

DACC Self-Study Steering Committee Meeting

September 12, 2006

Laura Lee Room

Present: Randy Fletcher, Dave Kietzmann, Maggie Hoover, Wendy Brown, Janet Redenbaugh, Eric Simonson, Penny McConnell, and Lynn Brauninger. Absent were Jeff Hutton, Belinda Dalton-Russell, and Nancy Boesdorfer.

- I. Dr. Robert Appleson, the Higher Learning Commission's liaison for the Self-Study, will attend the October 10th inservice to kick off the process with information and insight. Teams are invited to interact during the question/answer time and meet for break out sessions in the afternoon. Dr. Appleson will attend a lunch meeting with the Steering Committee.
- II. The Self-Study site visit will be sometime during February or March 2009. The teams should use data from 2007 to the most current up to that time.
- III. The September 5th minutes should be reviewed at the first team meeting. Maggie will put the template and minutes on the web site. The recording secretary should send drafts to Lynn Brauninger, lbraunin@dacc.edu. Team facilitators will need a copy of the HLC's last visit to see what the final project will look like. Each division/department should have one in their area. Teams should focus on their area's course components and remember to look at integrating the three commission statements. Randy will attend the first team meeting to go over the general requirements and answer questions.
- IV. The Goals can be adopted as is or revised. Dave recommended the Strategic Initiative with more current terminology than the Statement of Purpose for the Mission & Integrity Team. Randy will make any changes and approve them via email before putting on the web site.
- V. There will be some changes in the timeline since some things scheduled for spring are being done now. The teams will also find themselves making improvements over time.
- VI. The Steering Committee will meet about one month after the October 10 inservice.