

Danville Area Community College
HLC Self-Study Steering Committee Meeting
June 26, 2008
Bremer Conference Room 141, 3:00 PM

- I. Members present: Randy Fletcher, Gail Morrison, Penny McConnell, Stacy Ehmen, Dr. Alice Jacobs, Jane Brown, Dave Kietzmann, Janet Redenbaugh, Wendy Brown, Maggie Hoover, Nancy Boesdorfer, and Martha Kay. Absent were: Al Bello, Eric Simonson, and Belinda Dalton-Russell.
- II. May 15, 2008 minutes were reviewed and accepted.
- III. Randy introduced Martha Kay as the replacement for editor. Randy announced his resignation from DACC and will be replaced as Coordinator of the Self-Study. Martha Kay was given an overview of what the team has been doing so far. The content of the final draft is almost ready for editing with some challenges needing addressed. The content for Criterion 5 is established but the Institutional Request for Change team needs a focus group of students to give comments about online classes. Randy handed out the institutional snapshot to look at again. We will need to have two completed semesters of data leading up to the site visit to include in a stand alone document in the appendix. It will be up to the team to decide how the data is compiled. To check for accuracy, the data should be consistent with student retention data from IPEDS.
- IV. The revised timeline was handed out and reviewed. Teams will meet in August. Maggie will start on the resource room this fall.
- V. There were no subcommittee reports.
- VI. The linkage report from ACT which also includes a data analysis could be use for general education outcomes. The CAAP report will show skill gains of 1% above the national average in communication. The CAAP this fall will test for critical thinking skills and provide data in two years of students who entered and ended.
- VII. Next Meeting – July 10, 2008, Noon – 4:00 PM, Bremer 110
- VIII. Adjournment 4:15