

**Higher Learning Commission
Follow Up Committee**

Meeting Date: June 27, 2007

Members in Attendance: Stacy Ehmen, Gail Morrison, Ann Muench, Nancy Boesdorfer

Sub-team Reports: Nancy reported that she spoke with Dave Kietzmann and Marie Vanada about Challenge 6 (developmental education), and Marie will have some bullets to us soon concerning what has been done recently to address this challenge. If Nancy has not heard back from Marie by July 13, she will contact her again.

Nancy also made contact with Randy Fletcher and asked him to bullet point for us how the strategic planning process has changed the past few years and how it is continuing to look at declining enrollment. Since our last meeting, Dr. Jacobs provided several more bullet points to our table of contents in regards to initiatives taking place that address enrollment.

Detailed Table of Contents: As the committee looked over the detailed table of contents, it was decided to request more information from Jeff Williams, Jon Spors, and Kim Colwell concerning Challenge 2a (timelines and budget links for the Technology Plan). Nancy will add “budget” and “timeline” columns to the 2004 – 2006 Technology Plan, and ask them to add data as to when the activities were completed and from whose budget. Stacy’s office will then put all of the gathered information into an Excel spreadsheet to show that we did have budgets and timelines . . . just that they were not organized under one department at the college.

Stacy will also follow up with Belinda Dalton-Russell concerning Challenge 2c (a plan for online course development).

Set Schedule for 1st Rough Draft: With the Datatel conversion and end-of-the-year budget constraints, the committee decided to set the date of September 14 for completion of a rough draft. In preparation for writing, Nancy encouraged committee members to review Rich Mountain’s self-study report, pages 17-22.

Upcoming Meeting Dates: The following meeting dates were discussed and left as scheduled (1:15 p.m. start time):

July 11
July 25
August 10
August 24

Meeting Adjourned: 2:30 p.m.