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## {full-time faculty} {faculty} Welcome to DACC's new Employee Portal

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Hoover, Maggie &lt;mhoover@dacc.edu&gt;

Wed, Jun 2, 2021 at 1:54 PM

Reply-To: mhoover@dacc.edu

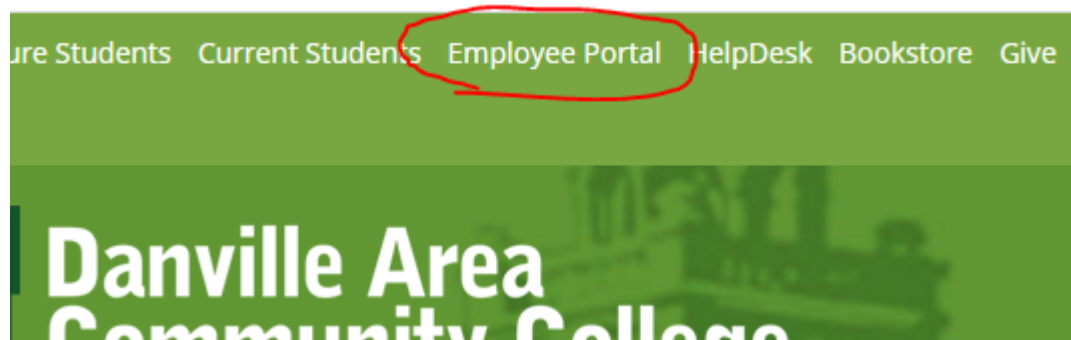
To: "Staff (full- and part-time)" &lt;staff@dacc.edu&gt;, "Faculty (full- and part-time)" &lt;faculty@dacc.edu&gt;

Dear Faculty &amp; Staff,

As you know, we've been behind-the-scenes preparing the infrastructure to launch our new Employee Portal on SharePoint Online [SPO]. We know you are excited for this long-awaited improvement and it has been launched!

**Access:**

To access the Employee Portal, go to the [DACC website](#) and click on **Employee Portal** in the header (*formerly Employee Resources*):



The new Employee Portal may also be accessed off campus.

The direct link to the Employee Portal is:

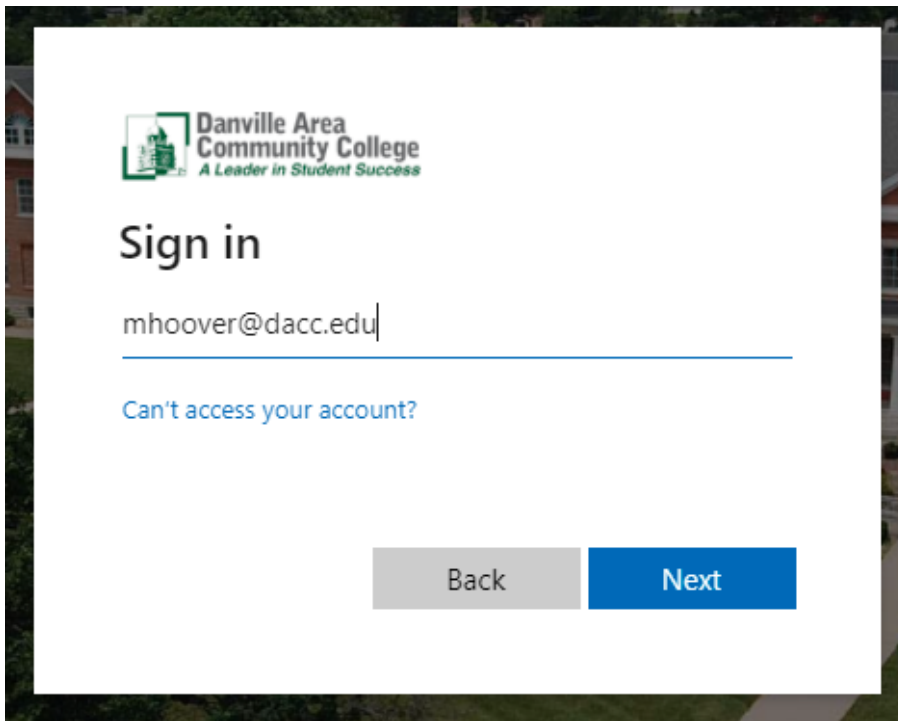
<https://dacc0.sharepoint.com/>

**Sign in**

Username format: [user@dacc.edu](#) (*enter your full email address for your username*)

Password: *this is your DACC network password*

If you have difficulty logging in, please send an email to [ols@dacc.edu](mailto:ols@dacc.edu)



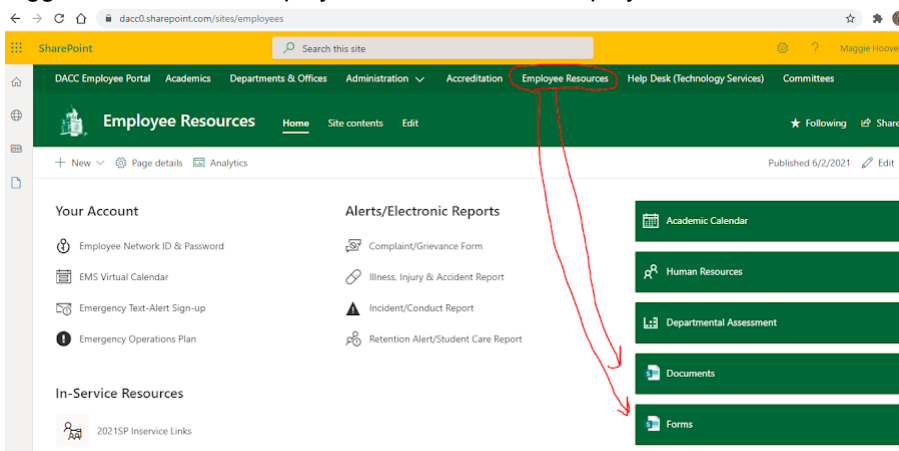
**Training:** If you missed today's demo, [click here for the recording link](#).

NOTE: You will need to enter this passcode to view:

**Google Drive, network drives, etc.:** You may still use these drives. The Employee Portal (SharePoint) serves as a supplement to these existing workflows.

**Students do not have access to the Employee Portal.** It is for DACC faculty and staff.

**Looking for the documents and forms that lived under the old Employee Resources link on the website?** Once logged into the new Employee Portal, click on Employee Resources in the header:



**Support:** We know it will take some time for the new Employee Portal to become second nature, please feel free to reach out to Maggie Hoover and Jung Ae Merrick with any questions at [ols@dacc.edu](mailto:ols@dacc.edu).

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**DACC Mission Statement**

Danville Area Community College is committed to providing quality, innovative, and accessible learning experiences which meet the lifelong academic, cultural, and economic needs of our diverse communities and the world we share.

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