

DACC NCA-HLC Self Study
Criterion 5: Engagement and Service
Committee Meeting Minutes
Date 05/8/07
Location Tech Center Conference Room

“Criterion Statement”—As called for by its mission, the organization identifies its constituencies and serves them in ways both value.

Present: Wendy Brown, Bruce Rape, Michelle Cornell, Sara Vandewalker, Brian Hensgen, Steven Downing, Cindy Cloutier, Diane Hall

Absent: Jim Barlet, Connie Schroeder, Pattie Greer, Cindy Cloutier

Guests/Resource Persons: Randy Fletcher, Kristen Dallavis

Introductions—Kristen introduced herself to the team as well as explained what her role will be throughout the Self-study process.

Agenda/Objectives—Review worksheet regarding Core Component 5c

Core Component:

- Discussion Summary—Core Component 5c worksheet addressing how the organization has the capacity and the commitment to engage with its identified constituencies and communities.
- Key Terms—N/A
- Key Questions/Statements—brainstormed how DACC has maximized access to education or our programs. How we allocate financial, physical and human resources to promote engagement and service with our constituents. How DACC faculty, staff, and students each connect with external constituents.
- Resources—N/A
- Data—N/A
- Participants—all in attendance

- Action Steps and Activities—Broke into mini teams to write rough draft of each component. The mini teams are as follows:

5A=Wendy Brown, Connie Schroeder

5B=Sara Vandewalker, Brian Hensgen, Diane Hall

5C=Michelle Cornell, Bruce Rape, Steve Downing

5D=Patti Greer, Greg Watson, Cindy Cloutier

All members are also to look over the Employee Survey. Next meeting we will discuss if there are any other items we would like added.

- Timeline—Have worksheet 5d completed for discussion on next meeting. And also to get into mini-teams to work on getting that portion written in draft.

Meeting Adjourned: 2:30 p.m.

Next Meeting: 6/12/2007, 1:30 p.m., Tech Center Conference Room