

**DACC NCA-HLC Self Study
Follow Up Committee Meeting Minutes**

Date: October 10, 2006

Location: Laura Lee

Present: Cindy Parr-Barrett, Nancy Boesdorfer, Ernestine Darnell,
Ellen Frost, Ann Muensch, Craig Potter

Introductions: No visitors present

Agenda/Objectives

Review reading materials provided by Nancy, generate discussion of
different points

Core Component:

- Discussion Summary
 - How and where will we gather data?
 - Request that Randy clarify the 8 concerns he identified
 - Need 2 to 4 pages response to each concern
- Resources
 - Team has decided to establish their own resource room and all are to bring any materials team member feels could be useful (see below)
- Action Steps and Activities
 - Decided to establish our own resource room and generated ideas for what to include
 - Generated a list of questions for Randy that Nancy was going to present to him
 - Identify the Assessment committee and see what activities they have been doing.
- Timeline
 - Discussed the final due date of the project

Announcements

Meeting Adjourned: 4:00 pm

Next Meeting: Date/Time/Location

November 3, 2006/12:30 to 1:30/Tech Prep Conference Room