

**VERMILION COUNTY WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE
MINUTES OF THE MEETING THURSDAY, JULY 20, 2006 (1:00 PM)
Vermilion County Court House Annex, 6 N. Vermilion Danville, IL**

MEMBERS PRESENT: Chuck Brooks Jeff Fauver Tom Szott Dee Ann Ryan

MEMBERS ABSENT: Linda Federman Lisa Fudge Judy Phillippe

GUEST/PROXIES/STAFF: Lori Brewster

CALL TO ORDER – Chair, Jeff Fauver, called the meeting to order at 1:15 P.M.

APPROVAL OF AGENDA – Motion to approve the Agenda was made by Dee Ann Ryan, seconded by Tom Szott. Approved by a unanimous voice vote. Motion carried.

APPROVAL OF MINUTES – Brooks requested to amend the minutes to remove Brian Hensgen's name from the Executive Committee member list. A motion to approve the June 15th 2006 meeting minutes as amended was made by Chuck Brooks, seconded by Tom Szott. Approved by a unanimous voice vote. Motion carried.

COMMITTEE REPORTS:

Executive Committee – Jeff reported that the completed Challenge C Matrix was included in the meeting packet. The matrix reflects that most costs will be determined at a later date. Brewster would add a footnote as to what ABE stands for (Adult Basic Education). Szott explained that a reading level of 9.0 and above qualify for a GED, below a 9.0 reading level qualify for a ABE. Primarily there is different state funding for GED or ABE.

Brewster reported that all Challenges are finished except Challenge D.

A motion to approve the Challenge C Matrix was made by Dee Ann Ryan and seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.

Fauver reported that VCWIB CEO, Bill Boyer had met with Christine Cornell and Cheryl Bradfield with IDES to discuss some issues. Fauver was unable to meet due to Cornell's tight schedule.

Accountability Committee - Chuck Brooks reported that a Grant Writer has been hired. The grant writer started July 17, 2006. Brooks had requested a one page summary on each grant found that is available. Federal grants need a Dunn and Bradstreet Number (DUN's) in order to apply. Brooks suggested that the Board apply for the DUN's number there is no cost involved. The Committee informally agreed to apply for the DUN's number. It was discussed to put some documents together so when a grant is identified and there is little time to apply, the information is there to put the grant together.

Brooks mentioned that there needs to be a meeting with the group of schools who agreed to the WorkKeys Testing Assessment, and going over with them what is expected and meeting with DACC. The WorkKeys grant will need to be finalized by the end of this calendar year. A

grant also needs to be identified to pay for the second year funding of the WorkKeys Assessment, the State only agreed to pay for the first year.

Brooks suggested having an open discussion at the WIB meeting what type of things the Board wants to look for funding so that the Board gives direction and that the grant writer can specifically focus on those priorities since the Challenges are almost completed.

WORKFORCE DEVELOPMENT COMMITTEE – Committee did not meet.

BOARD DEVELOPMENT COMMITTEE – Committee did not meet. Brooks commented that he is still waiting on information from IDES to put on the Website regarding the Business Team. Brewster gave an update on vacancies of the Board.

APPROVAL OF WIB AGENDA – Discussed was the items to list as “Consent Items”: the VCWIB computer purchase, One-Stop Partners MOU and the Challenge C Matrix. Fauver requested that the grant writer be present at the WIB meeting to introduce to the Board. Grant Writer and Review Challenge Matrix was added to the agenda under “Other Business”. Motion to approve the agenda as amended was made by Chuck Brooks, seconded by Tom Szott. Approved by a unanimous voice vote. Motion carried.

COMMENTS – Brewster informed that included in the Executive meeting packets is a report that was taken from the River Valley Annual Report. Brewster was presenting the report to the Committee as an example on how to report items out that would be beneficial when speaking to the legislators for funding. The Workforce Development Committee has discussed collecting information and reporting several times. Szott commented that the information would also be good in writing for grants.

Brewster reported on the Continuous Improvement Conference and the session attended with presenter, Greg Newton. Newton spoke of how IDES will have to follow the “Common Measures”, which will change how business is done in the One-Stop, that every client will have to be assessed to see what the client skills really are and that the Core Service for clients to help themselves is going away.

Brewster reported that IL DCEO Director, Jack Lavin spoke at the July IWP meeting. Lavin had traveled abroad and shared the information on how Globalization and how it is effecting the United States and how it will effect Illinois. IWP also requested from Lavin to share what the 15% WIA funds are being used for. IWP informed that other States have an outline of what the 15% WIA funds are used for, so when you speak to the Legislators you can show what programs are being cut. Lavin had agreed to get a brief outline of the 15% funds to IWP.

NEXT MEETING – Thursday, August, 17, 2006 at 1:00 P.M.

ADJOURNMENT – A motion to adjourn was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.