

**Notice of Part-Time Employment**  
Community College District No. 507  
Vermilion, Edgar, Iroquois, Champaign, and Ford Counties, Illinois  
2000 E. Main Street  
Danville, IL 61832

**To: FIELD(1)**

You have been approved for part-time employment at Danville Area Community College (Community College District No. 507), subject to the specific terms and conditions set forth below:

**A. Position: FIELD(2)**

**B. Beginning Date: FIELD(3)      Ending Date: FIELD (4)**

(If employment is to be extended beyond the date shown above, a supplemental Notice will be issued.)

**C. Wage or Salary: FIELD(5) per hour**

**D. FIELD(6) Hours of service required per week.**

**E. You will be provided the following employee benefits during the term of your employment:**

- Sick Leave
- Bereavement Leave
- Personal Leave
- Holiday Pay (when such days fall within the employees work schedule)
- Waiver of Tuition and course fees up to six (6) credit hours per semester or summer term
- State University Retirement System

**F. Execution of this Notice by the employee constitutes acceptance of all terms and conditions set forth herein.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary Board of Trustees  
Community College District No. 507

Approved and accepted this \_\_\_\_\_ day of 200\_\_\_\_\_.

\_\_\_\_\_  
Employee Signature