

**DACC NCA-HLC Self Study  
Criterion 5: Engagement and Service  
Committee Meeting Minutes  
Date 10/10/2006  
Location Lincoln Hall 210**

***Criterion Statement: As called for by its mission, the organization identifies its constituencies and serves them in ways both value.***

Present: Bruce Rape, Sara Longfellow, Diane Hall, Connie Schroeder, Jim Bartlett, Steve Downing, Pattie Greer, and Michelle Cornell

Guests/Resource Persons: None

Introductions

Agenda/Objectives—Use worksheet to answer and discuss following questions/objectives:

1. How do we serve individuals on and off campus
2. What local, national, and global organizations do we serve?
3. What is our availability of:
  - a. Extension programs
  - b. Continuing education
  - c. Customized training

Core Component:

- Discussion Summary—determined that we needed yearly reports from CCE (Corporate and Community Education) to determine the answers.
- Key Terms—N/A
- Key Questions/Statements—Documentation is needed, Sara Longfellow and Patti Greer will provide in upcoming meetings.
- Resources—N/A
- Data—N/A
- Participants—All in attendance
- Action Steps and Activities—Assignment to Sara Longfellow and Patti Greer to present yearly reports from CCE
- Timeline—Next meeting

Announcements—Meeting was lead by Bruce Rape in the absence of Wendy Brown

Meeting Adjourned: 3:00 p.m.

Next Meeting: To be determined at a later date.

Note: Number pages and send to Lynn Brauninger at [lbraunin@dacc.edu](mailto:lbraunin@dacc.edu)