

Danville Area Community College
HLC Self-Study Steering Committee Meeting

September 10, 2008

Laura Lee Room, 2:00 PM

- I. Members present: Dave Kietzmann, Gail Morrison, Dr. Alice Jacobs, Jane Brown, Janet Redenbaugh, Wendy Brown, Maggie Hoover, Nancy Boesdorfer, Al Bello, Eric Simonson, Glenda Boling, Ryan Wyckoff, Stacy Ehmen, Belinda Dalton-Russell, and Laura Williams. Absent was: Penny McConnell
- II. Minutes from August 27th were reviewed and approved.
- III. Maggie Hoover led the meeting for Penny. Laura Williams reported that she has the third draft of the Strategic Plan almost completed. Minutes from the last Criterion I meeting was handed out. Janet reported that she has the list of all resources, references of what we don't have, and a list of electronic resources. We need data for where the distribution of reductions in staff is and have hard copy of audit of resources. Gail reported that the final audit will arrive about October 15th. Glenda asked about the inventory of documents and Dave responded with some examples. Eric reported that they have assigned different individuals to work on the Institutional Snapshot. He found a template from a Minnesota community college to follow that is very comparable to our college.
- VII. Adjournment 3:15 pm.