

**VERMILION COUNTY WORKFORCE INVESTMENT BOARD
ACCOUNTABILITY COMMITTEE
MINUTES OF THE MEETING OF APRIL 11, 2007 AT 11:00 AM
IETC 6 N. VERMILION ST. DANVILLE, IL**

Members Present: Aletha Alexander Chuck Brooks Linda Federman
Brian Hensgen Dave Kietzmann Tom Szott

Members Absent: Michael Dodge Dr. Alice Jacobs Peggy Kunze

Guest/ Staff/ Proxies: Lori Brewster

CALL TO ORDER – Chuck Brooks called the meeting to order at 9:05 A.M.

APPROVAL OF AGENDA – Motion to approve the agenda as presented was made by Tom Szott, seconded by Brian Hensgen and approved by a unanimous voice vote. Motion carried.

APPROVAL OF MINUTES – Motion to approve the March 13, 2007 minutes as presented was made by Aletha Alexander, seconded by Tom Szott and approved by a unanimous voice vote. Motion carried.

REVIEW OF WIB BUDGET - Brooks reported that included in the meeting packet is the WIB budget and the expenditures as of April 10, 2007. It is projected that the WIB should be under budget at the end of the year. At the next meeting there will be projections of JTP portion and WIB Budget, plus a preliminary budget for next fiscal year. The 06-07 \$50,000 staffing grant was spent. Expenditures were transferred from travel and facilities; information was received at last months meeting.

REVIEW JTP FINANCIAL REPORT – Brooks reported that everything appears in order.

Hensgen informed on the Title I – D, Dislocated Worker line item the \$236,862.45 balance remaining of that the \$39,200 will be transferred out of there for the incumbent worker line for the training JTP is doing with Walgreen’s Accounting.

April10, 2007, LWIA 18 was approved for \$79,000 in TAA funding for the recent lay off from Krupp-Gerlach.

GRANT INFORMATION –

WorkKeys - Brooks reported that the final reports for each school are completed Brewster has begun scheduling the closing interviews with the schools

07-08 Staffing Grant – Brooks informed that the Staffing Grant has been received and is due May 15, 2007. Travel will not be allowed

TA Grant - Was submitted for \$49,600 for learning disabilities.

Other Grants –Brooks informed that the long - term health grant that was being looked at that was due April 5, 2007, there was not enough time to do the grant and get it submitted by the deadline. Brooks commented on the performance of the person working on submitting the grants are going well. Only working 20 hours a week, makes it difficult to do a lot more, but things are working out and will continue to look at grants. The Board needs to continue to look to make this a full time position, but hopefully that will come with funding.

Brooks informed there were ideas that came out of the Evaluation Team that the WIB may be able to move forward with.

REVIEW QUOTES FOR D & O INSURANCE

Action Item – Approve Quote– Brooks stated that upon reviewing of policy that was set, the D & O Insurance needed to be sent out for quote this year. There were two quotes received: ONB bid was \$1,070. Last years premium was \$2,418, plus a \$100 service fee. The bids are lower this year, due to actually receiving the 501 (c) 3.

Country Insurance bid was \$1,025 for the same coverage (\$1,000,000) is \$45 less than ONB quote.

There is no difference in the plans.

Motion to approve Country Insurance was made by Aletha Alexander, seconded by Brian Hensgen and approved by a unanimous voice vote. Motion carried.

COMMENTS – Brooks reported that a Mid-Year Review Report was included in the meeting packet. Jonathan Jett and Brian Hensgen attended the monitoring on February 28, 2007. The information was positive.

Hensgen reported that information was positive there were some improvements listed in the report.

Aletha commented that the youths had catered a meeting in February and done a wonderful job.

A position is vacant for GED Instructor, left by Bill Miller.

NEXT MEETING – May 10, 2007

ADJOURNMENT – Motion to adjourn the meeting was made by Tom Szott, seconded by Brian Hensgen and approved by a unanimous voice vote. Motion carried.