

**DACC NCA-HLC Self Study**  
**Criterion 5: Engagement and Service**  
**Committee Meeting Minutes**  
**Date 03/13/2007**  
**Location Tech Center Conference Room**

***As called for by its mission, the organization identifies its constituencies and serves them in ways both value.***

Present: Wendy Brown, Bruce Rape, Michelle Cornell, Sara Vandewalker, Brian Hensgen, Steven Downing, Greg Watson, Diane Hall

Absent: Jim Barlet, Connie Schroeder, Pattie Greer, Cindy Cloutier

Guests/Resource Persons: Randy Fletcher

Introductions—none

Agenda/Objectives—Review worksheet regarding Core Component 5b

Core Component:

- Discussion Summary—Core Component 5b worksheet addressing how the organization has the capacity and the commitment to engage with its identified constituencies and communities.
- Key Terms—N/A
- Key Questions/Statements—brainstormed how DACC has maximized access to education or our programs. How we allocate financial, physical and human resources to promote engagement and service with our constituents. How DACC faculty, staff, and students each connect with external constituents.
- Resources—N/A
- Data—N/A
- Participants—all in attendance
- Action Steps and Activities—Sara Vandewalker will type up the rough draft for Core Component 5b. Wendy will send out worksheet for Core Component 5c to have completed prior to next meeting.
- Timeline—Have worksheet 5c completed for discussion on next meeting.

Announcements—looking for volunteers to write rough drafts following completion of each Core Component of Criterion 5. Wendy will write 5a, and Sara will write 5b.

Meeting Adjourned: 2:30 p.m.

Next Meeting: 4/10/2007, 1:30 p.m., Tech Center Conference Room