

Criterion 4 Team Meeting Minutes
Tuesday, November 14, 2006

1. Welcomed new member Diana Wyatt.
2. Al brought the team up to date on the Steering Committee meeting
 - a. Each team member needs to review two websites of examples of self studies: Henry Ford and Rich Mountain Community College.
 - b. Possible submission dates:
 - i. April 27-29, 2009 (DACC first choice)
 - ii. March 9-11, 2009 (DACC last choice)
 - iii. December 8-10, 2008
 - c. DACC will hire a consultant prior to submission to review/revise DACC's Self Study.
 - d. There is a new self study plan timeline. Al will get copies to the team.
 - e. Next Steering Committee meeting will be Dec. 5th or 7th, 2006. Al will keep team posted.
3. During the Spring semester opening session, there will be presentations from the Steering Committee. There will also be time scheduled for criterion teams to meet.
4. It was mentioned that another school to review the self study is Michigan Stae. Al will send copies to team members.
5. Tasks were assigned to the various team members. Team members were paired in twos to focus on each of the 4 core components under criterion 4:
 - a. Tammy Howard and Larry Korte: **Criterion 4a**
 - b. Janet Ingariola and Chuck Hantz: **Criterion 4b**
 - c. Diana Wyatt and Lyle Hicks: **Criterion 4c**
 - d. Chris Martin, Scott Heatherton & Carla Boyd: **Criterion 4d**
6. Reviewed Criterion 4 objects, Al will resend Criterion 4 section of the HLC handbook to team members.
7. Next meeting will be during opening session, Spring Semester, date and time to be announced.