

Criterion 4 Team Meeting Minutes
Tuesday, August 28, 2007

Present: Al Bello, Lori Garrett, John Hoagland, Scott Heatherton, Larry Korte

Absent: Lyle Hicks, Chris Martin, Janet Ingargiola, Carla Boyd, Chuck Hantz, Tammy Howard

Al reiterated how important it is that the Team begin writing drafts for the criterion 4 components and again stated that the component sub-teams should meet individually to accomplish this. Writing can be in bullet format and Lori will turn it into narrative.

Al will send Lori a copy of the guide to evaluative writing that he has.

Al asked if there were any questions or concerns that he needed to express from the Team at the HLC Steering committee meeting coming up on Thursday the 30th.

the only item brought up was concern over the way Survey was handled at the Inservice, primarily that not enough time was given to complete it.

Next meeting will be on September 11 at 3:30 in MM 024