

**VERMILION COUNTY WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING THURSDAY, June 15, 2006 (1:00 PM)  
IETC 407 N.Franklin St. Danville**

**MEMBERS PRESENT:** Chuck Brooks      Jeff Fauver      Brian Hensgen      Lisa Fudge      Judy Phillippe  
Dee Ann Ryan

**MEMBERS ABSENT:** Linda Federman      Tom Szott

**GUEST/PROXIES/STAFF:** Lori Brewster

**CALL TO ORDER** – Chair, Jeff Fauver, called the meeting to order at 1:05 P.M.

**APPROVAL OF AGENDA** – Fauver informed that the Agenda is amended as follows: under Executive Committee “Action Item: New Computer” is added. A motion to approve the agenda as amended was made by Dee Ann Ryan, seconded by Judy Phillippe. Approved by a unanimous voice vote. Motion carried.

**APPROVAL OF MINUTES** – A motion to approve the minutes of the May 18, 2006 meeting as presented was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.

**COMMITTEE REPORTS:**

• **EXECUTIVE COMMITTEE** –

**Action Item – New Computer** – Brooks confirmed that WIB spending is \$4,000 under budget, and that there are some issues with Brewster’s laptop requiring parts and/or being sent into the shop for repairs. The Committee considered it best, to purchase a new computer. Brooks informed that the computer being considered for purchase is an HP/Compaq computer that comes with a 3-year warranty. A preliminary bid of approximately \$1,700 has been received, but needs to be modified. Brooks informed that the purchase must be made by the end of the fiscal year, which is June 30<sup>th</sup>, and requested that the purchase be ratified for an amount not to exceed \$1,900. Fauver inquired about how old the other computer is that needs to be repaired. Brooks informed the computer is 4 years old. A motion to approve the purchase of a new computer not to exceed \$1,900 was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.

• **YOUTH COUNCIL** –

Dee Ann Ryan reported on the pilot project working with WorkSource, the Center For Children’s Services and the Department of Rehabilitation Services. The purpose is to catch kids who have left school. Danville High reported over 100 kids left the school in 5 or 6 months. Many of these kids were going to the Center For Children’s Services to try to get into the only youth program. Some youths are not able to pass the required TABE test for entrance because they are reading at a 5<sup>th</sup> grade level. To pass the TABE test you must read at an 8<sup>th</sup> grade level. Muriel Barnes, of the Center for Children’s Services, is concerned that some of these kids may have a learning or emotional disability that makes it impossible for them to be in school. With a referral to DRS for testing, they might be able to return to school or obtain a job if they have some knowledge about what their disability might be. The pilot program will

refer the kids that are “turned away” by CCS directly to DRS. The WorkSource is going to work with some of those kids in vocational training and remedial education. Brewster informed that the CCS had turned away this last year approximately 125 kids. DRS emphasized that the kids who are referred for testing, have to be looking for work. Some of the kids are referred to DACC for remedial education, but have not been successful because of low reading levels. Ryan informed that 75% of kids in juvenile detention centers have dyslexia that has not been diagnosed. There are other options along with WorkSource: the Job Corps. and Lincoln Challenge. DACC is helping with the program with WorkSource.

Brewster inquired about the next step after this population has been identified; are the schools approaching the state with this or do the legislators need to be involved to get help in this area. Ryan informed that we have to work with the special education directors to inform them that our numbers might be identifying more minorities. Fauver informed that the special education budget has been decreased every year for the last 3 to 4 years.

Ryan reported that a specialist from the Office of Mental Health did a workshop two weeks ago. Some of these kids don’t need to be in special education, they just need assistance. Fauver inquired whether alternative schools are not working for these kids. Ryan informed there are not a lot of alternative school options.

Fauver informed that the WIB would support this project and provide any assistance for grant opportunities etc.

- **ACCOUNTABILITY COMMITTEE –**

Brooks informed that the Accountability Committee did not meet. The fiscal year ends at the end of the month. As a 501 c 3, there are requirements to file 990 forms at the Federal and State levels.

- **WORKFORCE DEVELOPMENT COMMITTEE –**

Brewster informed of the changes to the MOU. IDES requested a 10% on the utilities, but the Committee voted that down, because there was no documentation. The Committee approved the MOU including the Cost Allocation. Brewster had asked Hensgen for the updated Cost Allocation as approved in Committee, and was informed by Hensgen that IDES refused to sign the approved MOU and under the Cost Allocation Cost A, that the staff on Area Agency on Aging and Experience Works was not figured in. Just before this meeting, Hensgen had informed Brewster that IDES would still accept In Kind for Experience Works and Area Agency on Aging. IDES has covered this cost in the past and so less money will be coming into the One-Stop to make purchases of items. Brewster checked with the State on if there would be any ratification if the MOU were submitted late. The State informed that they would like to see the MOU come in on time, but under the circumstances to get the MOU in as soon as possible, that there would be no ratifications. Brewster stated at the May meeting JTP and IDES were instructed to work on the Cost Allocation, and that Hensgen had informed Brewster that before Hensgen had started to work on the Cost Allocation he contacted IDES and IDES had no changes. Fauver inquired whether the Cost Allocation could be changed after being submitted. Brewster informed, yes it can be changed, and another set of signatures would be required. Brewster informed that she spoke with Tom Szott and July Phillippe. Szott thinks it

needs to go back to Committee for approval in July for the changes made and then submitted to the State. It was suggested that the MOU and Cost Allocation be approved; it was approved in Committee. Question was raised what would happen if IDES doesn't sign it. Brewster informed then the State would get involved. It was suggested that the VCWIB Chair and CEO sit down with IDES; that if we can't get along then we are not going to be productive. Brooks suggested that if there is a definite issue with the utilities then it needs to be brought to the Board at a later date with the documentation that shows what the increase has been and this is how it's affected the One-Stop. Fauver stated that he and the VCWIB CEO would meet with IDES. A motion to approve the MOU was made by Chuck Brooks, seconded by Lisa Fudge. Approved by unanimous voice vote. Motion carried.

• **BOARD DEVELOPMENT COMMITTEE –**

Lisa Fudge reported that some members are not returning and that replacements have been contacted.

**APPROVAL OF WIB AGENDA –** No action.

**COMMENTS –** Brooks commented on the Executive meetings being rushed and having interruptions from outsiders. Brooks made the suggestion that the Board follow the suggestions made at the presentation given to the Board by Richalene Kozumplik last fall. As a Board we need to look at the issues of workforce development, the work that is being done with the challenges. Brooks suggested that the meetings could address some basic issues such as letters of support and membership, quickly, and spend more time discussing particular issues to get people involved at the meeting. This would help in recruiting more people to the Board. Brewster reported that she had talked about that with Jeff also, and it is to be addressed at the Executive Committee next month.

**NEXT MEETING –** Thursday, July 20, 2006 at 1:00 P.M.

**ADJOURNMENT –** A motion to adjourn was made by Judy Phillippe, seconded by Lisa Fudge. Approved by a unanimous voice vote. Motion carried.