

DACC NCA-HLC Self Study
Criterion 3: Student learning and effective teaching
Committee Meeting Minutes
October 10, 2006 1:30 p.m.
VH 306

Present: Jeff Hutton, Maurice Miller, Shelby May, Lori Jones, and other members of Criterion 4

Absent: Margie Arlington, Tim Bunton, Cathy Bolser, Becky Osborne, Brian Fink, Ben Jun, Ted Gallagher, Tom Szott

Guests/Resource Persons: Dr. Robert Appleson

Introductions: Randy welcomed the committee and introduced Dr. Appleson

Agenda/Objectives: *Meet with Dr. Appleson to discuss*

Goals set for the team:

Focus on Criteria #:

3b-Professional development

3a- non-faculty professional development

5 principles of Assessment

1) Objectives for all programs and general educ.

a) appropriate for level of education

b) measurable

2) instruments to measure objectives

3) results are analyzed and used

a) Gen Ed, Major Specific, Career placement, success of students, and transfer

b) student outcome/retention-quality of learning environment

grad rates not expected at comm. College, retention rate is

NEED: Representative of results-object and instrument for each division/dept.

Must have 2 Gen Ed: remaining examples in resource room.

4) Participation of faculty-involvement in programs: Grades are not assessment of program.

a) find way to measure-ex: exit exam

b) document feedback- analysis and use **SHOW RESULTS!**

5) Evaluate assessment activity

a) what is working well

b) what needs to change

ADVICE:

Use exit interview/graduate survey

1) what extent does institution contribute to global awareness?

- 2) Identify which students respond and in which way
- 3) Tie groups together with specific course #'s
 - a. Must be specific enough that you can use info
 - i. Ask students: did course meet objective
 - ii. Was course helpful
- 4) General Education: Act/compass (start of educ) CAP Test (end of educ)
- 5) Must have Direct and Indirect Measures
- 6) Hardest fields are those not defined by standardized testing
- 7) Success in college-How are we measuring these students success?
- 8) Look at clinicals/rubrics, job shadow, etc; Measure effectiveness
- 9)

Criteria for data collection:

Criteria 3 & 4 Collaborate on Resource Room Material
Create appendix (summary of data)
Advisor surveys
Commission statement combined for Criterion 3 & 4

Consult evaluator from City College of Chicago to critique our chapter as we create it.

Next Meeting:

October 10, 2:30 p.m.
TC Conference Room