

DACC NCA-HLC Self Study  
Operational Indicators  
Committee Minutes  
January 30, 2007  
3:00 p.m. -- CT 209

Present: Jeff Wise, Brad Weaver, Greg Holden, Becky Schlecht, Joni Cundiff, Eric Simonson,  
Randy Fletcher, Martha

Agenda/Objectives:

New members of the team were welcomed (Joni Cundiff, Greg Holden).

The HLC instructions on the **institutional snapshot** were consulted. The most recent human resources report that Becky submits to ICCB will be looked at to see if it will have all of the information required for the snapshot. A link will be sent to all on the team.

We will need a copy of this year's budget from Gail Morrison to see if it has all the necessary financial data needed for the snapshot.

The BID's (Basic Institutional Data) that were in the Rich Mountain CC self study can serve as a model for us at DACC, though BID's have been replaced by the institutional snapshot guidelines. Eric will send everyone on the team a copy of these.

If we are able to have the self study visit in April of 2009, that will give us enough time to have fall 2008 and fall 2007 enrollment data for the snapshot.

The fiscal data that will be used will be from the July '06-June 30 '07 fiscal year and July '07-June 30 '08 fiscal year.

Gail Morrison will be invited to come to the February meeting.

It was reviewed who we would contact to get information in the following areas:

Student Demography - Randy Fletcher

Student Recruitment and Admissions - Stacy Ehmen

Financial Assistance for Students - Janet Ingargiola

Student Retention and Program Productivity - Randy Fletcher

Faculty Demography - Becky Schlecht

Availability of Instructional Resources and Information Technology - Jeff Williams, Jon Spors, Randy Fletcher

Financial Data - Gail Morrison

Meeting Adjourned: 4:30 p.m.

Next Meeting: Feb. 27, 3:00 p.m.