

## ATD Teaching & Learning Sub-team

February 14, 2017 @ 3:30 p.m.

Laura Lee Room

Present: Dave Kietzmann, Ashley Hargrove, Kathy Sturgeon, Jen Slavik, Maurice Miller, Dr. Ruth Lindemann, Dr. Stefanie Davis

- HLC Criterion 3 summary and updates were presented. The team has requested Teaching & Learning team members' input on Criterion sections 3.B.5. and 3.C. Faculty and student presentations, faculty conferences, research projects and endowed chairs can be used as evidence for section 3.B.5. Student service projects can also be included as evidence. Section 3.C. covers faculty oversight of curriculum and student performance. Academic Affairs meeting minutes and record of faculty attendance can be used for evidence for this section. Documentation from the syllabus review process, department assessment reports, and rubrics may also be evidence. The new course development form should be updated to include a statement that curriculum being developed is faculty driven.
- Evaluations from the January Teaching Excellence Academy were reviewed. Based on results, retention and persistence should be the focus of future academy sessions. Structuring in-service as rotating modules was suggested as a way to offer different experiences for faculty and staff depending on their needs. A scavenger hunt approach was suggested for student services departments as an effective way for departments to communicate services offered.
- Dr. Ruth Lindemann emailed retention research to Teaching & Learning team members today. This research will be discussed at next month's meeting.
- Dave shared retention survey data from the Leadership Team. In December and January, faculty and staff were asked about their retention activities during the current academic year. This data will be emailed to the team and discussed at next month's meeting.
- Agenda for the next meeting:
  - August 2017 Teaching Excellence Academy planning
  - Discuss research provided by Dr. Ruth Lindemann
  - Discuss retention survey data

Next meeting:

- Tuesday, March 14, 2017 @ 3:30 p.m. in Laura Lee