

**VERMILION COUNTY WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING THURSDAY, MAY 18, 2006 (1:00 PM)  
IETC 407 N.Franklin St. Danville**

**MEMBERS PRESENT:** Chuck Brooks      Brian Hensgen      Judy Phillippe      Dee Ann Ryan

**MEMBERS ABSENT:** Jeff Fauver      Linda Federman      Lisa Fudge      Tom Szott

**GUEST/PROXIES/STAFF:** Lori Brewster

**CALL TO ORDER** – Chair, Judy Phillippe called the meeting to order at 1:06 P.M.

**APPROVAL OF AGENDA** – A motion to approve the agenda as presented was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.

**APPROVAL OF MINUTES** – A motion to approve the minutes of the March 29, 2006 meeting as presented was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.

**COMMITTEE REPORTS:**

• **EXECUTIVE COMMITTEE** –

**Challenge Update** –

Challenge A—Brewster reported that Challenge A has completed their matrix.

Challenge B—The Challenge B Matrix is complete and on WIB agenda to be approved.

Challenge C—The Committee did not meet in May. Tom Szott has postponed the meeting. The updated Challenge C Matrix is not included in the packet, the Committee will approve at next meeting.

Challenge D—The Committee toured the Decatur Business Incubator. In 2005, there were 79 businesses in the incubator, with 165 full time employees, 39 part-time employees and \$15.1 million in sales and under 4 million in payroll.

**Approval of Letter of Support** – Included in the meeting packet is a Letter of Support dated May 25, 2006 to Mr. John Dreher, Manager of Danville Community Development, in which the VCWIB supports the efforts of the City of Danville's Community Development Division in preparing an application for grant funds to conduct modifications on the homes of low-income elderly and disabled plus a Letter of Support dated April 20, 2006 to Mr. Luetkenhaus with the U.S. Department of Labor, in which the VCWIB supports the efforts of Project Success of Vermilion County, Inc. (PSVC), the local Illinois Department of Employment Security, the Vermilion County One Stop Partners along with the Vermilion County Community Coalition for Reintegration in developing and strengthening the support system for ex-offenders released back to the community in offering vital services and job service coordination.

**Action Item:—CSSI** – Brewster gave an update on CSSI. A motion to approve LWIA 18 requesting IL DCEO to become the Grant Recipient for CSSI was made by Dee Ann Ryan, seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.

• **YOUTH COUNCIL –**

Dee Ann Ryan reported.

**Action Item: —Youth Council Membership** – A motion to approve Youth Council Members Kay Smoot and Gary Ludwig was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.

A motion to accept Youth Council Members resignations: Sharon Flesher, LaDonne Hightower and Patricia Shedlock was made by Dee Ann Ryan, seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.

**Action Item: —Recommendation of Youth Providers for Funding** – A motion to approve the Center for Children Services funding for \$200,000 to serve 80 youth, which comes to \$2,500 per participant, was made by Dee Ann Ryan, seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.

Ryan gave an update on the Youth Project.

• **ACCOUNTABILITY COMMITTEE –**

**Action Item: —05 – 06 WIB Budget** – Brooks reported on the 05-06 WIB Budget and projection to the end of the year, included in the meeting packet.

**Action Item: —06 – 07 WIB Budget** – Brooks reviewed Budget included in the meeting packet. A motion to approve the 06-07 WIB Budget as presented was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.

• **WORKFORCE DEVELOPMENT COMMITTEE –**

There were no One-Stop contributions this month.

Hensgen gave a report on the 5-Year Plan for the upcoming 06-07 program year. There were cuts of 22% in the Adult funding and 23% in Youth funding, and an increase of 15% for Dislocated Workers programs.

Overall, there was a cut of approximately \$40,000. The number of Youth Served in Program Year 06-07 was reduced. A motion to approve the 5-Year Plan as presented was made by Chuck Brooks, seconded by Dee Ann Ryan. Approved by a unanimous voice vote. Motion carried.

Hensgen gave a report on the Re allocated – Re allotted Plan. The WIB approved an increase in the PY 05 Grant for the Dislocated Worker program due to re allocated funds. There was an increase of \$2,017. The State has sent a letter of apology rescinding that dollar amount plus an additional \$157 from our Dislocated Workers. Brewster informed that DCEO is taking back \$2,300 with \$1,600 being rescinded from the Adult Population programs. The 2005 Plan has been modified to reflect the rescinded dollar amounts for the both the Adult and Dislocated Workers. A motion to approve the Re allocated – Re allotted Plan as presented was made by Dee Ann Ryan seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.

The Operator's Letter of Support – Brewster referred to the letter addressed to Kevin Kegley of Project Success. The One-Stop has agreed to partner with the Community Coalition for Reintegration and will hold biweekly workshops for all program participants. A motion to approve the Operator's Letter of Support as presented was made by Dee Ann Ryan seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.

**Action Item: —Items of Purchases for the One-Stop** – Reported was the Partners was wanting to make purchases of:

-Bullzi, 2 self-contained units for Orientation to Career Planning for \$9,814.00.

-Nova Tables (8) for \$4,600.00

-Materials to help address Felon Population at \$500.00.

Brooks questioned whether these were bid out. Hensgen reported that the price for the Bullzi units includes the computer and the software and that they are working with the State to follow all rules. A motion to approve the Items of Purchase for the One-Stop was made by Dee Ann Ryan, seconded by Chuck Brooks (as long as hardware is bid out). Approved by a unanimous voice vote. Motion carried.

• **BOARD DEVELOPMENT COMMITTEE –**

Brewster reported that the Board discussed Board membership, The Board received a letter from Becky Harmon accepting appointments for Frank Brunacci and Lyn Molaki. The letter also stated that 37 terms are expiring as of 6/30/06 and that the WIB will need to make an adjustment to staggered terms. Mr. Boyer responded to the letter informing of the adjustment to the staggered terms.

The Board had a presentation on the new Website that has been updated. There are plans to give a presentation to the WIB on our new Website.

**APPROVAL OF WIB AGENDA** – Brewster suggested eliminating the “One Stop Partner Report” and the “Private Business Report” under “Other Business” and renaming to WIB Member Report. Also, Brewster will correct the “Next Meeting” to July. A motion to approve the WIB Agenda as amended was made by Dee Ann Ryan, seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.

**COMMENTS** – None.

**NEXT MEETING** – Thursday, June 15, 2006.

**ADJOURNMENT** – A motion to adjourn was made by Dee Ann Ryan, seconded by Chuck Brooks. Approved by a unanimous voice vote. Motion carried.