

VERMILION COUNTY WORKFORCE INVESTMENT BOARD
Minutes of the Meeting of September 28, 2006 (3:00 PM)
VERMILION COUNTY COURT HOUSE ANNEX
6 N. Vermilion Street, 2nd Floor, County Board Chambers, Danville, Illinois

MEMBERS PRESENT: John Alexander Jim Anderson Frank Brunacci
Phearn Butler Kay Dequimpaul Michael Dodge David Elliott
Jeff Fauver Brian Hensgen Dave Kietzmann Richard Kochvar
Peggy Kunze Lisa Masengale-Acton Mike Metzen Edward Michaels
Carol Nichols Mike O'Brien Judy Phillippe Angela Smith
Tom Szott Tracy Wahlfeldt

MEMBERS ABSENT: Tyrie Baltimore Jeannie Bradenberger Chuck Brooks
Dave Coleman Linda Federman Lisa Fudge Vicki Haughn
Greg Hilleary Jeanne Housholder Alice Jacobs Jonathan Jett
Gary Ludwig Lynn Mollica Mike O'Donnell Parsottam Patel
Janet Payne Dee Ann Ryan Eloy Salazar

GUEST/PROXIES/STAFF: Adam Aull Katie Jaeger Muriel Barnes
Terry Lies (proxy A. Alexander) Cheryl Bradfield (proxy C. Cornell)
Kim Kuchenbrod Lori Brewster

CALL TO ORDER – Chairman Jeff Fauver called the meeting to order at 3:07 p.m.
Introductions were done.

APPROVAL OF AGENDA –A motion to approve the agenda as presented was made by Dave Kietzmann, seconded by Tracy Wahlfeldt and approved by a unanimous voice vote. Motion carried.

APPROVAL OF MINUTES –A motion to approve the minutes of the 07-27-2006 meeting as presented was made by Mike Metzen, seconded by Jim Anderson and approved by a unanimous voice vote. Motion carried.

CONSENT ITEMS FOR APPROVAL:

Motion to approve consent items: Illinois Workforce Development Award Nominations and Youth Council Membership was made by Dave Kietzmann, seconded by Jim Anderson and approved by a unanimous voice vote. Motion carried.

COMMITTEE REPORTS:

EXECUTIVE COMMITTEE –

Monitor Letters form IL DCEO – Fauver reported that the monitoring letter dated August 30, 2006 that corrected action is being taken. Enclosed in the meeting packet is a letter of response to Illinois Department of Commerce and Economic Opportunities. Alexander requested that the letter of response from the State accepting the corrected action be shared with the WIB. There were no further questions.

Enclosed in the packet is a letter of support to the Department of Labor regarding a grant application between Richland Community College and Danville Area Community College.

Nomination of Officers for Election 9-12-06 - There were no nominations from the floor. Motion to close the Nominations was made by Jim Anderson, seconded by Dave Kietzmann and approved by a unanimous voice vote. Motion carried.

Motion to elect the Workforce Investment Board Officers as presented: Peggy Kunze as Chair and Judy Phillippe as Vice Chair was made by Tracy Wahlfeldt, seconded by Brian Hensgen and approved by a unanimous voice vote. Motion carried.

Peggy Kunze presented Jeff Fauver with a plaque in appreciation of Jeff's service as Chairman to the Workforce Investment Board.

ACCOUNTABILITY COMMITTEE –

Brewster reported that the Committee met in August and discussed the over expenditures, which DACC was present and informed that DACC would cover the over expenditures. On a more positive note the WIB was \$2,171.80 under budget and the amount not used and being returned to Job Training Partnership is \$3,002.72. The reason the dollar amount being returned to JTP is higher, has to do with the modification that was made to last year's staffing grant; not all the funding was used for salaries and the grant was modified to cover other expenses.

Leslie Diedrich had attended the meeting and spoke regarding some grant opportunities, the Committee did give her some directions, however Leslie is no longer with us do to a conflict with her school schedule that she was not aware of when she accepted the position. The position has been re-posted.

The Technical Assistant Grant is available from DCEO and the WIB will be applying. Chuck had asked that any request be submitted to him or Brewster. The Committee will discuss the TAT grant at the next Accountability Meeting.

Anderson questioned when the posting was for the grant position. Brewster stated that the posting was internally for one week and externally for 1-2 weeks. Brewster thought the closing was at the end of this week. The position is posted on the bulletin board in the entry of the Court House Annex.

YOUTH COUNCIL – Brewster reported that there were some changes in membership that the Board approved earlier. The Council is continuing to work on the project for youth in identifying a safety net for youth. There were 125 youths that were turned away from CCS that were not able to pass the TABE Test at the 8th grade level (Adult Basic Education Test) Mimi does refer the youths to DACC or tries to get them back into the school system. The Council is working on trying to identify what services that are available and possible new relationships that could be developed. The Council has asked that DACC Adult Ed to speak at their next meeting to explain their services and what it takes to qualify. The Council will also look at youths that may have a learning disability that has not been identified and what services that may be out there to help. The Council will form a sub-committee in October to review the Youth Program RFP. The Council is discussing possibly submitting out 2 RFP's a

smaller RFP for a start up youth program or another project that may not have as many years experience. This was mentioned during the RFP process last year. The next meeting will be the first Tuesday in November.

Szott commented on a meeting he had attended on adult education and learning disability that at least 50% to 80% of the students who read below the 9th grade level have some sort of learning disability. In DACC Adult Ed program that serves 700 Adult Basic Education (ABE) students that 350 may have a learning disability. Some are diagnosed but the larger majority is not.

Brewster informed that Dee Ann Ryan had reported at the Youth Council meeting that 75% of the individuals in the juvenile system have been identified with dyslexia.

Szott clarified that a learning disability is a student who has average or above intelligence, but is not functioning at an average level at school. There is something that is not allowing a student to learn which makes a student eligible for special education.

WORKFORCE DEVELOPMENT COMMITTEE –

Szott reported that in the meeting packet is a One-Stop Receptionist Job Description - The Title V programs will provide a worker, this worker would staff the reception desk. Once approved the Title V programs will be contacted the individuals will be interviewed and IDDES will be the supervisor for these individuals and this will be the Title V in-kind contribution to the One-Stop.

Bradfield reported that Title V have been given a copy of the job description and has requested 3 individuals from each program to interview.

Motion to accept the One-Stop Receptionist Job Description as presented was made by Jeff Fauver, seconded by Dave Kietzmann and approved by a unanimous voice vote. Motion carried.

Bradfield reported that on October 12th at 7:30 a.m. at the Days Inn IDDES will host the Annual Employer Seminar. There is a \$15 charge paid to the Small Business Bureau. Flyers for the event were available on the back table. On October 9, 2006, IDDES is hosting a job fair only for the Veteran population for employers to participate.

Szott reported that the revised cost allocation is moving forward and should be available at the next meeting. There are also a couple of agencies that may be interested in joining the One-Stop.

Bradfield informed that there were changes to the cost allocation that she would be meeting with Hensgen and then forwarding to Brewster to send out to the Partners. Brewster requested the information be sent to her at least 5 days prior to the Committee Meeting.

BOARD DEVELOPMENT COMMITTEE –

Brewster reported that the Committee met and approved the Slate of Officers. There were 3 vacancies on the Board, one which has been filled. There are now two vacancies, which the Committee is working hard to recruit new Board Members the companies need to employ at least 100 individuals.

Brewster informed that included in the packet is a press release on the State of Illinois Outstanding Youth Program – Center for Children Services that appeared in the News Gazette and that D-102 also announced the award on the Radio.

The Board applauded Center for Children Services for their great job.

Brewster informed that CCS would be attending the IL Workforce Conference along with Board Members: Peggy Kunze, Dr. Michaels, Brian Hensgen and Chuck Brooks.

Brewster informed that in the meeting packet is the WIA 2006 Program Allocations

OTHER BUSINESS –

WIB MEMBER REPORT – Anderson questioned what the difference was between this year and last years allocations. Hensgen stated that this was an increase over last year’s allocations of \$75,000. There was almost \$100,000 in the Dislocated funds and an increase in Youth funds of the estimated Youth Allocations that were sent out in July ‘06. Anderson questioned what was the difference with what the State received this year compared to years past. Hensgen would follow up with Anderson on this information.

PUBLIC COMMENTS – Adam Aull with the City of Danville who is Director of the City of Danville’s Metropolitan Planning Organization that is made up of transportation planning officials, that look at future needs in transportation. This organization produces a 25 year long year plan for the city. The City Government encourages outreach to business and government to engage input in transportation decision making. Aull was trying to get the information out to as many interested parties as possible; the document is on review for a 45 day period in the urbanized area. Aull asked the Board to look over the document and provide any feedback. .

Kim Kuchenbrod was present to distribute information on Character Counts, which has expanded to K-12 to all of Vermilion County.

NEXT MEETING – Thursday, November 16, 2006 at 3:00 PM at the County Board Chambers.

ADJOURNMENT – A motion to adjourn was made by Judy Phillippe, seconded by Tracy Wahlfeldt. Approved by unanimous voice vote. Motion carried.