

*Notice of Employment
For Part-Time, Specially Funded Employees
With*

Community College District No. 507
Vermilion, Edgar, Iroquois, Champaign, and Ford Counties, Illinois
2000 E. Main Street
Danville, IL 61832

To: FIELD(1)

You have been approved for part-time, specially funded employment at Danville Area Community College (Community College District No. 507), subject to the specific terms and conditions set forth below:

- A. Position: FIELD(2)
- B. Beginning Date: FIELD(3) Subject to paragraph F below, your ending date of employment will be: FIELD (4)

(If employment is to be extended beyond the ending date as stated herein, a supplemental notice of temporary employment will be entered into between the parties.)

- C. Wage: FIELD(5) per hour
- D. Regular number of hours to be assigned per week during the period of part0time employment: FIELD(6)
- E. You will be provided with the following pro-rated fringe benefits during the term of your part-time employment, subject to Board policies as the same may be changed from time-to-time during the term of this Agreement: sick leave; personal leave, bereavement; holiday pay (when designated holidays fall on your scheduled work day); waiver of tuition and course fees up to six credit hours per academic semester or summer term. The Board reserves the final right to interpret and apply its policies and procedures concerning such benefits during the term of this Agreement.
- F. Termination. ~~The employment relationship between the Board and yourself will terminate not later than the ending date specified in paragraph B, above. The Board expressly reserves the right to terminate this Agreement and the employment relationship at an earlier date under either of the following circumstances: 1) If, in the opinion of the Board, you fail to meet the Board's employment expectations during the term of this Agreement; or 2) if special grant funds for the position covered by this Agreement are reduced or become inadequate to fund your position. It is expressly understood that wages for the position covered by this Agreement are supported by or pursuant to a grant.~~

~~Upon termination of this Agreement for any reason, the Board shall be under no obligation to provide any further employment or compensation to the employee, and you shall be under no further obligation to perform work for the Board.~~

The Board and the employee expressly agree that the employment relationship between the Board and the said named employee shall be considered at will. The employee may terminate employment with the Board at any time, with or without cause and with or without prior notice. The Board may terminate the employment of the employee at any time, with or without cause, and with or without prior notice.

- G. This Agreement constitutes the sole and complete understanding between yourself (“employee”) and the Board. No other promises or agreements, either express or implied, shall be binding upon the parties unless reduced to writing and signed by the employee and the Board.
- H. Service performed under this Agreement will not be credited toward any longevity increments provided pursuant to any College pay systems, unless expressly agreed to by the Board.
- I. Execution of this Agreement by the employee constitutes the employee’s acceptance of all of the terms and conditions set forth herein.

Date: _____

Secretary Board of Trustees
Community College District No. 507

Approved and accepted this _____ day of 200_____.

Employee Signature