flow.

College vehicles will be treated the same as building entrances and will be subject to health checks, face masks, and capacity limits for admittance.
FACE MASKS REQUIRED AT ALL TIMES

Once past the checkpoint, a face covering must be worn over the nose and mouth in all public areas and classrooms. If you do not have a face covering, the checkpoint workers will provide one for you.

Masks are required in all classrooms and instructors will set social distancing guidelines within the classroom. Any student without a mask may be refused entry and directed to return to that building’s checkpoint for a mask.

Masks may be removed (but social distancing of 6 feet must be maintained):
- outdoors
- when you are eating

Anyone who disregards the mask requirement may be asked to leave.

MYDACC MOBILE APP

DACC has introduced the myDACC mobile app for students to receive important notifications, view their semester schedule and financial aid, register for classes, pay their bills, access self service, and keep in touch with campus activities and communication.

- The app works with all major browsers and Android and iOS apps. Download from your iOS or Play Store.
- Students will need their student user ID and password to enter the password protected Blackboard and Self Service portal.
  - Retrieve or reset at https://rapss.dacc.edu/react/.
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CLASSROOMS

Face masks must be worn over the nose and mouth at all times within the classroom and class sizes have been limited to 9 students or fewer. Field trips will be limited and must include plans for the safety of all participants.

Cleaning supplies and expectations will be available in each classroom.

Course outlines will include health and safety guidelines for the classroom along with an attendance policy for COVID-19 illness-related absences.

Instructors will familiarize students with the Blackboard Online Course shell for all sections – even in-person classes – in case the pandemic situation warrants a return to fully-online instruction mid-semester.

The weekend prior to the class start date, the instructor will post specific instructions for each course on the course’s Blackboard platform. Please log in before classes start to see how, when, and where your class will meet.

SOCIAL DISTANCE REQUIREMENTS

Social distancing of 6 feet or more and social distancing etiquette should be maintained at all times. Please treat hallways like roadways, keep to the right, and be respectful of others’ personal space. Floor markings have been placed in areas where students typically stand in line.
ACCOMMODATIONS

If a student has a medical condition preventing them from wearing a mask, accommodations may be requested in advance from Lisa Rudolph in Disability Services at 217-443-8809. Disability services will work with appropriate instructors to meet the accommodations.

HAND WASHING

Frequent hand washing is encouraged per CDC guidelines:
- Use soap and water
- Wash for at least 20 seconds

Hand sanitizer is available in public areas to supplement – not replace – hand washing.

CLEANING

For your safety, thorough cleaning of high traffic/high touch areas and restrooms is conducted throughout the day by DACC staff and student workers.

Cleaning supplies will be available in classrooms and students must clean their desks, tables, and chairs upon arrival and departure. Hoopeston Higher Learning Center staff will care for their facilities.
STUDENT SERVICES

Services for students will be available with some modifications to maintain social distancing. Face masks are required.

- The bookstore will be open, but there may be times when hours and occupancy are limited. Online ordering and store pickup are encouraged to avoid heavy store traffic. Please check the bookstore’s website at www.dacc.edu/bookstore for schedule changes.
- While closed to the public, Library materials/resources are available via web site: dacc.edu/library, email: library@dacc.edu, or by phone: 443-8733.
- Computer labs will be open during normal business hours. Lab monitors will be on hand to ensure social distancing and clean each station after use. Face coverings are required in the labs.
- Elevators are operational, but restricted to a maximum of 2 passengers.
- The Fitness Center is open 7 am - 11 am, Mon-Fri.
- The Student Union area will be open with limited seating and social distancing measures in place. Please do not move tables or chairs from their designated place.
- Vending machines are operational and will be cleaned throughout the day.
- Water fountains are functioning, but drinking directly from the fountain is discouraged. Instead, reusable containers are encouraged. Refillable water bottles are available upon request if students did not bring their own.
- The Child Development Center is operating under guidelines determined by the State of Illinois Department of Children’s Services and will communicate those directly to parents of enrolled children.
- Athletics are operating under guidelines developed by NJCAA and the Midwest Athletic Conference. Student athletes for 2020-2021 will receive instructions directly from their coaches.
Access to technology is critical to student success. DACC continues to support students by maintaining access to technology items such as laptops, webcams, headsets, and personal Wi-Fi devices for reliable Internet service. These items are available to students on loan, free of charge, assuming the equipment is returned as planned, undamaged.

To access the TELP service, students will complete a TELP request form located at www.dacc.edu/currentstudents.

Once the request has been approved, students will set up an appointment to check out the equipment at the DACC Library, located in the Clock Tower building. An instruction sheet for the equipment, compiled by campus experts, will be provided to the borrower. Students will return equipment at the end of the semester unless additional loan time has been pre-approved.

Students who fail to return equipment in a timely manner, or who return damaged equipment, will be assessed a fee comparable to the value of the equipment borrowed.
If you or a member of your household is sick and have COVID-19 symptoms, you should stay home and follow up with a medical provider.

Students should submit a COVID Concern electronic report to the College and contact their instructor by phone or email to inform them of the illness.

Anyone who has tested positive for COVID-19 should follow guidelines by the IDPH, Centers for Disease Control, and Vermilion County Health Department before returning to campus. A note from a medical provider may be needed before a student testing positive with COVID-19 may return to campus.

The Vermilion County Health Department maintains a list of COVID-19 testing locations on their website at: https://vchd.org/wp-content/uploads/2020/11/Testing-Sites-for-Vermilion-County.pdf

The campus community will be notified in the event the College is informed that an exposure to COVID-19 may have occurred on campus. DACC administration will work directly with Health officials to determine the appropriate course of action.

A known exposure is defined as being less than six feet apart for more than 15 minutes at one time with someone who has tested positive for COVID-19.

If a possible or known exposure occurs, anyone exposed should follow the guidelines above and seek testing. Anyone in this situation should avoid campus until the testing results are complete and negative. Faculty should complete a COVID Concern report form if a student reports they have been exposed or tested positive for COVID-19.

THANKS FOR JOINING US BACK AT DACC!
TOGETHER WE CAN ACHIEVE A SAFE & HEALTHY SEMESTER!
Danville Area Community College Website
www.dacc.edu

COVID Concern Report Form
https://docs.google.com/forms/d/e/1FAIpQLSeahJujlXr-yxq08uKppU11Mb8WuEtr0mmzavCX_RnhXBOGAQ/viewform

Technology Equipment Loan Program (TELP)

Illinois Community College Board
Guidance for the Return to Campus

Vermilion County Health Department:
https://vchd.org/

Centers for Disease Control:
https://www.cdc.gov/
WHEN ILLNESS OCCURS AT DACC

When a confirmed case has been on campus, DACC will follow Centers for Disease Control (CDC) guidelines.

DACC might need to implement short-term building closure procedures regardless of community spread if an infected person has been on campus. If this happens, CDC recommends the following procedures, regardless of level of community spread:

- Coordinate with local health officials, Vermilion County Health Department (VCHD)
- Work with VCHD to determine cancellation of classes and closure of buildings and facilities
- Communicate with students, staff, and faculty
- Clean and disinfect thoroughly
- Make decisions about extending the class suspension and event and activity cancellation
COORDINATE WITH LOCAL HEALTH OFFICIALS, VERMILION COUNTY HEALTH DEPARTMENT (VCHD)

Once learning of a COVID-19 case in someone who has been on the campus, immediately reach out to VCHD. These officials will help administrators determine a course of action for DACC.

WORK WITH VCHD TO DETERMINE CANCELLATION OF CLASSES AND CLOSURE OF BUILDINGS AND FACILITIES

DACC administrators should work closely with VCHD to determine if a short-term closure (for 2-5 days) of all campus buildings and facilities is needed. In some cases, DACC administrators, working with VCHD, may choose to only close buildings and facilities that had been entered by the individual(s) with COVID-19. This initial short-term class suspension and event and activity (e.g., meetings; on-campus sport, theater, and music events) cancellation allows time for VCHD to gain a better understanding of the COVID-19 situation impacting DACC. This allows VCHD help DACC determine appropriate next steps, including whether an extended duration is needed to stop or slow further spread of COVID-19.

- VCHD’s recommendations for the duration and extent of class suspensions, building and facility closures, and event and activity cancellations should be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
- Discourage students, staff, and faculty from gathering or socializing anywhere. This includes group childcare arrangements, as well as gathering at places like a friend’s house, a favorite restaurant, or the local coffee shop.
Coordinate with VCHD to communicate dismissal decisions and the possible COVID-19 exposure.

- This communication to the DACC community should align with the communication plan in the emergency operations plan.
- DACC administration will immediately notify faculty, staff or anyone that may be known to be in contact with patient.
- In a circumstance where there is a confirmed COVID-19 case that has been on campus, it is critical to maintain confidentiality of the student or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act, as applicable.

**Clean and Disinfect Thoroughly**

- Close off areas used by the student. Open outside doors and windows to increase air circulation in the area and then begin cleaning and disinfection.
- Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the COVID-19 patient focusing especially on frequently touched surfaces. An electrostatic disinfectant machine will be used in identified areas.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection most common EPA-registered household disinfectants should be effective. A list of products that are EPA-approved for use against the virus that causes COVID-19 is available on the CDC website. Follow the manufacturer’s instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).
- Additional information on cleaning and disinfection of community facilities such as schools can be found on CDC’s website.
TEMPORARILY SUSPENDING IN-PERSON CLASSES IS A STRATEGY TO STOP OR SLOW THE FURTHER SPREAD OF COVID-19 IN COMMUNITIES.

- When in-person classes are suspended, DACC administrators should work closely with VCHD to determine if some buildings and facilities may stay open for staff or faculty that are not ill while students temporarily stop attending in-person classes.
- DACC administrators should work in close collaboration with VCHD and to make in-person class suspension and event cancellations. DACC is not expected to make decisions about suspending in-person classes or canceling events on their own. DACC can seek specific guidance from VCHD to determine if, when, and for how long to take these steps. The nature of these actions (e.g., geographic scope, duration) may change as the local outbreak situation evolves.
- Administrators should seek guidance from VCHD to determine when students, staff, and faculty should return to campus and what additional steps are needed for the DACC community. In addition, students, staff, and faculty who are well but are taking care of or share a home with someone with a case of COVID-19 should follow instructions from VCHD to determine when to return to campus.