

**DACC NCA-HLC Self Study**  
**Criterion 5: Engagement and Service**  
**Committee Meeting Minutes**  
**Date 2/8/07**  
**Location Tech Center Conference Room**

***“Criterion Statement”—As called for by its mission, the organization identifies its constituencies and serves them in ways both value.***

Present: Wendy Brown, Bruce Rape, Michelle Cornell, Sara Vandewalker

Absent: Diane Hall, Jim Barlet, Steve Downing, Connie Schroeder, Pattie Greer, Brian Hensgen, Greg Watson, Cindy Cloutier

Guests/Resource Persons: Randy Fletcher

Introductions—none

Agenda/Objectives—Review worksheet regarding Core Component 5a

Core Component:

- Discussion Summary—Core Component 5a worksheet addressing how the organization learns from the constituencies it serves and analyzes its capacity to serve their needs and expectation.
- Key Terms—N/A
- Key Questions/Statements—Team needs to look at a broader scope at how DACC serves constituents.
- Resources—N/A
- Data—N/A
- Participants—all in attendance
- Action Steps and Activities—Wendy Brown will send out worksheet for Core Component 5a and e-mail worksheet for Core Component 5b to have completed prior to next meeting.
- Timeline—Have worksheet 5b completed for discussion on next meeting.

Announcements—minutes will be mailed to all team members  
Meeting Adjourned: 2:30 p.m.

Next Meeting: 3/6/2007, 1:30 p.m., Tech Center Conference Room

Note: Number pages and send to Lynn Brauning at  
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