

**DACC NCA-HLC Self Study
FOLLOW UP COMMITTEE
Committee Meeting Minutes
September 21, 2006
Laura Lee Room, Lincoln Hall**

This committee assembles information on all former HLC reports generated by DACC including the 1999 self-study, 2002 outcomes assessment report and the Online and Cosmetology Request for Institutional Change reports to the commission

Present: Nancy Boesdorfer, Mike Cunningham, Randy Fletcher, Cindy Parr-Barrett, Jeff Rush

Guests/Resource Persons: None

Agenda/Objectives

Core Component:

- Discussion Summary – Nancy Boesdorfer handed out resource packets with information explaining the how's and why's of accreditation and self study. Randy Fletcher reviewed the basic process for the self study, and in particular, this team's purpose and involvement.
- Key Terms explained today were accreditation and self study.
- Key Questions/Statements
- Resources needed for this committee: the 1999 self study, the 2002 outcomes assessment report, the online and cosmetology Request for Institutional Change reports, plus all evaluations or follow up reports to the above four reports. Copies of all reports will be available at the next meeting.
- Data: At the next meeting, members will decide how best to approach this project, and assignments will be given.
- Participants – Eight committee members will participate in the compilation of data.
- Action Steps and Activities – The first step will be to review the reports at the next meeting and divide job / research responsibilities.
- Timeline --- To gather data and complete this project by fall 2008.

Meeting Adjourned: 4:05 p.m.

Next Meeting: Friday, October 6, 12:30 – 1:30 p.m., Laura Lee Room