

**EXPANDED COLLEGE CABINET MEETING
MINUTES
March 1, 2021**

The meeting was called to order at 10:15 a.m. Those in attendance via Zoom were: Doug Adams, McKenna Allison, Amber Anderson, Mark Barnes, Tammy Betancourt, Carla Boyd, Tom Carey, Nick Catlett, Susie Catlett, Lara Conklin, Karla Coon, Jill Cranmore, Terri Cummings, Gina Davis, Sandy Dreher, Stacy Ehmen, Guido Esteves, David Groves, Brian Hensgen, Laura Hensgen, Tonya Hill, Maggie Hoover, Janet Ingargiola, Jonathan Jett, Chuck Jones, Kalie Kilgore, Debbie Knight, Susan Koss, Carl Lewis, Dr. Penny McConnell, Jessica Miles, Keith Miller, Timothy Morgan, Amie Musk, Dr. Stephen Nacco, Ana Nasser, Dawn Nasser, Dr. Natalie Page, Brian Pollitt, Stephane Potts, Pete Powell, Jeff Primmer, Kristin Puckett, Isela Rangel, Tammy Rigglesman, April Smith, Earle Steiner, Kathy Sturgeon, Chelsea Thomas, Brad Weaver, Laura Williams, Brittany Woodworth, Shanay Wright, Stephanie Yates and Naomi Yonke.

Dr. Nacco welcomed everyone to the meeting.

BOARD MEETING RECAP

The February Board agenda was included for review. The agenda included a tuition increase, tenure recommendations for eight faculty members, and two retirements from Security. The agenda also included the consideration of the Business Enterprise for Minorities and Person with Disabilities Program (BEP). Jill highlighted the Human Resources report and Tammy highlighted the financial report.

ACADEMICS

Dr. Page shared the HLC Output Committee is working on putting together the information for the upcoming visit. They have completed phase two of a four-phase plan. She is working on the Office of Academic Affairs six priority initiative, preparation for the HLC Visit, dual credit, Academic Master Plan, program certificate audit, Weekend College, and Hospitality and Gaming Programs. Fall classes are planned to resume with the pre-Covid schedule. Last week was the first Curriculum Committee meeting. The second section of the Saturday Six Pack classes will begin on April 17. The Automatage table has been delivered to campus. She thanked Doug and his team for all the work they have done to make this possible and hopefully this lab will be up and running at the end of this semester.

STUDENT SERVICES

Stacy is working on the GECC dual credit certificate and will be sharing it with Dr. Page. She continues to work on Commencement for May 2021. David is working on Discover DACC Days. Brian is working on the NJCAA Tournament, filling security positions and filling check point slots. Timothy is working on the High School Articulation Zoom meeting. Student Services is working on the master plan and adding two years to the plan. She thanked everyone who helped while she was on vacation.

FACILITIES

Doug shared they have been working on small projects across campus. The Mary Miller elevator project will begin this summer. The lighting on the CDL parking lot was installed this past week by Ameren. The Jacobs Hall project is still on schedule. He will begin working with a new architect for campus projects.

BEP

Tammy shared the BEP information that was presented to the Board. DACC has created their own data base in order to use throughout campus. The Board approved this plan at the February meeting. This program will be implemented as soon as April 1st after updating board policies at the March Board meeting. Tammy thanked Carl for all his hard work on the program.

HUMAN RESOURCES

Jill announced College Express will now report to Laura Williams. There is still time to send in your nominations for Employee of the Year.

TABLE TOP DRILL

Brian shared last month's Table Top Drill consisted of a fire in the Library in the Clock Tower. The next Table Top Drill meeting will be March 11, 2021 at 10:00 via Zoom.

BHAG

Jill Cranmore and Tammy Riggelman shared a BHAG presentation regarding Compease. Compease analyzes positions with a 3 step process for current and new hires of administrators and classified staff.

3 THINGS

Dr. Nacco shared 3 things:

1. Thing 1 – North and South
 - a. South - Georgetown Ridge Farm High School – Night Classes and GED (Discontinued)
 - b. North – Milford High School – Dual Credit Options / General Education Certificate
2. Thing 2 – Commencement 2021
 - a. In-Person on May 21, 2021
 - b. Graduates and Trustees only
 - c. All healthy –safety protocols to endure social-distancing
 - d. Livestreaming for family and friends
 - e. Students can keep their cap and gowns

Intermission – The Plan to Reversing DACC's – Drop in Enrollment

3. Thing 3 – Feedbag – Three Locations
 - a. Student Commons Main Dining Center
 - b. Library Main Level
 - c. Mary Miller Complex Room 300

ANNOUNCEMENTS

- Tonya shared Scholarship Applications are due on March 8, 2021, however, the date may be extended. This year the Foundation has 637 scholarships to distribute. Thus far only 92 have submitted and 202 are pending.
- Laura announced Tonya will be on the DACC Podcast at noon on Wednesday. College for Kids Spring Fling is offering 4 classes starting tonight.

DATE FOR NEXT MEETING

The next Expanded College Cabinet meeting is scheduled for Monday, March 29 at 10:15 a.m. Meeting adjourned at 11:35 a.m.

Minutes as recorded by Gina Davis