

**Criterion 4: Acquisition, Discovery, and Application of Knowledge**  
**Meeting minutes**  
**Thursday, October 5, 2005**

**Attendance: Al Bello, Carla Boyd, Lyle Hicks, Larry Korte, Chris Martin, Tammy Howard, Janet Ingargiola, Randy Fletcher**

**Absent: Chuck Hantz, Lori Garrett**

- 1) Team Members introduced themselves. Appointed Carla as team note-taker.
- 2) Al Bello got contact info for all team members. Al handed out materials explaining Criterion 4 goals and examples of what each sub-criterion meant.
- 3) Randy Fletcher met with the team to review the purpose of the DACC Self Study. Helped team identify components of criterion four. Talked about the process of accreditation and the work-flow of Danville Area Community College. Explained what the evaluators will be looking for during the visit and identified resources the team could use to help complete the project. Randy gave the team a rough timeline of when components are due. Encouraged team to utilize him as a reference.
- 4) Team received schedule for October 10<sup>th</sup> meeting with Higher Learning Commission Director.
- 5) Next meeting: Tuesday, October 10, 2006 at 3:00 pm. Location to be determined.